

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 16 JUNE 2008

PRESENT:

Cllr. D M Tomlinson (Chairman)

City Cllr. Ian Gillies

Cllr. G A Bradley

One member of the public

Cllr. F A Brown

Cllr. J L Craven

Mr B J W Mackman (Clerk)

Cllr. P H F Powell

Cllr. C Robinson

Cllr. J Shannon

PUBLIC PARTICIPATION

None

08/112 – TO CONFIRM THE CHAIRMAN'S DECLARATION OF OFFICE

The Clerk confirmed that Councillor Tomlinson had signed the Chairman's Declaration of Office.

08/113 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

08/114 - TO RECEIVE APOLOGIES FOR ABSENCE

All Councillors being present there were no apologies.

08/115 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 19 MAY 2008

The minutes of the Parish Council meeting held on 19 May 2008, having been circulated, were approved and signed.

08/116 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY

Councillor Gillies reported that:-

- There was a public consultation at Manor School last week when transport to the new school was discussed. There is a dispute over the location of the new school bus stop.
- The No.10 bus route through the village is now served by the occasional double-decker bus which is knocking branches off trees.
- First Harrogate Trains is planning to run four trains a day from Harrogate to London. The trains will stop at Poppleton Station.

Councillor Powell mentioned the height of the grass in the verges in Ousemoor Lane and Newlands Lane. Councillor Gillies said he would report this to the City Council and ask for the grass to be cut.

08/117 - CLERK'S REPORT:

(a) *Progress on the removal the barriers at either end of the snicket that runs between Millfield Lane and Hillcrest Avenue (Min. 08/096a)*

No progress to report

(b) *Progress on tree works on the Common Land (Min. 08/096b)*

The work will start in approximately three weeks time.

(c) *Progress on the Allerton Drive garden hedge cutting (Min. 08/100)*

Now that the blossom on the hedge has disappeared the hedge is to be cut on 17 June.

08/118 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK

08/118/1 - The Clerk read or referred to the following items:-

(a) A letter from the Poppleton Community Trust asking that the Trust's application for a grant of £5,000 be considered as an ongoing request. The wording of an appropriate response was agreed. **(Action Clerk)**

(b) A letter from the Poppleton Community Trust thanking the Parish Council for the grant of £2,050.00.

(c) An invitation for Councillors to go on the CPRE summer visit to Drax Power Station

08/118/2 - It was agreed that the correspondence received since the May meeting, as listed below, be circulated to the Councillors

(a) CPRE - Fieldwork, June 2008

(b) CYC - Hate Incident Campaign leaflets

(c) Open Spaces Society - Open Space, Summer 2008 - Volume 29, No 1 etc

(d) Upper Poppleton Parish Council - Minutes of 12 May

08/119 - FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 16 June 2008. The report reflected the receipts and payments below. The bank balances at 16 June were:

Current Account	£200.00
Business Money Manager Account	£27,840.03
National Savings Investment Account	£14,044.22

(b) Accounts for payment (net of VAT);

1125	YRCC	Subscription	£35.00
1126	Poppleton Community Trust	Balance of the 2007-08 grant	£2,050.00
1127	Allianz Insurance	Insurance premium	£858.15
1128	P H F Powell	Travelling expenses	£16.44
1129	Poppleton Community Trust	Room hire - May	£16.00
1130	James Mackman	Salary - June	£418.53
1131	Post Office Ltd	Tax & NI - June	£126.14
1132	James Mackman	Expenses	£60.25
1133	Dean Landscapes	Grass cutting - April	£367.50

(c) Income Received

HSBC	Interest	£180.99
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(d) To consider donations for the year

It was agreed that the following donations be made under Section 137 of the Local Government Act 1972: 1st Poppleton Scout Group £100; 2nd Poppleton Guides £100; 3rd Poppleton Brownies £100; Poppleton Luncheon Club £50; Poppleton Under Fives £50; Poppleton Wildlife Trust £200 and PopSOC £100. It was agreed that under Section 214(6) of the Local Government Act 1972 £150 be given to the Church for the upkeep of St Everilda's churchyard and that under Section 142(2A) of the Local Government Act 1972 £50 be given to the Citizens Advice Bureau.

Councillor Bradley left the room for the discussion about the donations to PopSOC and the Scouts.

