

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 15 FEBRUARY 2010

PRESENT:

Cllr. G A Bradley (Chairman)

Cllr. E M Jones

Cllr. P H F Powell

Cllr. C Robinson.

Cllr. J Shannon

Cllr. D M Tomlinson

City Councillor Ian Gillies

Mr B J W Mackman (Clerk)

PUBLIC PARTICIPATION

None.

10/020 – TO RECEIVE DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

10/021 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. J L Craven.

10/022 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 18 JANUARY 2010

The minutes of the Parish Council meeting held on 18 January 2010, having been circulated, were approved and signed.

10/023 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Councillor Ian Gillies reported

- The City Council's Planning Committee will consider the application for the proposed A59 Park & Ride site on 30 March
- The Ward Committee has agreed to bring forward the grant for the fencing of the Poppleton Tigers' football field to the current financial year as funds are still available.
- The potholes in the village roads are being filled in
- The Bowls Club storage shed has been broken into and much of the equipment stolen
- Representatives of the Poppleton Community Trust met with City Council Officers and came to an agreement about the noise abatement problem
- The City Council has been asked to provide signs to mark the junction where Ouse Moor Lane, Cinder Lane and Common Croft Lane meet

10/024 – TO RECEIVE THE CLERK'S REPORT:

The Clerk reported

(a) *Progress on the repairs to the notice board in Millfield Lane (Min. 10/005a)*

No progress on this item.

(b) *Progress on renewing the hasp on one of the Cartshed doors and cleaning all four doors (Min. 10/005b)*

No progress on this item.

The Clerk reported having spoken to Ken Falkingham about the two outstanding items. Ken says that the bad winter weather has prevented him from carrying out the work but that it will be completed soon.

10/025 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

10/025/1- The Clerk referred to the following items:-

- (a) A copy of the Network Rail Deed of Variation from Burn& Co
- (b) A letter from Graeme Burn giving his response to the question of insurance cover for the Moat Fields Management Group members
- (c) A notice of laying rate from the Marston Moor Internal Drainage Board – put on a notice board
- (d) A request from the Parish of Nether with Upper Poppleton for an increase in the grant given towards the cutting of the churchyard grass – to be included on the agenda for the March meeting
- (e) A letter from the YLCA giving notice of an increase in the subscription
- (f) A letter from David Thompson asking for an internal enquiry regarding the Clerk's response to his recent enquiry

10/025/2 – It was agreed that the correspondence received since the January meeting, as listed below, be circulated to the Councillors

- (a) NSPCC - NSPCC Helpline awareness letter
- (b) Poppleton Tigers Junior Football Club - New Year 2010 Newsletter
- (c) Upper Poppleton Parish Council - Minutes of 11 January
- (d) York Local Involvement Network - LINKed In, February 2010

10/026 – FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 15 February 2010. The report reflected the receipts and payments below. The bank balances at 15 February were:

Current Account	£604.67
Business Money Manager Account	£26,718.40
National Savings Investment Account	£14,555.70

(b) Accounts for payment (net of VAT):

1285	M Drury	Weed spraying the Moat Fields	£220.00
1286	Poppleton Community Trust	Room hire – January	£19.00
1287	James Mackman	Salary – February	£448.42
1288	Post Office Ltd	Tax & NI – February	£138.12
1289	James Mackman	Expenses	£8.10
DD	CPRE	Subscription	£29.00

(c) Income Received

National Savings	Bank interest	£42.05
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10/027 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

(a) Consideration was given to the following applications:

Ref: 09/02301/ADV – Non-illuminated lettering sign at 5 Tudor Court, Opus Avenue by Mr David Brady.	No objections
Ref: 09/02302/FULM - Change of use of agricultural land to sports pitches, allotments and informal landscaped open space. Hard surfaced recreational area and associated footpaths, car parking and ball fencing at Manor Church of England School, Millfield Lane by Chair and Governors of Manor CE School.	No objections
Ref: 09/02306/FULM - Erection of 2-storey	No objections

creative media centre building and 2-storey link to existing school, erection of single-storey changing room facility and associated shelters and stores at Manor CofE School, Low Poppleton Lane by Chair and Governors of Manor CE School.	
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(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

- Ref: 09/02113/FUL – Two-storey pitched roof side extension (resubmission) at 27 Easthorpe Drive by Mrs Clare Lamb.
- Ref: 09/02274/TPO – Various tree works including the felling of 15 suppressed/poor trees protected by Tree Preservation Order No. 1/1970 at 36 Church Lane by Miss M Jackson.
- Ref: 09/02301/ADV – Non-illuminated lettering sign at 5 Tudor Court, Opus Avenue by Mr David Brady.
- Ref: 09/02324/TCA – Fell Silver Birch tree in the Conservation Area at 10 Poppleton Hall Gardens by Mr Mike Shannon.

10/028 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

- i. It was agreed that Clerk should ask the contractor when he was going to cut the verges along Main Street and ensure that the grass by the riverbank was cut in accordance with the contract. **(Action Clerk)**
- ii. It was agreed that quotations should be sought for tidying and seeding the area of Parish Council land recently cleared at the end of the Riversvale Drive. **(Action Clerk)**

(b) The Moat Fields

No report.

