

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 15 MARCH 2010

PRESENT:

Cllr. G A Bradley (Chairman)

Cllr. J L Craven

Cllr. P H F Powell

Cllr. C Robinson.

Cllr. J Shannon

Cllr. D M Tomlinson

City Councillor Ian Gillies

Mr B J W Mackman (Clerk)

10/040 – TO RECEIVE DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

Cllr. Powell declared that he had a personal interest in planning application 10/00120/FUL as he knew the applicant. Cllr. Shannon declared that she had a personal interest in agenda item 10/057 as her house was in an area erroneously shown on the flood map as being at moderate risk from flooding.

PUBLIC PARTICIPATION

None.

10/057 - TO DISCUSS THE NEW FLOOD MAP FROM THE ENVIRONMENT AGENCY

It was agreed to bring this item to the agenda early to involve City Councillor Ian Gillies.

Cllr. Shannon reported that The Press had recently printed an article showing that many places in Poppleton were on the Environment Agency's (EA) flood map and shown as being at moderate risk from flooding. Cllr. Shannon said that the EA had carried out an aerial survey of Poppleton during the summer and that the leaves on the trees had prevented the height reading to be accurate.

It was resolved that the EA be asked to correct the flood map to show that Poppleton Hall Gardens, Church Lane, Fox Garth and Main Street (except for Saxe Dane Lodge which had been the only house in Poppleton that was flooded in the worst recorded floods in 2000) are not liable to flooding at any time. (Action Clerk)

10/041 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. E M Jones who was on holiday and Cllr. Robinson who was at a School Governors' meeting and had advised that he would be delayed.

10/042 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 15 FEBRUARY 2010

The minutes of the Parish Council meeting held on 15 February 2010, having been circulated, were approved and signed.

10/043 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Councillor Ian Gillies reported that

- The Ward Committee grant to Poppleton Tigers for the new perimeter fence has been brought forward from 2010-11 to 2009-10.
- Potholes on the village roads are being filled.
- The Ousemoor Lane directional signs have been ordered.

10/044 – TO RECEIVE THE CLERK'S REPORT:

The Clerk reported

(a) *Progress on the repairs to the notice board in Millfield Lane (Min. 10/024a)*

No progress on this item.

(b) *Progress on renewing the hasp on one of the Cartshed doors and cleaning all four doors (Min. 10/024b)*

No progress on this item.

(c) *To receive a report on the Litter Pick (Min. 10/013)*

Councillor Bradley reported that seven people had carried out a litter pick on 13 March. 20 bags of litter had been collected and these were picked up by the City Council immediately after the event. Councillor Bradley thanked all the people who took part (including a resident from Upper Poppleton).

10/045 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

10/045/1- The Clerk referred to the following items:-

- (a) A letter from a resident pointing out that the road at the junction of Church Lane and Main Street was not salted during the icy weather. It was agreed to notify the CYC Highways Department and request that this is placed on the salting register.
- (b) HM Revenue & Customs - Employer Pack 2010
- (c) Wildlife Trust meeting minutes - 1 March 2010

10/045/2 – It was agreed that the correspondence received since the February meeting, as listed below, be circulated to the Councillors

- (a) BTCV - Leaflet
- (b) Clerk & Councils Direct - March 2010, Issue 68
- (c) CYC - Precept information
- (d) CYC - York Design Awards notice
- (e) NALC - LCR - Spring 2010
- (f) Open Spaces Society - Open Space, Spring 2010 - Volume 29 no. 7
- (g) Upper Poppleton Parish Council - Minutes of 8 February
- (h) YLCA - White Rose Update Issue 1/10, invoice, training course details
- (i) York Local Involvement Network - Conference details
- (j) Yorkshire Forward - Yorkshire in Bloom Roadshow invitation

10/046 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 15 March 2010. The report reflected the receipts and payments below. The bank balances at 15 March were:

Current Account	£500.00
Business Money Manager Account	£25,948.64
National Savings Investment Account	£14,555.70

(b) Accounts for payment (net of VAT):

1290	Peter Powell	Travelling expenses	£24.64
1291	Poppleton Community Trust	Room hire – February	£19.00
1292	City of York Council	Bus shelter graffiti removal	£160.00
1293	James Mackman	Salary – March	£448.42
1294	Post Office Ltd	Tax & NI – March	£138.12
1295	James Mackman	Expenses	£44.19

(c) Income Received

Main Street households	Common Land easement cheques	£20.00
NEDL	Wayleave	£3.45
HSBC	Bank interest	£4.49