(e) To consider Ward Committee Grant applications

The Councillors agreed that the following requests be made for Ward Funding in the 2009-10 funding round.

- Development and signage for the proposed footpath along the riverbank - £1,500
- Maintenance of the verge and trees in Broad Lane - £500
- On-going tree work on the Common Land - £1,000
- Daffodils for planting in Millfield Lane including the approach to the village - £750

08/120 - PLANNING APPLICATIONS

(a) To consider the following planning applications

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

Consideration was given to the following application:

Ref: 08/01232/FUL – Two-storey side extension and single-storey side and front extensions after the demolition of existing porch at 12 Linton Road by Mr Michael Lock.	Councillor Powell advised that this application breached a number of the City Council's planning policies and it was agreed that the Parish Council would object to the development on those grounds.
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(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following two applications:

Ref: 08/00447/TPO – Various tree pruning see report, Trees protected by Tree Preservation Order 1/1970 at 1 Riverside Walk by James Mackman.

Ref: 08/00456/HRN – Removal of hedgerows to facilitate pipelaying from Hessay to Acomb Ings by Brent Eastell.

Comments were made about the newly constructed fence at Saxe Dane Lodge. The Clerk was asked to contact the City Council's Planning Department to enquire if the fence conforms to the relevant planning application and to point out that it had been constructed incorrectly. (**Action Clerk**)

08/121 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

The grass is in urgent need of cutting. It was agreed that all the grass should be cut with the exception of the meadow between Saxe Dane Lodge and the beck where a two-metre wide strip

of grass should be cut and the rest of the grass in the meadow be left uncut.

(b) The Moat Fields

It was reported that the balsam has been treated.

(c) Progress on resurfacing the car park next to St Everilda's in Church Lane and grant funding application

- i. The Clerk reported having received three quotations for the work. These were communicated to the Councillors. The works to the car park include the installation of a French drain which would drain into the Moat Fields. The Clerk was asked to ensure that permission to dig in the Moat Fields is obtained from the relevant authorities. **(Action Clerk)**
- ii. Councillor Powell and the Clerk reported that none of the funders they had approached would consider funding car parks. It was agreed that Simon Town, the City Council's Grants & Partnership Accountant, should be asked for his help in finding a funder for the car park. It was resolved that further efforts will be made to seek external funding. If it proves that external funding is not available, a decision will be made at the September meeting whether or not to proceed with the refurbishment of the "gateway to the Poppleton Country Park" using Parish Council funds. **(Action Clerk)**

(d) Emergency signage by the War Memorial for access to the riverbank

Councillor Powell reported that the Emergency sign will be erected close to the river and not by the War Memorial. Details of the sign will be submitted for Parish Council approval prior to the sign being erected.

08/122 - TO RECEIVE A REPORT ON VILLAGE POLICING

The following report on incidents in Nether Poppleton had been received from PC 937 Anna Tyldesley, Dedicated Police Officer, Safer Neighbourhood Team, Fulford, Rural West, Bishopthorpe and Wheldrake Wards.

Date	Location	Incident
10 May	Theft	Co-op on Great North Way
10 May	Fly Tipping	Broad Lane
17 May	Theft	BP station
18 May	Arson	Bengal Brasserie, Great North Way
27 May	Car stolen by family member	Riverside Gardens
2 June	Lead flashing taken from house	Church Lane

08/123 – TO RECEIVE A REPORT ON PROGRESS ON THE PROVISION OF A YOUTH SHELTER AND GRANT FUNDING APPLICATION

Councillor Bradley reported that the young people had decided on the type of shelter they would like and had suggested two possible sites for the shelter. One site is by the slope to the school grounds from the Poppleton Centre car park. The other is on the Millennium Green.

Funding for the youth shelter was discussed. The Clerk reported that Yorventure were unlikely to fund two applications from the same Parish Council at the same time. It was agreed that Upper Poppleton Parish Council be asked to apply for grant funding for the proposed youth shelter. **(Action Clerk)**

08/124 – TO DISCUSS THE MERITS OF A WARDED SINGLE PARISH COUNCIL FOR POPPLETON

It was noted that Upper Poppleton Parish Councillor Peter Hawkins had tabled a paper he had written about this subject. It was agreed that Upper Poppleton Parish Council be asked to let

the Nether Poppleton Parish Councillors have a copy of Councillor Hawkins' report and that Councillor Bradley's report be given to the Upper Poppleton Parish Councillors. Discussion on the subject was deferred until the July meeting.

