

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 16 MARCH 2009

#### PRESENT:

Cllr. G A Bradley (Chairman)	
Cllr. J L Craven	City Councillor Ian Gillies
Cllr. F A Brown	
Cllr. P H F Powell	Six members of the public
Cllr. C Robinson	
Cllr. D M Tomlinson	Mr B J W Mackman (Clerk)

Colin Sampson from First and Terry Walker from the City Council's Transport Department gave information on the proposed impending changes to the No 10 bus service.

- From 26 April 2009 the last bus to Stamford Bridge will depart from Poppleton at 6.57pm
- From 26 April 2009 the last bus to Merchantgate will depart from Poppleton at 7.57pm
- On a Saturday morning the first bus will depart from Poppleton at 6.28am when there will be an hourly service until 8.28am after which there will be a 30-minute service
- The City Council had been advised of the proposed changes on 19 February and the Transport Executive on 27 February as two months' notice has to be given before changes can be implemented
- The bus company is losing £75,000 a year on the current evening service
- The City Council has no rights to see information on passenger numbers so has been carrying out its own survey
- On the basis of the survey results to date the City Council is looking to subsidise the route to retain the evening service
- It is proposed to change the No 10 route so that it will enter the village by way of Low Poppleton Lane where a rising bollard is being constructed. The bus will travel the length of Millfield Lane and then along Main Street to the Green, turn left into Long Ridge Lane and then right into Millfield Lane and exit down Low Poppleton Lane. This will enable the bus to service the new Manor School which is opening at Easter.

Messrs Walker and Sampson answered a number of questions asked by the Councillors and members of the public.

#### PUBLIC PARTICIPATION

Janet Hopton referred to the letter she had sent to the Parish Council asking for funds for the Tithe Barn remedial work and answered questions about the Tithe Barn Trust's financial position.

#### 09/052 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

Cllr. Craven declared a prejudicial interest in agenda item 09.059gi, the consideration of a capital grant to the Poppleton Community Trust.

#### 09/053 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor J Shannon.

#### 09/054 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 16 FEBRUARY 2009

The minutes of the Parish Council meeting held on 16 February 2009, having been circulated, were approved and signed.

#### 09/055 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 26 FEBRUARY 2009

The minutes of the Parish Council meeting held on 26 February 2009, having been circulated, were approved and signed.

## **09/056 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY**

City Councillor Ian Gillies reported on the following:-

- Eight children out of 55 in the village have not been awarded places at Manor School this autumn. Councillor Gillies is pursuing this matter on behalf of the parents.
- The City Council has set money aside in its budget to buy the field next to the new Manor School.
- The City Council is looking into the possibility of subsidising the No. 10 bus service.

## **09/057 - CLERK'S REPORT:**

(a) *Progress on Saxe Dane Lodge's fence (Min. 09/005a)*

The Clerk gave the Councillors a copy of the letter he had sent to the owner of Saxe Dane Lodge and the two email responses received from the owner. It was resolved to note the correspondence.

## **09/058 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

09/058/1- The Clerk referred to the following items:-

- (a) A letter from the City Council acknowledging receipt of the Parish Council's response to the City Council's proposals for revised speed limits in Millfield Lane
- (b) A letter from Jim Breen about the installation of the proposed River Ouse safety sign
- (c) A letter from the Poppleton Bowls Club thanking the Parish Council for its donation of £1,000
- (d) An email from Councillor James Alexander, the prospective Labour MP for York Outer, asking for Parish Council support in his campaign to call for a price freeze to stop the cuts in bus services and to have a review conducted to see if services in outer York can be improved was noted.
- (e) A letter from Jerry Holland, the Chairman of Poppleton Youth Action Group, expressing concern at the proposed withdrawal of the No 10 bus after 7.30pm. The bus is used by many of the assistant youth leaders and, in the worst case scenario, the curtailment of the bus service could cause the club to close.

