

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 19 MAY 2008

PRESENT:

Cllr. P H F Powell (Chairman)

City Cllr. Paul Healey

Cllr. G A Bradley

Two members of the public

Cllr. F A Brown

Cllr. J L Craven

Mr B J W Mackman (Clerk)

Cllr. C Robinson

PUBLIC PARTICIPATION

None

08/089 - ELECTION OF CHAIRMAN

Councillor Peter Powell in the chair asked for nominations for chairman for the forthcoming year. Councillor Tomlinson was proposed and seconded and elected as Chairman. As Councillor Tomlinson was absent from the meeting it was resolved that Councillor Powell act as Chairman for the remainder of the meeting.

08/090 - RECEIVE THE CHAIRMAN'S DECLARATION OF OFFICE

The Declaration is to be signed prior to Councillor Tomlinson chairing the next meeting.

08/091 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

08/092 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors D M Tomlinson and J Shannon.

08/093 - ANNUAL APPOINTMENTS

OFFICE	COUNCILLORS
Vice-Chairman	Powell
Planning Committee	Powell, Tomlinson, Brown
Ainsty Group of Parishes Representatives	Powell, Tomlinson
Cycle/Footpath Parish Links Representative	Bradley, Tomlinson
Environmental Co-ordinator	Brown, Shannon
Joint Police Liaison Group	Robinson, Powell
Moat Fields Management Group Representative	Craven, Robinson
Neighbourhood Watch Co-ordinator	None
Poppleton Community Trust Observers	Tomlinson, Robinson, Shannon
Poppleton Ousebank School Governors Representative	Robinson
Poppleton Youth Action Group	Bradley, Shannon
Rural West York Ward Team Representative	Tomlinson, Powell
Ward Committee Representatives	Tomlinson, Powell
Wildlife Trust Representative	Robinson, Brown
York Open Planning Forum	Tomlinson, Brown

OFFICE	COUNCILLORS
Yorkshire Local Councils Associations Representatives	Powell, Bradley

08/094 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 21 APRIL 2008

The minutes of the Parish Council meeting held on 21 April 2008, having been circulated, were approved and signed.

08/095 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS

Councillor Gillies sent his apologies. Councillor Healey attended the meeting and was asked to pursue a planning matter for the Parish Council

08/096 - CLERK'S REPORT:

(a) Progress on the removal the barriers at either end of the snicket that runs between Millfield Lane and Hillcrest Avenue (Min. 08/072a)

No progress to report

(b) Progress on tree works on the Common Land (Min. 08/072b)

Ryland Horticulture has received permission from the City Council for the work to be carried out. The work will be done in approximately six weeks time.

(c) Progress on ground clearance in Broad Lane (Min. 08/072c)

The areas round the base of all the trees have been treated with weed killer.

(d) Progress on the handrail installed by the City Council at the end of the footpath to Main Street (Min. 08/079)

The Clerk read letters received from the City's Conservation Architect and Mr & Mrs Lennox on this subject. The Conservation Architect says that the handrail is "totally unacceptable" in the conservation area" but has no money in her budget to have it replaced. As the slope by the handrail is great than 1:20 the City Council is legally obliged to ensure that a handrail is installed. Mr & B Mrs Lennox listed various points which need to be discussed by the Parish Council so it was agreed to have the subject as an agenda item for the June meeting. The Clerk is to advise Mr & Mrs Lennox of this. **(Action Clerk)**

08/098 - TO CONSIDER CORRESPONDENCE RECEIVED BY THE CLERK

08/098/1 - The Clerk read or referred to the following items:-

All correspondence received under this heading was the subject of an agenda item.

08/098/2 - It was agreed that the correspondence received since the March meeting, as listed below, be circulated to the Councillors

- (a) Clerk & Councils Direct - Local Councils Update - May 2008
- (b) Clerk & Councils Direct - May 2008, Issue 57
- (c) CPRE - Annual Report, April 2008
- (d) CYC - Streets Ahead - April 2008
- (e) NALC - LCR - May 2008
- (f) North Yorkshire CJB - Issue five
- (g) Upper Poppleton Parish Council - Minutes of 14 April
- (h) YLCA - White Rose Update etc, May 2008

08/099 - FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 19 May 2008. The report reflected the receipts and payments below. The bank balances at 19 May were:

Current Account	£200.00
Business Money Manager Account	£30,795.85
National Savings Investment Account	£14,044.22

(b) Accounts for payment (net of VAT);

1120	SLCC Enterprises	Seminar fee for SLCC meeting	£115.00
1121	Poppleton Community Trust	Room hire - April	£16.00
1122	James Mackman	Expenses	£30.58
1123	James Mackman	Salary – May	£418.53
1124	Post Office Ltd	Tax & NI - May	£126.14

(c) Income Received

City of York Council	First half-year's precept	£10,500.00
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(d) To consider the subscriptions for the current financial year

It was agreed that the Parish Council would subscribe to the following organisations in the forthcoming year. YLCA, YRCC, Open Spaces Society, SLCC, CPRE, York Open Planning Forum and Local Council Review.

