

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE COMMUNITY CENTRE, UPPER POPPLETON, AT 7.30PM ON MONDAY, 15 JANUARY 2007

#### PRESENT:

Cllr. P H F Powell (Chairman)

Cllr. G A Bradley

Cllr. F A Brown

Cllr. J L Craven

Cllr. C Robinson.

Cllr. D M Tomlinson.

Mr R J Clark

Mr D P Doggett

Mr J Ogden

Mr J D G Thompson

One other member of the public

Mr B J W Mackman (Clerk)

#### PUBLIC PARTICIPATION

None.

#### 07/001 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

Councillor Powell declared a prejudicial interest in agenda item 07/006f.

#### 07/002 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr. P Knowles.

#### 07/003 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 20 NOVEMBER 2006

The minutes of the Parish Council meeting held on 20 November 2006, having been circulated, were approved and signed.

#### 07/004 - CLERK'S REPORT

*(a) Progress on the Section 30 agreement for Broad Lane (Min. 06/222a)*

The Clerk reported that Bob Missin of the City Council had said that the land subject to the Section 30 agreement was between the Newlands Lane/Broad Lane crossroad and stretched down to the stream. This approximately 900 metres long and, on average, the strip of land is seven metres wide. The total area is approximately 0.63 hectares. It was agreed that the Parish Council should apply for a Section 30 agreement for the whole strip of land. **(Action Clerk).**

*(b) Progress on replacing the litter bin by the Millfield Lane bus stop (Min. 06/222b)*

The Clerk reported that there had been a delay with the order for the litter bin. However, the litter bin was now at the City Council Depot and should be installed within the week.

*(c) Progress on public footpath response (Min. 06/222d)*

The City Council's Property Services Department had sent a plan showing a return route alongside the railway line following the line of the old footpath with access opposite the Church lytchgate and have asked for the Parish Council's comments. The Councillors agreed that they would like to walk the proposed route and Councillor Tomlinson said he would arrange a date. **(Action Cllr Tomlinson).**

#### 07/005 - TO CONSIDER CORRESPONDENCE RECEIVED BY THE CLERK

*07/005/1 - The Clerk read or referred to the following items of correspondence*

A letter from the City Council's Transport Planning Department advising that the proposal for rising bollards in Millfield Lane/Low Poppleton Lane has been passed to the person dealing with the matter.

*07/005/2 - It was agreed that the correspondence received since the November meeting, as listed below, be circulated to the Councillors*

- (a) CAB - CABmunity, December 2006
- (b) CE Electric UK - Preparing for Winter leaflets
- (c) Clerk & Councils Direct - Issue 49, January 2007
- (d) CPRE - Fieldwork, December 2006
- (e) CYC - Civil Contingencies Act 2004
- (f) CYC - Waste minimisation campaign
- (g) Hambleton District Council - Local Development Framework info
- (h) NALC – Local Council Review, January 2007
- (i) NYCC - Minerals & Waste Dev. Framework video
- (j) Poppleton Ward Residents Association - Minutes of 19 October
- (k) Upper Poppleton Parish Council - Minutes of 20 November
- (l) Y&NY PFA - The Playing Field, Autumn 2006
- (m) YRCC - Country Air, Winter 2006

## **07/006 - FINANCE**

### *(a) Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 15 January 2007. The report reflected the receipts and payments below. The bank balances at 15 January were:

Current Account	£919.95
Business Money Manager Account	£14,956.44
National Savings Investment Account	£13,052.75

### *(b) Accounts for payment (net of VAT):*

989	James Mackman	Salary - December	£395.38
991	Inland Revenue	Tax & National Insurance	£138.96
992	Ken Falkingham	Various repairs	£290.25
993	Ryland Horticulture	Tree works	£295.00
994	City of York Council	Three skate board sessions	£465.00
995	Poppleton Community Trust	Room hire - November	£36.00
996	Ryland Horticulture	Tree pruning	£150.00
997	James Mackman	Salary – January	£395.60
998	Inland Revenue	Tax & National Insurance	£138.74
999	Upper Poppleton Parish Council	Stationery balance	£41.88
1000	James Mackman	Clerk's expenses	£84.55

### *(c) Income Received*

Main Street households	Common Land rent cheques	£7.50
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### *(d) To agree to payment of subscription to CPRE*

Agreed.

