

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 21 SEPTEMBER 2009

PRESENT:

Cllr. G A Bradley (Chairman)	One member of the public
Cllr. J L Craven	City Councillor Ian Gillies
Cllr. P H F Powell	
Cllr. C Robinson	Mr B J W Mackman (Clerk)
Cllr. J Shannon	

PUBLIC PARTICIPATION

None.

09/161 – TO RECEIVE DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

09/162 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs. D M Tomlinson and E M Jones.

09/162a - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 17 AUGUST 2009

The minutes of the Parish Council meeting held on 17 August 2009, having been circulated, were approved and signed.

09/163 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

City Councillor Ian Gillies reported on the following:-

- The revised draft Local Development Framework (LDF) shows that there are sites in Strensall, Haxby and Wigginton, and Poppleton that could be developed by the City Council and that the Parish Council may like to comment on this. York Civic Trust has said that the LDF is the most important piece of legislation in the last 50 years.
- Transdev are talking about re-routing the No 20 bus service so that it misses out Rawcliffe Bar but travels along Main Street instead of Long Ridge Lane
- He said that he would refer the Councillors complaint about the dazzling brightness of the new floodlights on the new Manor School playing field to City Council Officers
- He said he would ask the City Council Officers if a box-junction or KEEP CLEAR notice on the road between Millfield Lane and the roundabout on the A1237 by the entrance to the Poppleton Business Park could be introduced

09/164 - CLERK'S REPORT:

(a) To note progress on the work to the ash tree at Ash Keys, Main Street (Min. 09/147e)

The Clerk reported that the dead branches had been removed from the tree and that the resident had complimented the Parish council for the standard of the work. He had written to say that his deeds showed that the ash tree was outside his boundary and that he would not be contributing 50% of the cost of the work on the tree.

(b) *To receive a report on the treatment of Himalayan Balsam on the Common Land between Riverside Gardens and Riversvale Drive (Min. 09/147f)*

The Clerk reported that he had shown three prospective contractors the area to be treated and had been advised that to trim the whole area down to the beck was unnecessary as the Himalayan balsam was already seeding and would soon die back. It was agreed that a two-metre strip paralleling the fence along Main Street be cut back to stop any foliage from growing over the footpath. Dean Landscape had submitted the lowest quotation and had been asked to carry out the work.

(c) *Progress on the installation of the planter/bench by the Allerton Drive shops (Min. 09/137)*

The City Council has now installed the planter/bench next to the bollards at the corner of Ebor Way and Allerton Drive. It was agreed that the bench is too close to the bollards and that it should be moved. The Councillors agreed that they would move the bench.

09/165 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

09/165/1- The Clerk referred to the following items:-

- (a) A letter from Gerry Jackson pointing out that the Environment Agency Flood Map shows that parts of Nether Poppleton are subject to flooding which they are not. It was noted that the Parish Council wrote to advise the Environment Agency of this fact some time ago and Mr Jackson has been informed of this
- (b) A letter from the City Council advising the location of a new bus stop in Millfield Lane. It will be located on the Long Ridge Lane side of the A1237 bridge
- (c) Notice of an application to the City Council by The Rain Florist in Allerton Drive for the grant of a premises licence to allow for the sale of alcohol between set times
- (d) Open Spaces Society – Letter & invoice
- (e) YLCA – Agenda for 1 October/ Employment issues
- (f) York & District CAB – AGM invitation

09/165/2 – *It was agreed that the correspondence received since the August meeting, as listed below, be circulated to the Councillors*

- (a) Clerk & Councils Direct – September 2009, Issue 65
- (b) CPRE – Fieldwork September 2009
- (c) CYC – West Area planning agenda
- (d) Local Works - Donation request
- (e) NALC – LCR – Autumn 2009
- (f) Upper Poppleton Parish Council – minutes of 13 July 2009
- (g) YOPF – Newsletter August 2009
- (h) York Local Involvement Network – LINKed In, September 2009

09/166 – FINANCE

(a) *Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 21 September 2009. The report reflected the receipts and payments below. The bank balances at 21 September were:

Current Account	£500.00
Business Money Manager Account	£19,881.15
National Savings Investment Account	£14,513.65

