

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE COMMUNITY CENTRE, UPPER POPPLETON, AT 7.30PM ON MONDAY, 16 JULY 2007

PRESENT:

Cllr. D M Tomlinson(Chairman)

Cllr. G A Bradley

Cllr. J L Craven

Cllr. F A Brown

Cllr. P H F Powell

Cllr. C Robinson.

City Cllr. Ian Gillies from 8.40pm

Mr B J W Mackman (Clerk)

PUBLIC PARTICIPATION

None.

07/130 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

Councillors Bradley and Robinson declared a personal interest in agenda item 07/142 and Councillor Powell declared a prejudicial interest in agenda item 07/137d.

07/131 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. P Knowles.

07/132 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 18 JUNE 2007

The minutes of the Parish Council meeting held on 18 June 2007, having been circulated, were approved and signed.

07/133 – TO RECEIVE THE MINUTES OF THE ANNUAL PARISH MEETING HELD ON 16 APRIL 2007

The minutes of the Annual Parish Meeting had been circulated prior to the Parish Council meeting. There were no comments on the minutes which will be signed at the 2008 Annual Parish Meeting.

07/134 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS

This item was held over until Councillor Gillies arrived when he reported that:-

- The incidence of occasional flooding in Allerton Drive was being investigated by City Council Officers.
- A gang of youths had broken a window in the bowls pavilion and had been riding bicycles across the bowling green.
- The City Council is replacing older street lights in the village with high-level street lighting.
- A member of the City Council's Neighbourhood Action Team is to carry out street cleaning throughout the village every two weeks. He will be using a barrow.

Councillor Gillies was asked to look into the Ward Committee's decision on RW0760 to see why the bollards outside the Allerton Drive shops had not been installed. He was also asked to help to expedite the installation of the proposed kissing gate near the Cart Sheds.

07/135 - Clerk's Report:

(a) *CYC response to NPPC letter re PCT (Min. 07/112a)*

City Councillor Ian Gillies had been given a copy of the Parish Council's correspondence.

(b) *Progress on Footpath No.4 problems (Min. 07/112b)*

The City Council has advised that it will install a handrail if the gradient of the footpath is greater than 1:12. A City Council officer will check and report back.

(c) *Progress on replacing the litter bin by the Millfield Lane bus stop (Min. 07/112c)*

A new litter bin has been put in place.

(d) *Progress on replacing the broken concrete rails above the beck in Main Street (Min. 07/112d)*

The City Council has still to replace the missing rail.

(e) *Progress on new internal audit procedure (Min. 07/121)*

No progress.

(f) *Progress on improving access through the kissing gate adjacent to the Wildlife pond (Min. 07/124)*

David Holdsworth, the City Council's Assistant Public Rights of Way Officer, has confirmed that he will now be investigating the possibility of replacing the kissing gate at this location with a more accessible gate but that the proposal will have to compete with other schemes and the availability of resources. He can't give a precise indication of when this will be done however he will endeavour arrange this as soon as possible.

07/136 - TO CONSIDER CORRESPONDENCE RECEIVED BY THE CLERK

07/136/1 - The Clerk read or referred to the following items of correspondence

(a) A letter explaining from 3rd Poppleton Brownies explaining that they had amalgamated with the 2nd Poppleton Guides and were returning the cheque for £100.00. It was agreed that the Guides should be given the £100.00.

07/136/2 - It was agreed that the correspondence received since the June meeting, as listed below, be circulated to the Councillors

(a) Clerk & Councils Direct - Issue 52, July 2007

(b) CPRE - Countryside Voice, Summer 2007

(c) CYC - Your Ward, July 2007

(d) NALC - LCR, July 2007

(e) North Yorkshire Fire & Rescue Authority - Corporate Plan 2007-2008

(f) Open Spaces Society - Annual Report & Accounts 2006

(g) Parkers Bulbs - Catalogue

(h) Upper Poppleton Parish Council - Minutes of 11 June

(i) Y&NY PFA - The Playing Field, Summer 2007

(j) YLCA - Assembly Digest, Issue 6 - June 2007

(k) YLCA - White Rose update etc

(l) YRCC - Country Air, Summer 2007 - No 104

07/137 - FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 16 July 2007. The report reflected the receipts and payments below. The bank balances at 16 July were:

Current Account	£400.00
Business Money Manager Account	£14,626.63
National Savings Investment Account	£13,494.03

(b) Accounts for payment (net of VAT);

1035	Poppleton Community Trust	Room hire	£16.00
1036	St Everilda's Church	Grass cutting grant	£150.00
1037	1 st Poppleton Scouts	Donation	£100.00
1038	3 rd Poppleton Brownies	Donation	£100.00
1039	PopSOC	Donation	£100.00
1040	2 nd Poppleton Guides	Donation	£100.00
1041	Poppleton Wildlife Trust	Donation	£200.00
1042	Citizens Advice Bureau	Grant	£50.00
1043	Poppleton Under Fives	Donation	£100.00
1044	YLCA	Councillors' courses	£50.00
1045	Poppleton Luncheon Club	Donation	£50.00
1046	YRCC	Subscription	£30.00
1047	James Mackman	Salary – July	£395.70
1048	Post Office Ltd	Tax & NI	£135.17
1049	James Mackman	Clerks expenses	£13.33

(c) Income Received

The Sealed Knot Ltd	Cart Shed rent	£75.00
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(d) To approve the payment of the first instalment of this year's grant to Poppleton Community Trust

It was agreed that as there had been no notification of any capital expenditure by the Community Trust the Parish Council would give the agreed full-year revenue amount of £2,500 but that it would not give any of the £5,000 towards capital expenditure until the Community Trust submitted capital expenditure proposals for the Parish Council to consider.

(e) To consider Internet banking

It was agreed that the Clerk should complete the appropriate forms to enable him to transfer money between the Parish Council's two bank accounts using the Internet. **(Action Clerk)**

07/138 - PLANNING APPLICATIONS

(a) To consider the following planning applications

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

Consideration was given to the following new applications:

Ref: 07/01353/FUL – Single-storey pitched roof extensions to rear and double garage to side (resubmission) at Hazeldene, 5 Hillcrest Avenue by Mr & Mrs R Birkin.	We have no objections but consider that the Planning Officer should recognise the very large extension the sum of which will probably nearly double the floor area of the existing accommodation.
Ref: 07/01392/FUL – Conservatory to rear at 1 Midway Avenue by Mr & Mrs A Dean.	No objections
Ref: 07/01545/FUL – Two-storey pitched roof side extension at 28 Allerton Drive by Mr Phil Bunting.	No objections

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following applications:

Ref: 07/00933/FUL – One and two-storey pitched roof rear extension at 23 Calder Avenue by Mr D Turnbull.

Ref: 07/01110/ADV – Illuminated pylon sign at Brecks Garage, Great North Way by Brecks.

Ref: 07/01183/FUL – Conservatory to rear at 55 Hillcrest Avenue by Mr & Mrs Halland.

07/139 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

On 13 July three Councillors and the Clerk had trimmed back the branches of some of the trees and cleared out some of the bushes in Main Street to enable the grass cutting machinery to have better access to the verge.

(b) Bluebell enquiries

Councillor Brown is making enquiries on this subject. **(Action Councillor Brown)**

(c) The Archaeology Group's request to complete the geophysical survey of the Moated Site near St Everilda's Church on 29-30 September

This was agreed.

07/140 - TO RECEIVE A REPORT ON VILLAGE POLICING

Special Constable Jerry Holland had reported that he had been occupied keeping the peace in the streets of York City centre over the weekend of York races and had not been able to produce the report on the incidents of the last month. He will produce two month's figures for the meeting in August. Jerry had reported that ten more CPSOs had been appointed to patrol our area of the City.