09/058/2 - *It was agreed that the correspondence received since the February meeting, as listed below, be circulated to the Councillors*

- (a) Clerk & Councils Direct - March 2009, Issue 62
- (b) CPRE-Fieldwork - March 2009
- (c) NALC - LCR, Volume 60, No 6 - March 2009
- (d) National Probation Service - Community Payback poster
- (e) Open Spaces Society - Spring 2009 - Volume 29 No. 4
- (f) Poppleton Wildlife Trust - Minutes of 2 March 2009
- (g) Standards Board - Town & Parish Standard, Issue 4 - February 2009
- (h) Upper Poppleton Parish Council - Minutes 9 February

## **09/059 - FINANCE**

(a) *Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 16 March 2009. The report reflected the receipts and payments below. The bank balances at 16 March were:

Current Account	£500.00
Business Money Manager Account	£20,555.55
National Savings Investment Account	£14,513.65

(b) *Accounts for payment (net of VAT);*

DD CPRE	Annual subscription	£29.00
1188 Poppleton Bowls Club	Grant	£1,000.00
1189 All Saints Church Hall	Grant	£1,000.00
1190 Poppleton Moat Fields Management Group	Balance of this year's grant	£2,000.00
1191 Poppleton Community Trust	Room hire	£18.00

*(b) Accounts for payment (net of VAT);*

1192	Dean Landscapes	Grass cutting August and November	£735.00
1193	James Mackman	Expenses	£6.87
1195	Post Office Ltd	Tax & NI – March	£131.86
1196	Peter Powell	Travelling expenses	£17.61
1197	James Mackman	Salary – March	£440.70

*(c) Income Received*

Poppleton Tithe Barn	Cartshed rent	£75.00
National Savings	Bank interest	£469.43
NEDL	Wayleave	£3.45
Yorkshire Water	Grant for use of Common Land	£500.00
Main Street households	Common Land rent cheques	£20.00

*(d) To appoint an Internal Auditor*

It was agreed that Linda Cariss be re-appointed as the Parish Council's internal auditor.

*(e) To agree the balance of the Clerk's annual pay increase as per the National Agreement*

The Clerk reported that NALC and the SLCC had accepted the arbitration award of an increase of 2.75% for the year commencing 1 April 2008. It was resolved to implement the increase.

*(f) To agree a policy for dealing with capital grant requests*

It was resolved that requests for capital grant applications would be considered on an annual basis.

*(g) To consider the following requests for capital grants*

*(i) Poppleton Community Trust*

At this point Councillor Craven vacated the room. Councillor Tomlinson, as the Parish Council's observer at Trust meetings, gave information to the Councillors. After discussion it was resolved that £2,500 revenue money from the 2009-10 budget and a capital grant of £2,500 be given. This is to be the total amount of funding to be given up to 31 March 2010. Councillor Craven rejoined the meeting.

*(ii) Friends of Poppleton Tithe Barn*

After discussion it was resolved to give a £5,000 capital grant to the Friends of the Poppleton Tithe Barn Trust.

**09/060 - PLANNING APPLICATIONS**

*(a) To consider the following planning applications*

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

Consideration was given to the following application:

Ref: 09/00302/FUL – Single-storey pitched roof rear extension at 20 Esk Drive by Mr C Taylor.	No objections
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*(b) To note Local Authority Planning Decisions*

It was noted that no plans had been considered by the Local Planning Authority since the Parish Council meeting held on 16 February.

**09/061 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

*(a) Grass cutting*

The Clerk reported having asked three contractors to quote for grass cutting for the 2009 and 2010 seasons. Only one had replied. It was resolved to accept the quotation received from Dean Landscapes and it was noted that there had been only a marginal increase in the cost from the current contract. **(Action Clerk)**

*(b) The Moat Fields*

The Clerk reported on his conversation with Burn & Co, Parish Council's solicitors, who said they would send a letter to Mr Sykes if the Parish Council wished. It was agreed to check if Mr Sykes is still using the Moat Fields to access the area beyond the railway line that he rents from the City Council before authorising a letter.