### *(e) To discuss making a donation to Open Spaces Society*

Following a recent House of Lords ruling the Open Spaces Society is anticipating a significant increase in cases of members and others seeking their advice in registering land as greens. The Society had written to asks for funds to help them meet the cost of providing the extra advice. It was resolved that a donation of £50.00 be sent to the Society.

### *(f) To discuss a request from the Poppleton Community Trust for funding in the next financial year*

Prior to the start of discussion on this subject Councillor Powell left the room and Councillor Tomlinson assumed the chair. After a long discussion it was resolved that in the financial year 2007-08 the sum of £2,500 be given to the Community Trust from revenue reserves and the sum of £5,000 be given to the Trust from capital reserves. It was further resolved that the latter payment be exclusively for capital expenditure of which the Parish Council would be asked for approval. Councillor Powell returned to the meeting and resumed the chair.

(g) *To agree the budget and the precept for 2007-08*

The Clerk had circulated a proposed budget prior to the meeting. The Councillors considered the budget item by item and several alterations were made. After discussion the revised budget was agreed and it was resolved that the precept be set at £17,200 for the financial year 2007-08. The Chairman and Clerk signed the appropriate City Council request form. The agreed budget is attached to these minutes.

#### **07/007 - PLANNING APPLICATIONS**

(a) *To consider the following planning applications*

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

Consideration was given to the following new applications:

Ref: 06/02495/FUL – First floor extension and subdivision to form 9 no. office (B1), light industrial (B1), general industrial (B2) and storage and distribution (B8) units with associated car and cycle parking at Westfield House, Millfield Lane by J M Butler Builders Ltd.	No objections
Ref: 06/02584/FUL - Two-storey pitched roof side extension, single-storey rear extension and new pitched roof to existing front canopy at 16 Easthorpe Drive by Mr & Mrs Mulrooney.	No objections
Ref: 06/02707/FUL – Single-storey side extension at 39 Severn Green by Mr C Almack.	No objections
Ref: 06/02763/FUL – Display of internally illuminated fascia sign and wall star, 1 no. directional sign (retrospective) and 1 no. flagpole and banner sign at Hatfields of York, Great North Way by Daimler Chrysler.	No objections

(b) *To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following four applications:

Ref: 06/01940/REMM - Reserved matters application for erection of 19 no. business units (B1 use class) pursuant to outline planning permission 05/00218/OUT granted 12<sup>th</sup> October 2005 (resubmission) at York Business Park, Great North Way by Business Living Ltd.

Ref: 06/02118/REMM - Erection of 8 no. two-storey office workshop units at Plot 8a, White Rose Way by White Rose Development Enterprises Ltd.

Ref: 06/02125/FUL - Two pitched roof dormers to front over existing garage at Carlton House, Ferrymans Walk by Mr & Mrs Grassby.

Ref: 06/02671/TCA – Crown lift Scots Pine (T1) in the Conservation Area at 12 Church Lane by Mrs Walsh.

It was noted that the Local Planning Authority had refused the following application:

Ref: 06/02079/ADV - 4 no. 12-metre high flag poles at Devries Honda, Great North Way by Devries Honda.

It was noted that the following application had been withdrawn

Ref: 06/02233/FUL - Single-storey rear extension and vehicle access and car parking, new rooflights at Dodsworth Hall, Millfield Lane by Honeydots (Dodsworth Hall) Ltd.

#### **07/008 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

(a) *Grass cutting*

No report other than for the last week the whole of the Common Land by the river has been covered in floodwater.