08/125 – TO AGREE PROGRESS ON THE CIRCULAR PUBLIC FOOTPATH

It was agreed that the Councillors and the Clerk would meet Richard Hoyland, the City Council's Public Rights of Way Officer, and Ben Murphy, the City Council's York Northwest Projects Officer, on 2 July to walk the proposed route and give them copies of the map showing the old footpath.

08/126 – TO AGREE NEXT STEPS ON THE PROPOSED NEW KISSING GATE

Discussion on this subject awaits the outcome of the above meeting.

08/127 – TO DISCUSS THE PRODUCTION OF A SUMMER NEWSLETTER

It was agreed that a summer Newsletter should be produced. A number of articles were suggested and Councillors agreed to write on their chosen subject. It was agreed that Barry Otley be asked to write an article on cycle paths and accept Faye Richardson's offer of an article on Poppleton Under Fives. The final draft of the Newsletter will be agreed at the July meeting. Turpins will be asked to print 900 copies of the Newsletter which will be distributed by the Councillors.

08/128 - TO DISCUSS THE HANDRAIL INSTALLED BY THE CITY COUNCIL AT THE END OF THE FOOTPATH TO MAIN STREET

The Councillors read a letter from Fred Isles of the City Council's Highways Department and noted its contents. It was agreed that the Parish Council would take no further action on this subject.

08/129 - TO CONSIDER THE MANAGEMENT OF THE SOFT EDGES OF THE FOOTPATH BETWEEN MAIN STREET AND THE REAR OF RIVERSIDE GARDENS, WITH PARTICULAR REFERENCE TO THE PROBLEM OF NETTLES

Councillor Brown suggested that the borders of the footpath between Main Street and Riversdale Drive should be planted with plants that curtail the stinging nettles. As this land belongs to the City Council the matter is to be referred to it.

08/130 – TO AGREE A RESPONSE TO THE SAFER ROUTE TO SCHOOLS PROPOSALS

The City Council had sent a number of drawings showing proposals for various types of transport to the new Manor School and had asked for comments. Councillor Powell submitted a list of comments with which the Councillors agreed. These are to be sent to the City Council.
(Action Clerk)

08/131 – TO CONSIDER TRAINING FOR COUNCILLORS, THE CHAIRMAN AND THE CLERK

It was agreed that the Councillors would attend a YLCA Councillor Skills training course (for more experienced councillors) at a venue convenient to them at a cost of £30.00 per course. Councillor Shannon will attend a "Joining the Council" course for new Councillors when one is arranged for this area. The Chairman will attend the "In the Chair" course at the Riccall Regen Centre on 10 November at a cost of £100.00. The Clerk will seek training on the subject of risk assessment.

08/132 – TO CONSIDER PARISH COUNCIL REPRESENTATION AT THE YLCA SCARBOROUGH CONFERENCE

It was agreed that Councillor Powell attend the conference and that the Parish Council would pay his expenses.

08/133 – TO RECEIVE REPRESENTATIVES’ REPORTS

(a) *Councillor Bradley* reported as a School Governor on the latest developments at the school.

(b) *Councillor Powell* reported on

- i. The YLCA meeting of 3 June. Minutes of the meeting will be circulated in due course.
- ii. The SLCC Conference at Harrogate on 12 June. He said that it had been a full day with good speakers. He especially mentioned the strong possibility that in the not too distant future planning applications will be notified to Parish Councils electronically.

08/134 – TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
1 July	PCT Executive	Poppleton Centre/ 7.00pm	Tomlinson
2 July	Richard Hoyland	Outside St Everilda’s Church/ 11.00am	All
2 July	Rural West York Ward Committee	Poppleton Centre/ 6.30pm	All
14 July	Joint Police Liaison	Poppleton Centre/ 2.00pm	Robinson, Powell
14 July	Poppleton Youth Action Group	Janet Hopton’s house, Church Lane/ 7.30pm	Bradley, Shannon
19 July	YLCA - AGM	Poppleton Centre/ 2.00pm	Powell, Bradley

08/135 – TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA

None.

08/136 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 21 JULY

It was agreed that the next meeting would be held at 7.00pm at the Poppleton Centre on Monday 21 July 2008.

The meeting closed at 10.02 pm.

Chairman.....

Date.....

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