(b) *Accounts for payment (net of VAT);*

1244	James Mackman	Contribution towards new computer	£100.00
1245	Yorwaste Ltd	Initial contribution towards the youth shelter	£946.00

(b) Accounts for payment (net of VAT);

1246	Ryland Horticulture	Moat Fields contra payment	£1,290.00
1247	Yorks & Humber Training Partnership	Councillor Powell's attendance at the Scarborough Conference	£280.00
1248	Poppleton Community Trust	Room hire – August	£18.00
1249	Dean Landscapes Ltd	Grass cutting - August	£378.50
1250	Sam Dickson	Tree work at Ash Keys	£360.00
1251	James Mackman	Salary – September	£444.57
1252	Post Office Ltd	Tax & NI – September	£135.57
1253	James Mackman	Expenses	£7.73
1254	Peter Powell	Travelling Expenses	£27.05

(c) Income Received

Moat Fields Management Group	Moat Fields contra receipt	£1,290.00
City of York Council	Ward Committee Grants	£2,500.00
City of York Council	Double taxation grant	£7,011.46
HSBC	Bank interest	£2.58

(d) To consider making a grant of £2,500 to the Poppleton Junior Football Club

It was resolved that Football Club be given £1,000 now and that the Parish Council will consider funding the balance of the request when the budget is set for the next financial year. **(Action Clerk)**

(e) To agree to release the current year's capital grant to the Poppleton Community Trust

After discussion it was agreed to release this year's capital grant of £2,500. **(Action Clerk)**

09/167 – PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

(a) Consideration was given to the following applications:

Ref: 09/01461/LBC – Internal alterations at 36 Church Lane by Miss Meg Jackson.	No objections
Ref: 09/01516/TCA – Crown lift by removing large lower limb over pathway and crown clean, Cypress (T1) in the Conservation Area at St Everildas Church, Church Lane by Mr Andrew Chiltern.	No objections
Ref: 09/01583/FUL – Change of use of agricultural land to sports field and move boundary fence to include new land (renewal) at Playing Field, Millfield Lane by Mr V Duggan.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following application:

Ref: 09/01516/TCA – Crown lift by removing large lower limb over pathway and crown clean, Cypress (T1) in the Conservation Area at St Everilda's Church, Church Lane by Mr Andrew Chiltern.

09/168 – PARISH COUNCIL LAND – TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

It was reported that the grass on the Common Land had been cut on 19 August. It was agreed that no more cuts should be made this year. Dean Landscapes is to be advised of this decision. **(Action Clerk)**

(b) The Moat Fields

i. To discuss pollarding the willow trees along the river bank

The Clerk reported that Gerry Jackson had said that the Moat Fields Management Committee have a three-year rolling programme for pollarding the willows along the river bank. It was agreed that the willows that are blocking the view of the river from the stone benches should be carried out as soon as possible even if this was not provided for in the rolling programme. **(Action Clerk)**

ii. To discuss the gate fastenings

The Clerk reported that Gerry Jackson had said that the gate should be closed for only two weeks a year when the grass had been sprayed. It should remain open for the rest of the year to enable the sheep to wander from field to field. It was planned to provide a mechanism for keeping the gate open. It was agreed not to pursue the idea of a fastening to keep the gate shut.

iii. To consider the possibility of creating a new access to the Moat Fields

Prompted by a request from a resident for the creation of a circular footpath through the Moat Fields the Councillors discussed the possibility of the creation of a permissive footpath over the land that is accessed through the gate on the corner of Church Lane. Councillor Bradley is to contact the owner of the land to see if he would be amenable to the creation of a footpath through his property. **(Action Councillor Bradley)**

iv. Other items

It was agreed to give permission to Poppleton History Society to carry out a landscape survey of the Moated Site over the weekend 30 October / 1 November 2009. This will be conducted under the supervision of the Community Archaeologist Dr Jon Kenny and will, of course, respect the status and nature of the site. **(Action Clerk)**

