

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.30PM ON MONDAY, 19 APRIL 2010

PRESENT:

Cllr. G A Bradley (Chairman)

Cllr. J L Craven

Cllr. E M Jones

Cllr. P H F Powell

Cllr. C Robinson.

Cllr. J Shannon

Cllr. D M Tomlinson

City Councillor Ian Gillies

Mr B J W Mackman (Clerk)

10/065 – TO RECEIVE DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

Cllrs. Bradley, Jones, Powell, Robinson and Tomlinson declared a personal interest in planning application 10/00120/FUL as the applicant is the husband of a Councillor. Cllr. Shannon declared that she had a prejudicial interest in planning application 10/00120/FUL.

PUBLIC PARTICIPATION

Michael Shannon addressed the Council regarding his planning application stating that many of the Council's comments were incorrect.

10/066 - TO RECEIVE APOLOGIES FOR ABSENCE

All Councillors being present there were no apologies.

10/067 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 15 MARCH 2010

The minutes of the Parish Council meeting held on 15 March 2010, having been circulated, were approved and signed.

It was agreed to bring forward agenda item 10/072 to this point on the agenda and the minutes are recorded below.

It was agreed to bring forward agenda item 10/075 to this point on the agenda and the minutes are recorded below.

10/068 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Councillor Ian Gillies reported that

- The City Council's Planning Committee has approved the plans for the A59 Park & Ride scheme
- The finance for the scheme is dependent upon funding being available after the General Election on 6 May
- He has asked for the filling in of potholes in Poppleton to be given priority
- Salt bins around the City are the responsibility of the City Council, Ward Committees and Parish Councils. Consideration is to be given to the idea of having one-tonne and half-tonne bags of salt placed at strategic places around the City during icy weather in the future
- A complaint from a resident about the non-gritting of the junction of Church Lane and Main Street has been passed to the City Council. It was confirmed that this site is on the gritting schedule
- The signs in Ousemoor Lane have been erected
- Following a complaint from a resident the City Council is to look at the footpath that runs between Millfield Lane and Hillcrest Avenue. The timing will be dependent on other urgent works

10/069 – TO RECEIVE THE CLERK'S REPORT:

The Clerk reported

(a) *Progress on the repairs to the notice board in Millfield Lane (Min. 10/044a)*

The repairs have been completed.

(b) *Progress on renewing the hasp on one of the Cartshed doors and cleaning all four doors (Min. 10/044b)*

The new hasp has been fitted and the doors cleaned.

(c) *Progress on Riversvale Drive area restoration (Min. 10/048a)*

This work is scheduled to be completed during April.

(d) *Progress on the renovation of the seat by the bus shelter (Min. 10/048d)*

This work is in hand.

(e) *Progress on the works to the bus shelter (Min. 10/048e)*

This work is in hand.

10/070 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

10/070/1 - The Clerk referred to the following items:-

- (a) Correspondence from AON advising that they had taken over from Allianz Insurance
- (b) A request from David Thompson for a copy of the 2010/2011 budget and a copy of the audited accounts for the year to 31 March 2009
- (c) Marston Moor Internal Drainage Board - Completion of audit note for notice boards
- (d) Mazars - Annual Return papers
- (e) The Parish of Nether with Upper Poppleton – A letter thanking the Parish Council for the contribution to the grass cutting costs at St Everilda's Church
- (f) York & North Yorkshire Playing Fields Association - Play Area Survey which the Clerk had completed

10/070/2 – It was agreed that the correspondence received since the March meeting, as listed below, be circulated to the Councillors

- (a) CPRE - Fieldwork, April 2010
- (b) CYC - Streets Ahead - Spring 2010
- (c) North Yorkshire Fire & Rescue Authority - Risk Management Plan - Consultation Summary
- (d) NYCC - Minerals Core Strategy First Consultation 2010
- (e) Upper Poppleton Parish Council - Minutes of 8 March
- (f) YOPF - Newsletter, April 2010

10/071 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 19 April 2010. The report reflected the receipts and payments below. The bank balances at 19 April were:

Current Account	£500.00
Business Money Manager Account	£24,393.63
National Savings Investment Account	£14,555.70

(b) Accounts for payment (net of VAT);

1296	Millennium Green Trust	Donation	£500.00
1297	Poppleton Community Trust	Room hire – March	£19.00
1298	Ken Falkingham	Cart shed doors & notice board repairs	£102.75
1299	James Mackman	Salary – April	£448.42
1301	Post Office Ltd	Tax & NI – April	£138.12
1302	YLCA	Subscription	£502.00

(c) Income Received

None

(d) To consider the subscriptions for the current financial year

It was agreed that the Parish Council would subscribe to the following organisations in the forthcoming year. YLCA, Rural Action Yorkshire, Open Spaces Society, SLCC, CPRE, York Open Planning Forum and Local Council Review.

10/072 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

At this point Cllr Shannon retired from the room.

