

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.00PM ON MONDAY, 21 JULY 2008

#### **PRESENT:**

Cllr. D M Tomlinson (Chairman)

City Cllr. Ian Gillies

Cllr. G A Bradley

Mr B J W Mackman (Clerk)

Cllr. F A Brown

Cllr. J L Craven

Cllr. P H F Powell

Cllr. C Robinson

Cllr. J Shannon

#### **PUBLIC PARTICIPATION**

None

#### **08/137 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS**

None.

#### **08/138 - TO RECEIVE APOLOGIES FOR ABSENCE**

All Councillors being present there were no apologies.

#### **08/139 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 16 JUNE 2008**

The minutes of the Parish Council meeting held on 16 June 2008, having been circulated, were approved and signed after a small amendment had been made.

#### **08/140 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS – FOR INFORMATION ONLY**

Councillor Gillies reported that:-

- The advertising sign at the entrance to Poppleton Park has been referred to the City Council's enforcement Officer for removal.
- At a City Council meeting last Monday the plans for the roadworks associated with the new Manor School were sent back to Officers to be re-assessed following comments by Members.

#### **08/141 - CLERK'S REPORT:**

*(a) Progress on tree works on the Common Land (Min. 08/117b)*

The contractor has been busy on another contract but will be starting the work in a couple of weeks time.

*(b) Progress on the Allerton Drive garden hedge cutting (Min. 08/117c)*

The hedge has been cut.

*(c) Progress on Saxe Dane Lodge's fence (Min. 08/120b)*

The Clerk reported that he had contacted the City Council regarding the fence which it is believed has been erected the wrong way round. The City Council Officer is looking up the original planning application to ascertain if the fence conforms to the permission given at the

time.

(d) *Progress on trimming the vegetation at the end of the Main Street end of Footpath No. 4. (Min. 08/129)*

The City Council has confirmed that the vegetation at the entrance to the footpath does come under the Public Rights of way maintenance contract. It has been agreed that an increase in the frequency of cutting should solve the problem of the nettles.

### **08/142 - TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

08/142/1 - The Clerk read or referred to the following items:-

- (a) A letter from the City Council apologising for the length of time taken in replying to the Parish Council's complaint about the bollards and saying that full consultation would be made with the Parish Council in future.
- (b) Marston Moor Internal Drainage Board - Electors Rights Notice which had been displayed on the Church Lane notice board
- (c) Poppleton Wildlife Trust - Donation thank you letter
- (d) York CAB - Donation thank you letter

08/142/2 - *It was agreed that the correspondence received since the June meeting, as listed below, be circulated to the Councillors*

- (a) CE Electric UK - Parish Council Liaison – Building links with the community
- (b) Clerk & Councils Direct - July 2008, Issue 58
- (c) CPRE - Countryside Voice - Summer 2008
- (d) J Parker - Catalogue, Autumn 2008
- (e) NALC - LCR - Volume 60, No 2 - July 2008
- (f) Upper Poppleton Parish Council - Minutes of 9 June 2008
- (g) YRCC - Country Air, Spring 2008 and other papers

### **08/143 - FINANCE**

(a) *Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 21 July 2008. The report reflected the receipts and payments below. The bank balances at 21 July were:

Current Account	£200.00
Business Money Manager Account	£27,840.03
National Savings Investment Account	£14,044.22

(b) *Accounts for payment (net of VAT);*

1134	Poppleton Youth Action Group	Grant	£1,000.00
1135	PopSOC	Donation	£100.00
1136	Poppleton Wildlife Trust	Grant	£200.00
1137	Citizens Advice Bureau	Donation	£50.00
1138	Poppleton Under Fives	Donation	£100.00
1139	Poppleton Luncheon Club	Donation	£50.00
1140	1 <sup>st</sup> Poppleton Scouts	Donation	£100.00
1141	2 <sup>nd</sup> Poppleton Brownies	Donation	£100.00
1142	St Everilda's Church	Churchyard maintenance	£150.00
1143	2 <sup>nd</sup> Poppleton Guides	Donation	£100.00
1144	Yorkshire & Humberside RTP	Attendance at Scarborough Conference	£270.00
1145	Poppleton Community Trust	Room hire – June	£16.00

