

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 8.00PM ON MONDAY, 21 APRIL 2008

#### PRESENT:

Cllr. D M Tomlinson (Chairman)	City Cllr. Ian Gillies
Cllr. P H F Powell	Eight members of the public
Cllr. G A Bradley	
Cllr. F A Brown	Mr B J W Mackman (Clerk)
Cllr. C Robinson.	
Cllr. J Shannon	

#### PUBLIC PARTICIPATION

Janet Hopton spoke on behalf of the Friends of Poppleton Tithe Barn Trust regarding their bid for a grant. The points she mentioned included:-

- The Trust would like a share of the Section 106 money
- The Trust has only ever received a total of £500 from the Parish Council
- The Tithe Barn is the only public hall in Nether Poppleton.

Alastair Jackson also spoke on behalf of the Friends of Poppleton Tithe Barn Trust. He is responsible for the fabric of the building. He said that:-

- The Tithe Barn has been open for five years. The Trustees have just received a report following a structural survey by professional architects.
- He has produced a schedule (a copy of which had been given to Councillors prior to the meeting) which shows the priority of repairs which the architects have recommended.
- The aim of the repairs is to preserve the fabric of the building.
- A four-year programme would cost £20,000.
- Initial work would be on the roof and the drainage.

Councillor Tomlinson asked about the brickwork as it looks as though it needs to be repointed. Alastair said that, as the Tithe Barn is a historic building, care has to be taken to ensure that any pointing doesn't create the appearance of a new building.

Councillor Powell commended the report.

Councillor Bradley asked if other sources of funding had been investigated. Janet Hopton said that the Trust hasn't as yet but that Parish Council funding would be helpful in seed-funding from other sources.

#### 08/068 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

#### 08/069 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Cllr. J L Craven

#### 08/070 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 17 MARCH 2008

The minutes of the Parish Council meeting held on 17 March 2008, having been circulated, were approved and signed.

## **08/071 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS**

Councillor Gillies reported that:-

- The 40mph sign in Millfield Lane that had been lying by the hedge had now been reinstated.
- The City Council's adoption of the roads in Poppleton Park is imminent.
- The signs outside the Honda garage are not on City Council-owned land.
- North Yorkshire County Council, part-owner of the field adjacent to the new Manor School site, has asked for £175,000 to sell the site to the school which wishes to use the area as football fields.
- The footpath outside the Lord Nelson in Main Street has been damaged by vehicles needing access to the public house car park. The problem is that cars parked opposite the Lord Nelson make it difficult for vehicles to approach the slope to the back of the building and that drivers are forced to cut across the corner damaging the surface and grass verge.
- The City Council is close to receiving Government funding for the proposed Park & Ride on the A59.
- First bus:
  - Has announced that the frequency of the No 10 bus service to the village will be reduced from every 20 minutes to every 30 minutes during the day.
  - Would like to see the rising bollard installed in Low Poppleton Lane as soon as possible.
  - Has appointed a Marketing Manager who started today.
  - Is happy to send a representative to the next Ward Committee meeting to answer public questions.
  - Would attend a public meeting.

## **08/072 - CLERK'S REPORT:**

*(a) Progress on the removal the barriers at either end of the snicket that runs between Millfield Lane and Hillcrest Avenue (Min. 08/049b)*

No progress to report.

*(b) Progress on tree works on the Common Land (Min. 08/049c)*

Rylands have sent the appropriate documents to the City Council asking for permission to carry out work on the trees as they are in the Conservation Area.

*(c) Progress on ground clearance in Broad Lane (Min. 08/049d)*

No strimming has yet taken place. The Clerk has reported this to the City Council.

*(e) Progress on the erection of bollards by the butchers in Allerton Drive (Min. 08/049e)*

The Clerk confirmed that he had written to Bill Woolley the Director of City Strategy about the need for the City Council to fully consult with the Parish Council prior to undertaking any work in the village.

*(d) Report on the litter pick held on 12 April (Min. 08 )*

Nine people attended the litter pick. Sixteen bags of litter were collected from the land between the War Memorial and the Community Centre. The bags were collected promptly by the City Council at the time arranged.