Consideration was given to the Planning Committee’s comments on planning application Ref: 10/00418/FUL – Part two-storey part single-storey side extension forming “granny annexe” with terrace above at 10 Poppleton Hall Gardens by Mr Mike Shannon. After discussion it was agreed to amend the comments of the Planning Committee to read “As this application falls within the Nether Poppleton Conservation Area, established in 1995 by Harrogate Borough Council, a comparison with the objectives seemed obvious. Clause 3 recommends:

“The use of traditional materials and the adoption of traditional proportions and styles when considering proposals for the restoration or alteration of existing buildings or the erection of new buildings”

This property appears to have been already extended in the 1970s when more floor space was added to the original. The property was extended again in 1998. This proposal is to add a further 93m² onto the existing, seriously overdeveloping the site. Were further development rights withdrawn with the approval of the original extension?

Referring to the Poppleton Village Design Statement, design guidelines state:

DG3 any development should be in keeping with surrounding properties

DG8 development should reflect and respect existing character in size, materials, layout and landscape.

DG19 avoid the use of flat felt covered roofing on new buildings and extensions. Encourage the use of pitched roofing with a covering to match existing/adjacent roof materials when repairing/renewing existing flat roofs.

In view of the above, the proposal does not advance or support the Conservation Area.

This application is also recommended for a site visit by the West & City Centre Planning Sub-Committee with a condition that all further development rights are withdrawn.

Should the application be approved we ask that guidelines DG10 (scale, design, materials etc. must all be considered and be sympathetic) and DG12 (to conserve the special character of the traditional communities the size, scale and massing of new buildings and extensions should harmonise with neighbouring properties and spaces) of the Poppleton Village Design Statement are complied with.”

At this point Cllr Shannon resumed her attendance at the meeting.

Consideration was then given to the following applications:

Ref: 10/00389/TCA – Reduce height of weeping branch by 20% and draw back long side branches by 2-3m, tree in Conservation Area at 15 Poppleton Hall Gardens by Mrs Mansfield.	No objections
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Ref: 10/00458/FUL – Conservatory to side at 26 Millfield Lane by Mr & Mrs Wilkinson.	No objections
Ref: 10/00506/FUL – Single-storey rear extension and garage to side at 5 Littlegarth by Mr Daniel Lea.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 09/01940/FUL – Erection of 1 no. wind turbine with 18.3 mast at Playing Field, Millfield Lane by Mr Val Duggan.
- Ref: 09/02302/FULM - Change of use of agricultural land to sports pitches, allotments and informal landscaped open space. Hard surfaced recreational area and associated footpaths, car parking and ball fencing at Manor Church of England School, Millfield Lane by Chair and Governors of Manor CE School.
- Ref: 10/00213/TCA - Crown lifted by removing the lowest two large limbs back to the main trunk. Tip back to contain& shape from the crown overhanging the boundary line Beech in the Conservation Area at 11 Church Lane by Mr Riley.

It was noted that the Local Planning Authority had refused the following application:

- Ref: 10/00122/FUL – Single-storey dwelling with garage to rear with access from Millfield Lane at 16 Midway Avenue by Mr A Connolly.

(c) To consider the Parish Council’s process for dealing with planning applications.

A paper prepared by Cllr. Powell was discussed. After discussion it was agreed to continue the current planning process except that details of all new planning applications received will be emailed to Councillors so that they can look at the supporting documents on the City Council’s Public Access website.

10/073 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

- Mark Dean has agreed to meet with a Parish Councillor prior to carrying out the first grass cut on the Common Land so that he is aware of which areas of grass are to be left uncut.
- It was agreed that the grass in the garden by the Allerton Drive shops should be strimmed. Cllr. Shannon is to arrange this. **(Action Cllr. Shannon)**

(b) The Moat Fields

Cllrs. Craven and Robinson had attended the recent Moat Fields Management Group meeting. Minutes will be available in due course. The Group are proposing to install three signs. These are “Access required at all times for emergency & farm vehicles, “Dog Control Area – Open access grazing land – Dogs must be kept on leads at all times” and “No Parking Beyond This Point”. All signs will say “By order of Nether Poppleton Parish Council”. The Councillors agreed to the installation of the signs which will cost £274.

(c) To consider the carrying out of a survey on the remaining Common Land trees

It was agreed that Ryland Horticulture be asked to quote for carrying out a survey of the trees on Parish Council land lying between Riversvale Drive and the Poppleton Centre drive. **(Action Clerk)**

(d) To consider a tree felling request by a resident

A request from a resident for a contribution to the cost of removing a tree growing in the hedge close to the beck in Main Street was considered. It was agreed that the Parish Council-owned land did not include the hedge so the request was declined. **(Action Clerk)**

(e) To consider concerns from the Wildlife Trust minutes

Councillor Shannon appraised the Councillors with the problems regarding the duck pond and the large number of ducks which are often found there. It was agreed that an expert be asked to report on the condition of the pond. Cllr. Jones is to ask a local resident who is an expert on the subject of water condition for advice. **(Action Cllr. Jones and Clerk)**

(f) To discuss an application for access to the River Ouse railway bridge across the St Everilda's car park and the Moat Fields' track

The contents of a letter from May Gurney who have been contracted by Network Rail to carry out works to the west rail bridge deck over the River Ouse were discussed. Work will start in June 2010 and continue until the end of September 2010. Access over the St Everilda's car park and the Moat Fields is required with some very heavy vehicles. May Gurney "anticipate that protection, maintenance and management of the access track/Church Lane/Church car park will be necessary during the works" and have asked for a site meeting.