(e) To consider renewing the insurance policy with Allianz Cornhill - £858.15

The Councillors considered the schedule of assets produced by the Clerk as well as the other items of insurance. It was resolved that the premium be paid.

(f) To agree the Statement of accounts on the Annual Return

The Clerk gave an explanation of the figures in the Statement of Accounts on the Annual Return. It was agreed that the Chairman and the Clerk should sign the form.

(g) To agree the Annual governance statement on the Annual Return

The Councillors considered the questions in the Annual Governance Statement of the Annual Return. It was agreed that the Parish Council response to all the questions is "Yes" and the Chairman and Clerk signed the form.

(h) To sign a new bank mandate

It was agreed that a new mandate be signed. All the Councillors present signed a new mandate. The two absent Councillors will sign the mandate in due course.

(i) To consider giving a grant to the Open Spaces Society for its Green Alert campaign

It was resolved not to make a donation for this particular cause but noted that the Parish Council does subscribe to the Open Spaces Society.

(j) To consider granting the balance of the capital funding for Poppleton Community Trust

The Councillors considered a letter from the Trust asking for £2,050.00 being the balance of the £7,500.00 grant from 2007-08. The money is to be put towards the purchase of a Muslim Canopy for the Sports Hall. It was agreed that the balance be paid. **(Action Clerk)**

08/099 - PLANNING APPLICATIONS

(a) To consider the following planning applications

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

Consideration was given to the following two applications:

<p>Ref: 08/00786/FUL – Erection of two-storey pitched roof dwelling on land adjacent to Woodside at Woodside, Riversvale Drive by Mr & Mrs T Ayres.</p>	<p>We object to the application on the following grounds:</p> <ol style="list-style-type: none">1. This site is backland development, building in a rear garden, and contrary to GP10 of the Local Plan. It also removes amenity space from the adjacent dwelling plot.2. The proposal is for a two-storey dwelling in an area predominantly of bungalows. These are in Riverside Walk and Riversvale Drive.3. Access to the site is severely restricted with no direct public access except via Parish Council-owned land.4. The site is located close to the highest recorded flood level and access to the site is regularly restricted.5. The site is adjacent to registered Common Land much of which is covered by Tree Preservation Order.6. The Sustainability Statement says that the site is within 110m of Poppleton Station. It is, in fact, over a kilometre from the station.
<p>Ref: 08/00978/FUL – Use as tool hire depot at 2 Rose Avenue by Hire Station Ltd.</p>	<p>We object to the application on the following grounds: Under the Town and Country Planning (Use Classes) Order 1987, hire shops are identified under Class A1. As use on York Business Park is restricted to classes B1, B2 and B8 with no mention of sui generis as a qualification, the proposal does not fall within the scope of use.</p>

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following two applications:

Ref: 08/00284/FUL – Erection of 3.0m-high perimeter fence at Unit 1, Hudson Court, Great North Way by Orange pls Ltd.

Ref: 08/00466/ADV – Display of 1 no. internally illuminated fascia sign at 3 Rose Avenue by Nanometrics UK Ltd.

08/100 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

It was regretted that all the grass between Saxe Dane Lodge and the beck had been cut instead of a metre-wide strip. The contractor had pre-empted the Clerk by cutting the grass in April instead of in May as per the contract. It was agreed that the specification in the new contract should clearly state the requirements for the May cut.

It was agreed that the Allerton Drive hedge should be cut as soon as the blossom on the hedge has disappeared. **(Action Clerk)**

(b) The Moat Fields

The Management Group had reported that they had secured an Entry Level Stewardship grant of £146.00 per annum for 5 years.

Natural England has also informed the Group that Field Number SE 5655 5415 has been increased in size to 2.71 hectares, from 2.38. This may have been the result of up to date aerial survey techniques. The importance of this adjustment is not yet known.