*(b) Accounts for payment (net of VAT);*

1146	Dean Landscapes	Grass cutting	£367.50
1147	James Mackman	Expenses	£10.57
1148	James Mackman	Salary – July	£418.53
1149	Post Office Ltd	Tax & NI – July	£126.14

*(c) Income Received*

Poppleton Tithe Barn	Cartshed rent	£75.00
Sir Thomas Glemham Regiment	Cartshed rent	£75.00

*(d) To agree to transfer the budgeted maintenance money to the Moat Fields Management Committee*

It was agreed that the budgeted sum of £2,500 be transferred to the Moat Fields Management Committee.

**08/144 - PLANNING APPLICATIONS**

*(a) To consider the following planning applications*

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

Consideration was given to the following applications:

Ref: 08/01273/FUL – Two-storey pitched roof side extension with rear offshoot and mono-pitched roof to front porch at 17 Easthorpe Drive by Mr David Pownall.	No objections
Ref: 08/01489/TCA – Fell Leylandii in the Conservation Area at 8 Church Lane by Mrs Pamela Buckham.	No objections
Ref: 08/01656/TPO – Remove low limb Ash (T1), Crown thin by 20% and reduce from boundary Sycamore (T2,T3), Trees protected by Tree Preservation Order 14/1996 at 3 Fox Garth by Terry Doyle.	No objections

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following application:

Ref: 08/00978/FUL – Use as tool hire depot at 2 Rose Avenue by Hire Station Ltd.

It was noted that the following application had been withdrawn:

Ref: 08/00786/FUL – Erection of two-storey pitched roof dwelling on land adjacent to Woodside at Woodside, Riversvale Drive by Mr & Mrs T Ayres.

Comments were made about the City Council's approval of planning application 08/00978/FUL for Poppleton Park. It was agreed that a letter should be sent to the Planning Department noting that the restrictions on use of the units have been disregarded and asking for the reasons why the rules have been ignored.

## **08/145 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

### *(a) Grass cutting*

Given that this year the Parish Council had asked the contractor to vary the contract and that the contract expires at the end of this year it was agreed that Councillor Brown would have a look at the contract with the aim of suggesting alterations which reflect the Parish Council's revised opinion on grass cutting.

It was noted that the contractor had cut the grass on the land between Saxe Dane Lodge and the back but had not strimmed the grass along the riverbank. The long grass hides the drop to the river at the riverbank and increases the chance of someone falling into the river. The contractor is to be asked to strim the grass as soon as practicable. **(Action Clerk)**

### *(b) The Moat Fields*

No report.

### *(c) Progress on resurfacing the car park next to St Everilda's in Church Lane and grant funding application*

The Clerk reported that he had asked English Heritage for advice about the French drain from the car park going into the Moat Fields. They had requested details of the drain. Councillor Powell confirmed that the drain would be 300mm wide, 600mm deep and extend into the Moat Fields approximately 10 metres from the fence. The Clerk will inform English Heritage accordingly. **(Action Clerk)**

The Clerk reported that he had spoken to Simon Town, the City Council's Grants & Partnership Accountant, about funding. Mr Town said that he would do his best to find a funder but was not hopeful as grants were not usually given for car parks unless they were part of a larger project. Mr Town had offered to come and address the Parish Council at the August meeting. Councillor Craven volunteered to speak directly to Mr Town and also to Network Rail whose vehicles travel through the car park **(Action Councillor Craven)**

## **08/146 - TO RECEIVE A REPORT ON VILLAGE POLICING**

There was no report from the police. Councillor Powell reported on the final meeting of the Police Liaison Group on 14 July. The theme for the moment is "Keep Your Home Safe". It was agreed to distribute a Police information sheet with the Newsletter