10/047 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

(a) Consideration was given to the following applications:

<p>Ref: 10/00120/FUL – Dormer bungalow to side of Mill Race Bungalow at Mill Race, Main Street by Mr K Hunter.</p>	<p>The Parish Council has no objections to this application but would recommend that a provision of shrubs and small trees screening be made a condition to help disguise this open corner site.</p>
<p>Ref: 10/00122/FUL – Single-storey dwelling with garage to rear with access from Millfield Lane at 16 Midway Avenue by Mr A Connolly.</p>	<p>The Parish Council objects on the following planning grounds</p> <ol style="list-style-type: none"> 1. The proposal would cause an impact upon the local environment and compromises quality of life for existing residents 2. The scale and design is not compatible with neighbouring properties in Millfield Lane, Midway Avenue or within Poppleton generally 3. The proposal is detrimental to the character and amenity of the local environment. Rear garden infill and backland development is not acceptable in Poppleton 4. The proposal is not in accordance with the requirements of the Poppleton Village Design Statement and is a poor example of good design 5. This site is not allocated in the City of York Housing Plan. The site is designated domestic garden and amenity space 6. All previous and similar applications for this site with similar proposals have been refused by the Planning Authority 7. The Parish Council supports comments submitted by nearby residents objecting to the application
<p>Ref: 10/00213/TCA - Crown lifted by removing the lowest two large limbs back to the main trunk. Tip back to contain & shape from the crown overhanging the boundary line Beech in the Conservation Area at 11 Church Lane by Mr Riley.</p>	<p>No objections</p>

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had not approved any planning applications since the February Parish Council meeting.

10/048 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

The Councillors considered a quotation for tidying and seeding the area of Parish Council land recently cleared at the end of the Riversvale Drive. It was resolved to accept the quotation from Baron Landscape. It was noted that care would be needed to avoid damaging the existing snowdrop bulbs. **(Action Clerk)**

(b) The Moat Fields

- i. The Moat Fields Management Committee hasn't yet met to consider the implications of the Parish Council's insurer's requirements.
- ii. The Councillors accepted the Moat Fields Management Group's proposed programme of works for 2010.
- iii. It was noted that Network Rail would be carrying out works to the railway bridge that crosses the River Ouse.

(c) To receive an update on claim for damages to the hawthorn

The Clerk reported that he had sent a letter by recorded delivery to the address that the police had given and that it had been returned unopened. After a short discussion it was resolved not to pursue this subject any more.

(d) To consider the quotation for the removal of the graffiti on the seat in Main Street

A quotation from Ken Falkingham for refurbishing the seat was accepted.

(e) To consider quotations for the refurbishment of the bus shelter

A quotation from Ken Falkingham for refurbishing the bus shelter was accepted.

10/049 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

5 February	Criminal damage	Graffiti on bus shelter	Main Street
8 February	Burglary other	Cycles stolen	Millfield Gardens
10 February	Autocrime	Car window smashed - nothing taken	Main Street

PC Colley writes "Crime remains low down 26% on last year's figures. We have had more graffiti, quite a few reports of ASB on The Green, Dikelands Lane, Poppleton Park play area and Millfield Lane."

10/050 – TO RECEIVE A REPORT ON THE INSTALLATION OF THE PROPOSED YOUTH SHELTER

Councillor Bradley reported that the Poppleton Community Trust Executive Committee had turned down the proposal of having a youth shelter on its land mainly due to the ongoing problem there is with a few neighbours objecting to the noise that it is suggested emanates from the Centre.

Councillor Bradley thanked everyone who had given an incredible amount of effort to try to secure the installation of a youth shelter. He regretted that the young people in the village had been let down. He hoped that the project may be resurrected at some time in the future. It was agreed that letters be sent to Monster Play Systems and Yorventure advising them of the demise of the project, thanking them for their help and asking if the scheme were to be resubmitted if we could rely on their support. **(Action Clerk)**

10/051 – TO CONSIDER THE CITY COUNCIL'S RESPONSE ON THE CIRCULAR PUBLIC FOOTPATH

Councillor Craven reported that he and the Clerk had written and sent a letter to the City Council's Chief Executive, Kersten England, requesting her help in urging the City Council's Departments to proceed with project stressing the Queen's Diamond Jubilee celebrations.