## **08/073 - TO CONSIDER CORRESPONDENCE RECEIVED BY THE CLERK**

08/073/1 - The Clerk read or referred to the following items:-

- (a) A letter from the City Council giving details of waiting restrictions in Great North Way
- (b) Details of the NALC Conference – no Councillor volunteered to attend
- (c) A letter from the YLCA confirming David Forster's election to the Standards Committee

08/073/2 - It was agreed that the correspondence received since the March meeting, as listed below, be circulated to the Councillors

- (a) CPRE - Countryside Voice, Spring 2008
- (b) CYC - Local Development Framework papers
- (c) Thorp Arch Estate - The Archway
- (d) Upper Poppleton Parish Council - Minutes of 17 March
- (e) Wicksteed - Advert - Over 60s equipment
- (f) YOPF - Newsletter - April 2008

#### **08/074 - FINANCE**

##### *(a) Financial Report*

The Clerk presented two reports. The first showed the actual income and expenditure for the year for the period to 31 March 2008. The second showed the actual income and expenditure to 21 April 2008. The reports reflected the receipts and payments below. The bank balances at 21 April were:

Current Account	£200.00
Business Money Manager Account	£21,038.84
National Savings Investment Account	£14,044.22

##### *(b) Accounts for payment (net of VAT);*

1109	Johnson Wellfield Quarries	Three boulder/seats	£645.00
1110	Poppleton Community Trust	Room hire - March	£16.00
1111	City of York Council	Balance on skate board sessions	£265.00
1112	Ryland Horticulture	Tree work – Phase 3	£1,900.00
1113	James Mackman	Expenses	£49.24
1114	James Mackman	Salary – April	£418.53
1115	Post Office Ltd	Tax & NI - April	£126.14
1116	YLCA	Annual subscription	£416.00
1119	NALC	Annual subscription - LCR	£13.50

##### *(c) Income Received*

Nil

##### *(d) SLCC Conference Harrogate*

It was agreed that the Clerk should attend the Conference. It was also agreed that two Councillors could attend.

##### *(e) YOPF subscription £20*

It was agreed that the Parish Council subscribe to this organisation.

##### *(f) To agree to continue to subscribe to the YLCA*

It was agreed that the subscription of £416.00 for 2008-9 be paid.

##### *(g) To consider expenditure from easement and Section 106 monies on Parish projects*

Councillor Tomlinson outlined the three projects that the Parish Council is keen to pursue. These are the resurfacing of the car parking area adjacent to St Everilda's Church, the circular walk and the Youth Shelter. Also, there was a need to make sure that funding would be available for work which may need to be done in the Moat Fields.

It was agreed that the Parish Council should give priority to these projects. It was also agreed

that Parish Council funds be set aside to cover the estimated cost of each project. These were calculated as £10,000 for the car park resurfacing, £10,000 for the circular walk and £3,000 for the Youth Shelter. It was noted that the Parish Council had agreed to provide £2,000 funding for the redevelopment of the School pond and was committed to giving the Community Trust the balance of last year's capital grant being £2,050 providing its conditions were met. It was agreed that external funding be investigated for each project and that if funding was achieved then the released funds would be made available to outside bodies.

*(h) To consider applications for grants from*

- i. All Saints Church – Hall
- ii. Poppleton Bowls Club
- iii. Poppleton Community Trust
- iv. Poppleton Ousebank School – pond

Given the decision on the previous agenda item it was resolved that the applications for grants will be revisited when the actual expenditure on Parish Council projects is determined.

### **08/075 - PLANNING APPLICATIONS**

*(a) To consider the following planning applications*

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

Consideration was given to the following new application:

Ref: 08/00284/FUL – Erection of 3.0m-high perimeter fence at Unit 1, Hudson Court, Great North Way by Orange pls Ltd.	No objections
Ref: 08/00402/FUL – Erection of two-storey office block and associated car parking (resubmission) at London Ebor Developments plc, Millfield Business Centre, Millfield Lane by London Ebor Developments Pension Fund.	The Parish Council objected strongly to this planning application and had sent a detailed list of objections to the City Council.
Ref: 08/00466/ADV – Display of 1 no. internally illuminated fascia sign at 3 Rose Avenue by Nanometrics UK Ltd.	No objections.