*(b) Providing seats in the Moat Field*

The Moat Fields Management Group had written to say that they had no over-riding objections to the proposed seats. A meeting on the Moat Fields is to be arranged which will include Parish Councillors, members of the Moat Fields Management Group and local residents. **(Action Clerk)**

**07/009 - TO RECEIVE A PROGRESS REPORT ON THE PARISH PLAN**

Councillor Tomlinson reported that only three of the expected ten residents who had expressed an interest in helping with a Parish Plan attended the meeting held at the Community Centre on 27 November and that only one of these was prepared to be involved. It was agreed that a final attempt to form a working group will be made at the Children's Sports Day in spring.

**07/010 - TO RECEIVE A REPORT ON VILLAGE POLICING**

Special Constable Jerry Holland had produced a list of incidents in Poppleton which had been reported to the police in the 40 days to 31 December. There had been sixteen incidents in Nether Poppleton. These were: two burglaries from sheds/garages, three thefts from vehicles, four thefts, two criminal damage, three nuisance youths and two of disorder. The Clerk produced a schedule showing all the monthly figures from August 2006.

**07/011 - TO AGREE THE CONTENT OF A PARISH NEWSLETTER**

Councillor Brown produced a draft copy of a Newsletter. It was agreed that Councillors should take the draft and communicate any comments directly to Councillor Brown by 22 January. It was agreed that the quality and appearance of the Newsletter should be similar to the latest Upper Poppleton Parish Council's Newsletter. Councillor Bradley will produce the Newsletter in the appropriate form on CD ready for the printer. The Clerk will communicate with the printer. 900 copies will be printed to be distributed by Councillors. **(Action Cllrs Bradley and Brown).**

**07/012 - TO PROGRESS ARRANGEMENTS FOR THE OPEN DAY ON 24 MARCH 2007**

The Clerk reported that he had booked the Methodist Church Hall for the Open Day to be held on Saturday 24 March 2007. He had obtained a list of local groups using the Community Centre and was in the process of speaking to each contact person with the aim of producing a preliminary list of groups wanting to take space at the Open Day.

**07/013 – TO DISCUSS THE POSITION OF THE NEW FENCING ALONGSIDE DODSWORTH HALL**

It had been reported that the Dodsworth Hall developers had taken out the boundary hedge and replaced it with a wooden fence. It was agreed that this was not considered to be a Parish Council matter and that the complainant should take up the matter with the City Council's Public Rights of Way Department.

**07/014 – TO CONSIDER HAVING THE FOOTPATH IN FRONT OF THE SHOPS CLEANED**

It was agreed that the City Council be asked to remove the chewing gum on the footpath outside the Allerton Drive shops. **(Action Clerk)**

**07/015 TO RECEIVE REPRESENTATIVES' REPORTS**

*(a) Councillor Powell* reported on the Rural West York team meeting held on 5 December with the results of proposed grants to be verified at the next Ward Committee meeting.

*(b) Councillor Tomlinson* reported on the Community Trust Executive Committee that he attended as the Parish Council's observer on 19 December 2006. The agenda items were almost all routine business matters concerning the running and maintenance of the Centre, the setting up of a 200 Club and reports from the Centre manager treasurer and working parties.

**07/016- TO RECEIVE COUNCILLORS' COMMENTS**

None.

**07/017 TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS**

Councillor Bradley said that there is to be a Rural West Ward Committee meeting in Rufforth on 28 February at a venue to be arranged.

**07/018 - TO NOTE THE DATES OF FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
22 January	Police Liaison	Community Centre/ 2.00pm	Powell, Robinson
1 February	YLCA York Branch	William House/ 7.30pm	Powell, Knowles
13 February	Poppleton Community Trust Executive	Community Centre/ 7.00pm	Tomlinson
28 February	Rural West Ward Committee	Rufforth	All

**07/019 TO AGREE THE DATE OF NEXT MEETING AS MONDAY 19 FEBRUARY 2007**

It was agreed the next meeting would be held at 7.30pm at the Community Centre on Monday 19 February 2007.

The meeting closed at 10.00 pm

Chairman.....2007

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