10/052 – TO THE PRODUCTION OF A SPRING NEWSLETTER

Councillor Bradley produced a first draft of the spring Newsletter. The Councillors agreed the content. A revised draft will be sent for Councillors' approval. Councillor Powell will proof read the Newsletter which will then be printed before 31 March. **(Action all Councillors and Clerk)**

10/053 - TO CONSIDER REVISION OF THE PARISH COUNCIL'S STANDING ORDERS AND FINANCIAL REGULATIONS

Councillor Powell reported that he had looked through the new NALC Standing Orders document. It was agreed that Councillor Powell and the Clerk would prepare a revised document for consideration by the Parish Council at the meeting in April as agreed. **(Action Councillor Powell and Clerk)**

10/054 - TO CONSIDER AN APPLICATION FOR INCLUSION IN A PHARMACEUTICAL LIST IN RESPECT OF A CHANGE OF OWNERSHIP OR RELOCATION OF A DISPENSING APPLIANCE CONTRACTOR

A company trading as a dispensing appliance contractor has applied to the North Yorkshire and York NHS for permission to move its business from the Gillygate Pharmacy to the London Ebor Business Park in Millfield Lane. Its business will not encroach on the existing pharmacy in the village. The Parish Council is a consultee. It was agreed to support the proposal.

10/055 – TO DISCUSS CLERK AND COUNCILLOR TRAINING

The Councillors discussed the training events being arranged by the YLCA. It was agreed that Councillor Bradley attend the Employment Issues seminar at Sheriff Hutton on 2 September, Councillor Shannon will attend the Councillors Skills session at the Poppleton Centre on 6 November and Councillor Powell will attend “A morning with the Land Registry” when it has been arranged. **(Action Clerk)**

10/056 – TO REVIEW THE PARISH COUNCIL'S RISK ASSESSMENT

The Clerk stated that it was the responsibility of the Parish Council to review its risk assessment every year. He had prepared a draft assessment which the Parish Councillors considered. It was resolved to accept the document and the Clerk was thanked for producing it.

10/057 - TO DISCUSS THE NEW FLOOD MAP FROM THE ENVIRONMENT AGENCY

See above.

*Councillor Robinson arrived at this point on the agenda. 9.07pm.

10/058 – TO CONSIDER A RESPONSE TO THE TOCKWITH RESIDENTS' ASSOCIATION ON THE PROPOSED HAZARDOUS WASTE INCINERATOR, TOCKWITH

After discussion it was agreed to defer a decision on this subject until the April Parish Council meeting by which time the Councillors will ensure they are better informed about the consequences of an incinerator.

10/059 - TO DISCUSS THE MILLENNIUM GREEN MANAGEMENT PLAN

A management plan received from the Millennium Green Committee had been circulated prior to the meeting. The Councillors agreed to release the £500 from the 2009-10 budget. Consideration will be given to a further grant in the new financial year providing that there is visible evidence that the Management Plan is being adhered to. **(Action Clerk)**

10/060 - TO RECEIVE A REPORT ON THE INTERNAL REVIEW OF THE CLERK'S DEALING WITH AN FOI REQUEST

The Chairman reported that the City Council's Monitoring Officer had been consulted on this subject and that an internal review had been carried out. The Monitoring Officer had made comments and it was agreed that the Parish Council had complied with the recommendations.

10/061 - TO RECEIVE REPRESENTATIVES' REPORTS

(a) *Councillor Robinson* reported on the School Governors' meeting that he had just attended. The school will take over the Youth Centre building on 1 April 2010. The building will be known as “The Studio” and will be used as an arts centre. It will continue to be used by PopSOC and the Youth Club. The building is to be completely refurbished with work starting on 22 March.

(b) *Councillor Bradley* reported on the recent Poppleton Youth Action Group meeting. Minutes of the meeting will be circulated.

(c) *Councillor Tomlinson* reported on the PCT Executive meeting held on 22 February for which minutes have already been circulated.

(d) *Councillor Powell* reported on the Ward Team meeting held on 22 February.

10/062 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
29 March	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Tomlinson
28 April	Ward Committee	Askham Bryan Village Hall/ 7.00pm	All

10/063 – TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

Minor Matters

None.

Items for next agenda –

To consider the Parish Council's process for dealing with planning applications.

10/064 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 19 APRIL 2010

It was agreed that the next meeting would be held at 7.30pm at the Poppleton Centre on Monday 19 April 2010. It would be preceded by the Annual Parish Meeting which would commence at 7.00pm.

The meeting closed at 9.27 pm.

Chairman.....

Date.....

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