07/141 - TO RECEIVE A REPORT ON THE PROPOSED CIRCULAR PUBLIC FOOTPATH TO THE BUSINESS PARK

On 4 July several Councillors and the Clerk walked the proposed route of the footpath with David Holdsworth, the City Council's Assistant Public Rights of Way Officer. It was agreed that Mr Holdsworth be invited to address the Councillors at the September meeting. **(Action Clerk)**

07/142 - TO CONSIDER A REQUEST FROM POPPLETON OUSEBANK PRIMARY SCHOOL FOR FUNDING FOR THE REDEVELOPMENT OF THE SCHOOL POND

It was resolved to reserve the sum of £2,000 to be used by the school for the redevelopment of the school pond and wildlife area. **(Action Clerk)**

07/143 – TO ADDRESS CONCERNS ABOUT THE MILLENNIUM GREEN

Many people assume that the Millennium Green is the responsibility of the Parish Council. The Parish Councillors reported that they had received complaints about the condition of and access to the Millennium Green. It was agreed that a representative of the Millennium Green Trust be asked to address the Councillors at the meeting in August. **(Action Clerk)**

07/144 – TO CONSIDER THE PROVISION OF A YOUTH SHELTER

It was agreed in principle that the Parish Council would look into the provision of a youth shelter in the village and that Councillor Bradley would meet with a Councillor from Upper Poppleton Parish Council to discuss the subject and report back. **(Action Councillor Bradley)**

07/145 – TO CONSIDER A LETTER FROM THE YORK RURAL HOUSING ENABLER

The Councillors agreed that they would like to learn more about affordable housing from Carolyn Vaughan-Davies, the York Rural Housing Enabler. The Clerk reported that Carolyn had agreed to address the Upper Poppleton Parish Council meeting on 10 September and the Councillors agreed that they would like to attend that meeting to listen to Carolyn if it was acceptable to the Upper Poppleton Parish Councillors. **(Action Clerk)**

07/146 - TO AGREE ATTENDANCE AT THE SCARBOROUGH CONFERENCE IN SEPTEMBER

It was agreed that Councillor Powell attend the Conference and the Parish Council would pay the associated Conference costs and travelling expenses.

07/147 - TO AGREE THE RISK ASSESSMENT UPDATE

The Clerk presented a statement showing the key risks facing the Parish Council, the potential consequences if risk occurs and the measures taken by the Parish Council to reduce the risks. It was resolved to accept the statement.

07/148 – TO DISCUSS THE DISPOSAL OF OLD PLANNING APPLICATIONS

The Clerk reported that he had a cupboard full of old planning applications and that it was regarded as good practise to dispose of such documents in such a way that details were not allowed into the public domain. It was agreed that the City Council be asked for advice on the way to dispose of the documents and that if this involved the use of a commercial shredding concern then the Parish Council would pay a reasonable fee for shredding. **(Action Clerk)**

07/149 – TO AGREE WARD FUNDING REQUESTS

The Councillors agreed that the following requests be made for Ward Funding in the 2008-09 funding round.

- Youth shelter - £3,000
- The proposed riverside footpath - £1,500
- Further tree work on the Common Land - £2,000
- Seats, kissing gate, improvements, signs and pollarding in the Moat Fields - £4,000

07/150 - TO DISCUSS THE INSTALLATION OF HIGH-LEVEL STREET LIGHTING BY THE CITY COUNCIL

It was agreed that discussion on this subject be deferred until the next meeting. It was agreed that the Design Guidelines in the Village Design Statement should be adhered to.

07/151 TO RECEIVE REPRESENTATIVES' REPORTS

Councillor Robinson reported that the Wildlife Trust had met on 12 July and had cut the paths wider throughout the area. The next working party will be held in September when the hedges will be cut.

07/152 - TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
17 July	Community Trust Executive	Community Centre/ 7.30pm	Tomlinson
21 July	YLCA AGM	Poppleton Community Centre/ 2.00pm	Powell
20 August	Police Liaison	2.00pm at a venue to be arranged	Powell, Robinson
27 August	Community Trust Executive	Community Centre/ 7.30pm	Tomlinson
27 September	Ainsty Group	Askham Richard Parish Council Hall/ 7.30pm	Tomlinson, Clerk

07/153 TO AGREE THE DATE AND THE AGENDA FOR THE NEXT MEETING ON MONDAY 30 JULY 2007

It was agreed that there would be an informal meeting with the Moat Fields Management Group on 30 July. The agenda for the meeting was agreed and it is to be circulated to all Councillors and members of the Moat Fields Management Group.

It was agreed that the next Parish Council meeting would be held at 7.30pm at the Community Centre on Monday 20 August 2007.

The meeting closed at 10.20 pm.

Chairman.....

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