(c) Progress on resurfacing the car park next to St Everilda's in Church Lane

The Clerk reported having received one quotation for work on the car park and had been told that two more quotations should be received within the next two weeks. The Clerk reported that he had asked British Energy about a grant and was waiting for a reply. It was suggested that Railtrack be approached regarding a grant. **(Action Clerk)**

(d) Emergency signage by the War Memorial for access to the riverbank

The City Council's Emergency Co-ordinator, Jim Breen, will be visiting this site on 23 May. It was agreed that Councillors who are available will meet Mr Breen on site at 10.00am. **(Action Clerk)**

08/101 - TO RECEIVE A REPORT ON VILLAGE POLICING

Councillor Powell reported on the Police meeting held on 12th May.

- From the figures provided for the last 12 months, all crime had reduced in Rural West Ward from 477 in 2006-07 to 402 in 2007-08.
- Specifically in the Poppleton area all crime reduction was down from 174 to 115.
- Burglary had reduced from 44 to 23.
- Assault had increased from 11 to 14, still a small total but, nevertheless, one of concern.
- On local issues, part of the decrease in crime can be attributed to the visible presence of police in and around the village.

The following report on incidents in Nether Poppleton had been received from PC 937 Anna Tyldesley, Dedicated Police Officer, Safer Neighbourhood Team, Fulford, Rural West, Bishopthorpe and Wheldrake Wards.

Date	Location	Incident
7 April	BP Petrol Station	Theft
12-14 April	Great North Business Park	Theft of Catalytic Convertor
15 April	Ebor Way	Burglary Dwelling - occurred between 11am and 12 noon
17 April	Great North Business Park	Theft of Catalytic Convertor
19 and 27 April	Riversvale Drive	Window smashed at house
21 April	BP Petrol Station	Make off without payment
23 April	Wetherby Whaler	Criminal Damage to vehicle - offender known by victim
25 April	Millfield Lane	Graffiti on a fence panel

08/102 – TO RECEIVE A REPORT ON PROGRESS ON THE PROVISION OF A YOUTH SHELTER

Councillor Bradley reported that he visited the Youth Club on 22 April and that the young people had been very positive about the proposed youth shelter. He had given out copies of youth shelter literature and put up a poster in the Centre. He has had two offers of help with the project.

08/103 – TO DISCUSS THE MERITS OF A WARDED SINGLE PARISH COUNCIL FOR POPPLETON

Councillor Bradley tabled a paper he had written about this subject. It was agreed that the subject would be discussed at the June meeting.

08/104 – TO DISCUSS THE LIGHTING IN THE CAR PARK AT THE BEEFEATER

This agenda item was included in error. No report.

08/105 – TO AGREE PROGRESS ON THE CIRCULAR PUBLIC FOOTPATH

The Clerk reported that Ben Murphy, the City Council's York Northwest Projects Officer, would like to be involved in the footpath project. He will attend a meeting with Councillors and the City Council's Public Rights of Way Officer, Richard Hoyland, at the beginning of June.

08/106 – TO AGREE NEXT STEPS ON THE PROPOSED NEW KISSING GATE

Discussion on this subject awaits the outcome of the above meeting.

08/107 – TO DISCUSS THE IMPLICATIONS OF THE PROPOSED CHANGE TO THE NO. 10 BUS ROUTE

With the strong possibility that First York will take advantage of the proposed rising bollard in Low Poppleton Lane to change the route of the No 10 there was a discussion which covered the original request for a bus service from the residents of Poppleton Park to the problems that may be encountered by residents of Station Road and residents who take advantage of the fact that the No 10 route currently circles the village.

08/108 – TO RECEIVE REPRESENTATIVES' REPORTS

No reports.

08/109 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
23 May	Emergency Planning	War Memorial/ 10.00am	All
5 June	YLCA York Branch	William House/ 7.30pm	Powell, Bradley
12 June	SLCC Conference	Cairn Hotel, Harrogate/ 10.00am	Powell, Robinson, Clerk
2 July	Rural West York Ward Committee	Poppleton Centre/ 6.30pm	All

08/110 – TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA
Item for the next agenda:- production of a Summer Newsletter and the handrail at the end of the footpath.

08/111 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 16 JUNE
It was agreed that the next meeting would be held at 7.00pm at the Poppleton Centre on Monday 16 June 2008.

The meeting closed at 9.50 pm.

Chairman.....

Date.....

James Mackman, Clerk 22a Long Ridge Lane, Nether Poppleton, York YO26 6LX
Telephone 01904 781752 - Fax 0871 4331325 - email jmackman@tesco.net