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following three applications:  
 Ref: 07/02747/FUL – One and two-storey pitched roof side extension after demolition of existing garage (resubmission) at 5 Poppleton Hall Gardens by Mr & Mrs D Hamilton.

Ref: 08/00137/TCA – Pollard ash tree in the Conservation Area at 1 Hallgarth Close by Mr Hinchcliffe.

Ref: 08/00161/ADV – Display of 1 no. floodlit freestanding sign at Plot 9, Great North Way by Lucy Phillips.

There was a brief discussion on the City Council's decision to pass the planning application for Town Farmhouse. The Clerk was asked to contact the City Council's Planning Department and to find out more about the background for the approval.

**08/076 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

*(a) Grass cutting*

It was reaffirmed that the strip of land connecting the footpath/road adjacent to Saxe Dane Lodge and the little bridge over the beck should only have a limited cut in the form of a metre-wide strip to allow the blossoming of wild flowers until early/mid-summer.

*(b) The Moat Fields*

The Moat Fields Management Group had submitted a set of accounts for the year ended 31 March 2008.

*(c) Progress on resurfacing the car park next to St Everilda's in Church Lane*

Councillors Tomlinson and Powell and the Clerk had met with Warren Philliskirk to look at the site and agreed the work that needed to be done. Mr Philliskirk has agreed to submit a detailed quotation.

*(d) Emergency signage by the War Memorial for access to the riverbank*

The City Council's Emergency Planning Unit had sent details of the proposed signs. They will comprise of 2 x 750mm diameter discs, in yellow with a red border and containing the following text in black: 'City of York Council', 'Forward Control Point or Emergency Meeting Point' and a number corresponding to the number of the point in the plan. The discs would be mounted on steel posts approximately 10 feet high.

It was agreed that the Councillors be informed when the inspection of the site is to take place so that they can attend.

**08/077 - TO RECEIVE A REPORT ON VILLAGE POLICING**

The following report on incidents in Nether Poppleton had been received from PC 937 Anna Tyldesley, Dedicated Police Officer, Safer Neighbourhood Team, Fulford, Rural West, Bishopthorpe and Wheldrake Wards.

16 Mar	Long Ridge Lane	Window smashed in front door
21-24 Mar	Millfield Lane	Theft from Barratt site
25 Mar	Severn Green	Domestic Assault
26 Mar	Evans Business Centre	Theft from vehicle
31 Mar	BP garage	Make off without payment
26-31 Mar	Calder Avenue	Lead stolen from property
1-2 Apr	Evans Business Centre	Theft from vehicle
6 Apr	Easthorpe Drive	Attempted Burglary Dwelling while family on holiday

**08/078 – TO RECEIVE A REPORT ON PROGRESS ON THE PROVISION OF A YOUTH SHELTER**

Councillor Bradley reported that he is visiting the Youth Club on 22 April. There has been no response to his approach from the school.

**08/079 – TO DISCUSS THE HANDRAIL INSTALLED BY THE CITY COUNCIL AT THE END OF THE FOOTPATH TO MAIN STREET**

The Parish Council is still waiting for a report from the City Council's Conservation Department on this subject. Discussion on this subject was deferred until the report has been received. (Action Clerk).

**08/080 – TO DISCUSS THE MERITS OF A WARDED SINGLE PARISH COUNCIL FOR POPPLETON**

Councillor Bradley said that he had written a report on this subject and would circulate it shortly. (Action Councillor Bradley)

**08/081 – TO DISCUSS THE LIGHTING IN THE CAR PARK AT THE BEEFEATER**

Councillor Bradley had nothing to report on this subject. It was agreed that the subject be omitted from future agendas until such a time as there was something to report. (Action Councillor Bradley)

**08/082 – TO AGREE PROGRESS ON THE CIRCULAR PUBLIC FOOTPATH**

The City Council's Public Rights of Way Officer, Richard Hoyland, is to be given a copy of the map when he meets the Parish Councillors early in May.