(c) To receive an update on the car park

- i.* The Clerk reported that the solicitors for Network Rail have been in contact with the Parish Council's solicitor as they have carried out a highways search to ascertain the extent of the adopted highway. The search has confirmed that Church Lane is adopted up to the boundary of the Parish Council's registered title. The search has also revealed that the track on the Parish Council's land has "permissive rights for the public to use the track as a footpath. However, the Parish Council is undertaking steps to change the permissive rights to that of a public footpath." The solicitors for Network Rail would like to know what is proposed and whether this will have any effect on the vehicular access for Network Rail. The Councillors agreed that it is not the intention to change the status of the track and that the solicitor be advised of this. **(Action Clerk)**
- ii.* It was reported that a branch from a tree in St Everilda's Church had fallen on to the car park. The Clerk is to arrange for its removal. **(Action Clerk)**
- iii.* The Clerk reported that a car in the car park had burnt out. The chassis had been removed but the remnants of the tyres and some broken glass remained. It was agreed that the Clerk ask Steve Bundy to quote for removing the debris and he was authorised to arrange for the work to be carried out. It was also agreed that the Clerk pursue the burnt out vehicle's insurance company to try to get it to pay for the cost of having Steve Bundy clear the site. **(Action Clerk)**

(d) To receive an update on claim for damages to the hawthorn
No report. The matter is still in the hands of the insurance company.

(e) To consider quotations for work on the Common Land at the corner of Riversvale Drive and Main Street

Three quotations had been received for the work on this site. It was agreed that the quotation from Philip Baron be accepted. **(Action Clerk)**

09/169 – TO RECEIVE A REPORT ON VILLAGE POLICING

The following schedule of incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

7 August	Drugs – 1 arrested – Possession	Great North Business
11 August	Criminal damage – Window broken	Millfield Lane (Business
11 August	Burglary Commercial – Food taken	Millfield
14 August	Criminal damage – Window broken	Main Street
17 August	Burglary (other) – Shed Entered cycle taken	Long Ridge Lane
20 August	Theft – cycle stolen	Great North Business Park
24 August	ASB/Drunk – 1 arrested	Main Street
25 August	Theft from Motor vehicle – Sweets taken.	Millfield Lane
26 August	Criminal damage – Portacabin damaged	Great North Business Park
27 August	Burglary Commercial – An attempt entry not	Allerton Drive

09/170 – TO RECEIVE A REPORT ON THE INSTALLATION OF THE PROPOSED YOUTH SHELTER

Councillor Bradley reported that the Poppleton Community Trust Executive Committee which had already given permission in principle to the proposed youth shelter would be making a final decision at the meeting on 24 September.

09/171 – TO CONSIDER THE CITY COUNCIL’S RESPONSE ON THE CIRCULAR PUBLIC FOOTPATH

The Clerk reported that he and Councillor Craven had produced a letter which had been sent to Richard Hoyland, the City Council’s Assistant Public Rights of Way Officer, giving details of the Parish Council’s chosen route for the footpath but that no reply had yet been received.

09/172 – TO NOTE PROGRESS ON THE PRODUCTION OF AN AUTUMN NEWSLETTER

Councillor Bradley produced an early draft of the proposed autumn Newsletter for consideration by the Councillors.

09/173 – TO RECEIVE A REPORT FROM THE MILLENNIUM GREEN REPRESENTATIVE AND DISCUSS THE FUTURE OF THE MILLENNIUM GREEN

Gus McLaren had responded to the Parish Council’s request for information on the Millennium Green Trust’s current and long term strategy for the Millennium Green. It was agreed that Mr McLaren should

be invited to address the Parish Council at the October meeting and give details of plans and any funding requirements. **(Action Clerk)**

09/174 – TO CONSIDER A POTENTIAL RESPONSE TO THE LOCAL DEVELOPMENT FRAMEWORK

The Councillors discussed a response to the LDF and agreed the following. “Nether Poppleton Parish Council is concerned to note that on page 29 of the LDF document mention is made of the villages of Upper and Nether Poppleton being nominated as Local Service Centres; in that Local Service Centres are earmarked for possible development, albeit limited, in proportion to size.

The village of Nether Poppleton has already expanded greatly during the past twenty years with the building of the Millfield Gardens estate, Poppleton Park and the York Business Parks. Further development would, NPPC believe, greatly risk destroying forever the unique character of Nether Poppleton.