## **08/147 – TO RECEIVE A REPORT ON PROGRESS ON THE PROVISION OF A YOUTH SHELTER AND GRANT FUNDING APPLICATION**

The Poppleton Community Trust Executive had agreed that a youth shelter could be built by the basketball net at the edge of the playing field. A quotation had been obtained which includes the installation of a hard base, solar lighting and a litter bin. An application for funding had been submitted to YORKASH. The next steps include giving a presentation to the funding body. It was resolved that the Parish Council continue its support of the project and provide 5% of the cost of the shelter as seeding finance.

## **08/148 – TO DISCUSS THE MERITS OF A WARDED SINGLE PARISH COUNCIL FOR POPPLETON**

It was reported that the Upper Poppleton Parish Councillors had unanimously agreed not to take this subject forward. It was agreed that there was no scope for Nether Poppleton Parish Council to take the subject further either without the interest of the other party.

**08/149 – TO AGREE PROGRESS ON THE CIRCULAR PUBLIC FOOTPATH**

The Councillors and Clerk had met with Richard Hoyland who had been given a copy of the old map which shows the existence of footpath number six. Mr Hoyland had written to say that the City Council's legal fees would be approximately £2,000. It was agreed that City Councillor Ian Gillies be asked to help pursue the subject on the Parish Council's behalf. It was also agreed that the Clerk would speak to Yorventure to check if the payment of legal fees would compromise any application for a grant.

**08/150 – TO AGREE NEXT STEPS ON THE PROPOSED NEW KISSING GATE**

At the meeting with Richard Hoyland the existing kissing gate was looked at and possible alterations were discussed. After discussion it was resolved that Brent Sledmore of Poppleton Fabrications be asked to a site meeting when the resiting of the kissing gate would be agreed.

**08/151 – TO AGREE THE CONTENT OF THE SUMMER NEWSLETTER**

Councillor Bradley handed out a draft of the Newsletter. After discussion the contents were agreed and Councillor Powell given the task of proof reading it. After any alterations the Newsletter will be printed and distributed.

**08/152 - TO AGREE TO SUPPORT THE APPLICATION FOR WORLD HERITAGE SITE STATUS FOR YORK**

It was agreed to seek more information and defer discussion until the next meeting.

**08/153 – TO AGREE TO A REVIEW OF THE PARISH COUNCIL'S STANDING ORDERS AND FINANCIAL REGULATIONS**

It was agreed that the Chairman, Vice-Chairman and Clerk would meet to review the Standing Orders and Financial Regulations and report back at the next meeting.

**08/154 – TO AGREE TO SUPPORT THE MILLENNIUM GREEN TRUST'S GRANT APPLICATION**

The Millennium Green Trust is applying to Yorventure for a grant of £4,500 for clearing up and reseeded the orchard area of the Millennium Green. The Trust has asked the Parish Council for a letter of support. After a brief discussion it was agreed that the Parish Council would enthusiastically support the idea.

**08/155 – TO RECEIVE REPRESENTATIVES' REPORTS**

(a) *Councillor Tomlinson* reported on the Poppleton Community Trust Executive meeting held on 1 July. Minutes will follow in due course. The Garden Trail raised £7,264.

(b) *Councillor Bradley* reported on the meeting of the Poppleton Youth Action Group held on 14 July. The Group has £10,000 reserves. Jerry Holland is the new chairman. The Youth Club is to open on Wednesday evenings in addition to Tuesdays and Thursdays.

**08/156 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

No meetings noted.

**08/157 – TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA**

None.

**08/158 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 18 AUGUST**

It was agreed that the next meeting would be held at 7.00pm at the Poppleton Centre on Monday 18 August 2008.

The meeting closed at 9.40 pm.

Chairman.....

Date.....

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