It was agreed that Cllrs. Bradley and Powell and the Clerk would meet the representative from May Gurney when the details of access to the rail bridge can be agreed. **(Action Cllrs. Bradley Powell and Clerk)**

10/074 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

7 March	Theft	Cycle taken	Great North Way
8 March	Theft	Beer taken - CCTV being reviewed	BP Garage
9 March	Theft	Lead taken from building site	Millfield Lane
10 March	Theft	Cycle taken	Long Ridge Lane
10 March	Theft	Tools taken	Millfield Gardens
10 March	Theft from Motor Vehicle	Windows smashed	Premier Inn
11 March	Burglary Other	Garage entered. Nothing taken	Hillcrest Ave
11 March	Burglary Other	Cycles taken	Nidd Close
21 March	Auto Crime	Windows smashed	Riverside Gardens
28 March	Criminal Damage	Damage to wall	Millfield Lane
1 April	Theft	Several items taken. Arrests made	Manor School, Millfield Lane

PCSO Colley reported that "As well as these crimes we have been having problems with groups of youths causing ASB in the area. The Green, Millfield Lane, Manor School and the play area on Poppleton Park being the most often reported."

10/075 – TO CONSIDER THE CITY COUNCIL'S RESPONSE ON THE CIRCULAR PUBLIC FOOTPATH

The City Council had written to say there are two options for the proposed walk. A Public Path Creation Order would be a lengthy and costly process. A Definitive Map Modification Order (DMMO) application would be a cheaper alternative and the one more likely to succeed. Definitive Map work is a statutory duty of the City Council and would receive higher priority and would be programmed into the Public Rights of Way (PROW) annual work plan, possibly with a view to be started within the next two years.

It was agreed to go along the DMMO route. Cllr. Craven and the Clerk are to set up a meeting with the PROW Officer to progress the subject. **(Action Cllr. Craven and Clerk)**

10/076 – TO REVIEW PROGRESS WITH THE PRODUCTION OF A SPRING NEWSLETTER

Councillor Bradley reported that he had just completed the spring Newsletter when his computer's hard drive crashed and he had been unable to recover the file. He had now acquired a new computer and hoped to have the Newsletter out soon. **(Action Cllr. Bradley and Clerk)**

10/077 - TO NOTE PROGRESS ON THE REVISION OF THE PARISH COUNCIL'S STANDING ORDERS AND FINANCIAL REGULATIONS

Councillor Powell reported that he and the Clerk had prepared a revised document for consideration by Councillors. This is to be emailed to all Councillors for comments. The revised Standing Orders will be discussed at the Parish Council at the meeting in May. (Action Cllr. Powell and Clerk)

10/078 - TO NOTE THE RESPONSE FROM THE ENVIRONMENT AGENCY REGARDING THE FLOOD MAP

The Clerk reported having received an acknowledgement from the Environment Agency and a note to say they would reply by 23 April.

10/079 – TO CONSIDER A RESPONSE TO THE TOCKWITH RESIDENTS' ASSOCIATION ON THE PROPOSED HAZARDOUS WASTE INCINERATOR, TOCKWITH

A letter had been received from the Tockwith Residents Association asking for the Parish Council's support in the event of an appeal on the above subject. It was agreed that a letter of support be sent. (Action Clerk)

10/080 – TO CONSIDER COUNCILLOR ATTENDANCE AT THE "LOCALISM IN ACTION" CONFERENCE IN YORK ON 12 SEPTEMBER 2010 AT A COST OF £90 PER DELEGATE

It was agreed that Councillor Jones would attend the Conference. (Action Clerk)

10/081 – TO CONSIDER THE INCIDENCE OF FLY POSTING ON THE A1237

It was reported that the fly posters that had prompted the inclusion of this item on the agenda had been removed.

10/082 - TO RECEIVE REPRESENTATIVES' REPORTS

Councillor Bradley reported on the Poppleton Community Trust's presentation of their capital plan proposals at a meeting held on 6 April. Priority is to be given to refurbishing the toilets and changing rooms. Consideration to repositioning the bar area so as to include space for a cafe is also being considered.

10/083 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
20 April	School Governors	Poppleton Ousebank School/ 7.00pm	Bradley, Robinson
28 April	Ward Committee	Askham Bryan Village Hall/ 7.00pm	All
29 April	Poppleton Community Trust Executive Committee	Poppleton Centre/ 7.00pm	Tomlinson
13 May	York Open Planning Forum	Denham Room, Priory Street/ 7.00pm	Tomlinson, Powell

10/084 – TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

Minor Matters

None.

Items for next agenda –

To consider the Parish Council's insurance policies, maintenance of the Allerton Drive garden and the insurance for members of the Moat Fields Management Group members.

10/085 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 17 MAY 2010

It was agreed that the next meeting would be held at 7.00pm at the Poppleton Centre on Monday 17 May 2010.

The meeting closed at 9.57 pm.

Chairman.....

Date.....

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