The Moat Fields Group is to be asked to buy a new chain for the gate to the Moat Fields and replace the existing locks so that only the Group, the farmer who rents the field and Network Rail have access. **(Action Clerk)**

*(c) Resurfacing the car park next to St Everilda's in Church Lane*

The Clerk reported having received correspondence from Burn & Co, the Parish Council's solicitors, requiring acceptance of the instruction they had received to produce the amended easement. The Clerk was authorised to sign the document.

The contractor appointed to resurface the car park has said that it will commence the work on 28 March and expects to take three days to complete the work.

*(d) Clearing drainage ditch adjacent to Saxe Dane Lodge*

Councillor Powell reported on his site visit to the ditch. It was agreed to ask Steve Bundy and Ken Falkingham to quote for clearing the ditch. **(Action Clerk)**

*(e) Common Land tree pruning*

Discussion on this subject was deferred until the next meeting.

*(f) An application for a memorial seat near the War Memorial*

A request had been received for permission to erect a seat near the War Memorial on memory of Richard Ryan who had recently died in the Alps under tragic circumstances. It was agreed to delay a decision until the Councillors had been on a site visit. **(Action Councillors)**

**09/062- TO RECEIVE A REPORT ON VILLAGE POLICING**

The following schedule of incidents in Nether Poppleton had been received from Nigel Colley PCSO 5642, Rural West Safer Neighbourhood Policing Team.

7 Feb	Drugs search carried out - persons arrested	Riverside Walk
18 Feb	Burglary other - insecure shed entered, food stolen	Hillcrest Ave
24 Feb	Antisocial Behaviour - large group of youths	Play park, Foss Walk
28 Feb	Commercial Burglary - several vans entered and parcels searched	Parcelforce, Millfield Lane

**09/063 – TO RECEIVE A REPORT ON PROGRESS ON THE PROVISION OF A YOUTH SHELTER AND GRANT FUNDING APPLICATION**

Councillor Bradley reported that he and the Clerk had completed the Yorventure grant application form and were waiting for letters of support from the School and the Youth Club.

**09/064 – TO AGREE PROGRESS ON THE CIRCULAR PUBLIC FOOTPATH**

The Clerk reported having sent a letter to Bill Woolley, the City Council's Director of City Strategy, asking for the work on the footpath to be authorised.

**09/065 - TO RECEIVE A REPORT ON TRAFFIC CALMING MEASURES**

It was reported that no action had been taken on this subject. It was agreed to omit the subject from future agendas for the time being.

**09/066 – TO CONSIDER AND AGREE THE CONTENT OF A LETTER TO BE SENT TO THE CITY COUNCIL AND FIRST YORK REGARDING THE PROPOSED REDUCTION IN THE NO**

## 10 BUS SERVICE

It was agreed that a letter be sent to the City Council urging it to consider subsidising the No 10 evening service

## 09/067 – TO RECEIVE REPRESENTATIVES’ REPORTS

(a) *Councillor Bradley* reported on a recent meeting of the Poppleton Youth Action Group when the Parish Council was thanked for its £1,000 donation to the Group’s funds. The Youth Club is very successful at the moment Wednesday evenings being especially popular. The Group is seeking staff and hopes that it will be able to open every weekday evening at some time in the near future.

(b) *Councillor Tomlinson* reported having circulated the minutes of the Poppleton Community Trust’s Executive Committee meeting held on 23 February.

(c) *Councillor Robinson* reported on the workings of the Poppleton Wildlife Trust. Minutes of the meeting held on 2 March are being circulated.

## 09/068 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
20 March	Ward Team	Room 2, Guildhall/ 10.00am	Bradley
23 March	School Governors		Bradley and Robinson
6 April	Poppleton Community Trust Executive Committee	Poppleton Centre/ 7.00pm	Tomlinson
6 May	Ward Committee	TBA	All

## 09/069 – TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

*Minor Matters* – Councillor Craven said he would like to see a copy of the Clerk’s Contract of Employment and Job Description.

*Items for next agenda* - None.

## 09/070 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 18 MAY 2009

It was agreed that the next meeting would be held at 7.00pm at the Poppleton Centre on Monday 18 May 2009.

The meeting closed at 10.02 pm.

Chairman.....

Date.....

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