(c) To receive an update on claim for damages to the hawthorn

The Clerk reported that Allianz Insurance had agreed that the Parish Council's legal insurance covered the cost of advice for this type of claim. The Legal Section had advised that a letter be sent to the owner of the car giving him 14 days in which to reimburse the Parish Council the cost of removing the damaged hawthorn hedge. If payment was not received then an application to the Small Claims Court was advised. The Clerk then reported that he had established that neither the car owner nor driver is shown in the current Electoral Roll at the addresses he has on file. It was agreed that a recorded letter asking for damages be sent to one of the addresses. **(Action Clerk)**

(d) To confirm action taken to remove graffiti in the bus shelter

Soon after the January Parish Council meeting two large pieces of graffiti appeared on the inside walls of the bus shelter in Main Street. The City Council asked for the graffiti to be removed. The Clerk consulted with the Chairman and then authorised the City Council to remove the graffiti at a cost of £160.00. The graffiti was removed the next day. The Councillors approved the Clerk's actions.

(e) To consider the quotations for the removal of the graffiti on the seat in Main Street

No quotation has been received for this work.

(f) To consider quotations for the refurbishment of the bus shelter

The Clerk reported that he had asked two people to submit quotations for this work. One person had said that he did not wish to do the work. The other person has not yet submitted a quotation. It was agreed that when the quotation is received the Clerk will notify all the Councillors and if the quotation is deemed to be reasonable then the work will be authorised. **(Action Clerk)**

(g) *To consider repairs to public seats*

It was agreed that the seat by the Main Street bus shelter should be refurbished. **(Action Clerk)**

10/029 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

12 January	Attempted Burglary	Attempt to enter rear of store.	Shops, Allerton Drive
20 January	Theft	Goods stolen from shop	BP Garage
29 January	Auto crime	Sat nav taken	Severn Green
30 January	Burglary Other	Garage entered, cycle stolen	Hillcrest Ave
1 February	Theft	Cycle taken from school	Millfield Lane

PC Colley writes “As well as this as I know you are aware we have been hit with lots of graffiti”.

10/030 – TO RECEIVE A REPORT ON THE INSTALLATION OF THE PROPOSED YOUTH SHELTER

Councillor Bradley reported that he had met with the Poppleton Community Trust Chairman and they had looked at the whole site to find an alternative place for the proposed youth shelter. It was agreed that this should be located at the side of the car park. If the new site is accepted at the PCT meeting on 22 February then Councillor Bradley and Gerry Holland will clear the site and the youth shelter will be ordered. **(Action Clerk)**

10/031 – TO CONSIDER THE CITY COUNCIL’S RESPONSE ON THE CIRCULAR PUBLIC FOOTPATH

No news to report on this subject.

10/032 - TO CONSIDER UPDATE ON THE 20MPH LIMIT

The Working Group set up to look at the responses to the Parish Council’s questionnaire reported to the meeting. It was noted that the City Council is looking at the possibility of introducing a 20mph limit across the city. It was agreed to wait for the City Council to make a policy decision before pursuing further the idea of a 20mph in Poppleton.

10/033 – TO AGREE THE FUTURE TREATMENT OF “PUBLIC PARTICIPATION”

It was agreed that in future meetings Public Participation should be the second item on the agenda. Members of the public may only be allowed to speak on items that are on the agenda for the meeting. Three minutes will be allowed for each member of the public with the Chairman having discretion to allow for a longer period or to curtail the session. Minutes will be kept of the subjects raised.

10/034 – TO THE PRODUCTION OF A SPRING NEWSLETTER

It was agreed to produce a spring Newsletter. Many ideas were put forward. Councillors agreed to make contributions and Councillor Bradley will produce a draft Newsletter for consideration at the March meeting. **(Action all Councillors)**

10/035 - TO CONSIDER REVISION OF THE PARISH COUNCIL’S STANDING ORDERS AND FINANCIAL REGULATIONS

The Clerk produced a copy of the revised Standing Orders issued by NALC. Councillor Powell agreed to compare the revised Standing Orders with the Parish Council’s current Standing Orders and report back to the Parish Council at the meeting in April. **(Action Councillor Powell)**

10/036 - TO RECEIVE REPRESENTATIVES' REPORTS

(a) *Councillor Bradley* reported on the Youth Club meeting held on 1 February

(b) *Councillor Tomlinson* reported on the PCT Executive meeting held on 25 January

(c) *Councillor Powell* reported on

i. the YLCA York Branch meeting held on 4 February

ii. the Ward Committee meeting held on 3 February

10/037 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
22 February	Poppleton Community Trust Executive	Poppleton Centre/ 7.30pm	Tomlinson
25 February	Millennium Green	11 Station Road/ 7.00pm	Bradley
26 February	Ward Team	Room 1, Guildhall/ 12.00pm	Powell
27 February	Millennium Green – Walkabout	Millennium Green/ 10.00am	All
13 March	Litter Pick	Allerton Drive shops/ 10.00am	All

10/038 – TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

Minor Matters

None.

Items for next agenda –

The inaccuracy of the Environment Agency updated flood plain map of Poppleton

Consideration of the Tockwith Residents Association letter about the possible appeal by BCB against the NYCC decision to refuse its planning application to build an incinerator at Tockwith

10/039 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 15 MARCH 2010

It was agreed that the next meeting would be held at 7.00pm at the Poppleton Centre on Monday 15 March 2010.

The meeting closed at 9.20 pm.

Chairman.....

Date.....

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