**08/083 – TO AGREE NEXT STEPS ON THE PROPOSED NEW KISSING GATE**

The Clerk reported that he has arranged for the City Council's Public Rights of Way Officer to meet with Councillors at the kissing gate in early May. Mr Hoyland has agreed to produce information on several types of kissing gates for the Parish Council to choose from. He is going to liaise with the City Council's Cycling Officer, Andy Vose, who is looking at the barriers on the length of the footpath between Hillcrest Avenue and Main Street.

**08/084 – TO DISCUSS THE IMPLICATIONS OF THE PROPOSED CHANGE TO THE NO. 10 BUS ROUTE**

The Councillors considered the earlier comments by City Councillor Ian Gillies. It was agreed that nothing further could be added at this time.

**08/085 – TO RECEIVE REPRESENTATIVES' REPORTS**

(a) *Councillor Robinson* reported as follows:-

- i. A Governor's meeting was called at very short notice for 15 April to discuss the forthcoming Ofsted inspection. The new system for Ofsted inspections means that schools only get a few days warning of the intention to inspect the school. A reasonable number of governors were able to attend the meeting including Cllr Glen Bradley and myself. The Ofsted inspection was scheduled for 17 April and subsequently took place. The full results of the Ofsted inspection will be available within the next week or so. The Headteacher, staff and school governors have all been working very hard during the last two terms to improve the school in all areas. We will know next week whether that hard work has been recognised.
- ii. Along with Cllr David Tomlinson - deputising for Cllr John Craven - I attended a meeting of the Moat Fields Committee at the house of the Chairman, David Hopton. A copy of the agenda is with the Parish Clerk and a copy of the minutes of the meeting will also be forwarded to the Parish Clerk for distribution to all councillors. All items on the agenda were satisfactorily dealt with, the main item of concern to the Parish Council being the impending spraying of persistent weeds on the Moat Fields by a qualified contractor. The spraying is likely to be in the second week in May. Warning notices will be erected and the gate to the field by St Everilda's Church will be padlocked for some 24 hours. The Committee endorsed the provision of stone seating in the Moat Fields. The locations of the three seats had been agreed at a meeting of councillors and members of the Moat Fields Committee on 10 April. The stone seats are due to be delivered on 23 April. Cllr Robinson will be on hand to direct the contractor to the three locations.

(b) *Councillor Bradley*

Said that the date of the last Poppleton Youth Action Group meeting had been changed and he had been unable to attend. He said that when the minutes of the meeting were available he would email them to the Councillors.

(c) *Councillor Tomlinson* reported on

- i. The meeting of the Poppleton Community Trust Executive meeting held on 7 April.
- ii. The Ward Committee meeting held on 9 April at Rufforth Village Hall.

**08/086 – TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
29 April	York Open Planning Forum	Clementhorpe Room, Priory Street Centre/ 7.30pm	Tomlinson
12 May	Joint Police Liaison	Poppleton Centre/ 2.00pm	Powell, Robinson
15 May	PCT Executive	Poppleton Centre/ 7.30pm	Tomlinson
5 June	YLCA York Branch	William House/ 7.30pm	Powell
12 June	SLCC Conference	Cairn Hotel, Harrogate/ 10.00am	Powell, Robinson, Clerk

**08/087 – TO CONSIDER MINOR MATTERS AND ITEMS FOR THE NEXT AGENDA**

Councillors Tomlinson and Shannon gave their apologies for absence for the May meeting.

**08/088 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 19 MAY**

It was agreed that the next meeting would be held at 7.00pm at the Poppleton Centre on Monday 19 May 2008.

The meeting closed at 10.15 pm.

Chairman..... 2008

James Mackman, Clerk 22a Long Ridge Lane, Nether Poppleton, York YO26 6LX  
Telephone 01904 781752 - Fax 0871 4331325 - email [jmackman@tesco.net](mailto:jmackman@tesco.net)