Therefore the Parish Council wishes to record its opposition to any further major development within or on the immediate outskirts of the village.” **(Action Clerk)**

09/175 – TO CONSIDER THE PROPOSAL FOR NEW ALLOTMENTS ON LAND ACQUIRED BY MANOR SCHOOL

It was agreed to defer discussion on this subject until the October meeting. In the meantime Councillor Bradley is to speak to the head teacher of Manor School about the school’s proposal to create new allotments on the school grounds. **(Action Councillor Bradley)**

09/176 – TO RECEIVE AN UPDATE ON AND TO DISCUSS THE PROPOSED A59 PARK & RIDE SCHEME

Councillors reported having attended a meeting at the Poppleton Centre on 18 August when Council Officers gave a presentation on the proposed Park & Ride. Councillors also attended the public meeting held at the Poppleton Centre on 8 September when 160 residents were present. Councillor Robinson reported on the Stakeholders meeting held at the Poppleton Centre on 9 September when Council Officers and representatives from the Council’s consultants, Halcrow, were present. The subject of the Park & Ride is to be discussed at the Ward Committee meeting to be held at the Poppleton Centre at 6.00pm on 7 October. It was reported that a display vehicle had been in the Poppleton Garden Centre car park for a week when residents had the opportunity to visit, ask questions and make their comments known to the City Council consultants. It was pointed out that there is a display of plans and information about the Park & Ride in the Poppleton Centre foyer. It was noted that there are vehicle number plate recognition cameras on all roads in and out of the village. It was agreed that residents had had ample opportunity to give the City Council their views on the proposed Park and Ride. It was agreed that the Parish Council would not submit a corporate view on the subject.

09/177 – TO CONSIDER SENDING A REPRESENTATIVE TO THE YLCA TRAINING COURSE “EMPLOYMENT ISSUES FOR SMALLER COUNCILS”

Councillor Bradley asked for support to attend the above course in Northallerton on 28 November for a cost of £35. It was agreed that he should attend. **(Action Clerk)**

09/178 – TO RECEIVE REPRESENTATIVES’ REPORTS

- (a) *Councillor Robinson* reported on
- i. The Poppleton Ousebank School Governors meeting held on 14 September.
 - ii. The fact that a resident is feeding the ducks on the pond in Church Lane. This has led to a huge increase in the number of ducks. The pond is being damaged because it cannot sustain the number of ducks present. It is becoming biologically dead. The chairman of the Wildlife Trust has written to the resident but it would appear that the resident is ignoring the request to stop feeding the ducks.

(b) *Councillor Powell* reported that both YLCA and RAY are moving out of their offices at Skelton in the near future.

09/179 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
24 September	Poppleton Community Trust Executive	Poppleton Centre/ 7.00pm	Bradley
24 September	YOPF	Priory Street/ 7.30pm	Powell
30 September	York & District CAB AGM	15 Priory Street/ 5.30pm	All
1 October	YLCA York Branch	New Earswick Folk Hall/ 7.30pm	Bradley, Powell
5 October	Poppleton Community Trust AGM	Poppleton Centre/ 7.00pm	All
7 October	Ward Committee	Poppleton Centre/ 6.00pm	All
29 October	YOPF AGM	Priory Street/ 7.30pm	Powell
21 November	Rural Action Yorkshire AGM	Hoylandswaine Village Hall/ 10.30am	Powell

09/180 – TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

Minor Matters –

The NHS Litigation Authority had written to say that Poppleton Medical Services Ltd have appealed against the North Yorkshire and York PCT decision on their application for a pharmacy at the Old Forge Surgery. Representations have to be made by 16 October. It was agreed that a copy of the previous letter which states the Parish Council's opposition to the proposed pharmacy should be sent to the Authority.

(Action Clerk)

Items for next agenda –

Electronic planning applications, bulb planting arrangements and consideration as to whether to repair or buy a new notice board for Millfield Lane

09/181 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 19 OCTOBER 2009

It was agreed that the next meeting would be held at 7.00pm at the Poppleton Centre on Monday 19 October 2009.

The meeting closed at 9.25 pm.

Chairman.....

Date.....

James Mackman, Clerk 22a Long Ridge Lane, Nether Poppleton, York YO26 6LX

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