

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE COMMUNITY CENTRE, UPPER POPPLETON, AT 7.30PM ON MONDAY, 15 MAY 2006

PRESENT:

Cllr. P H F Powell (Chairman)

Cllr. G A Bradley

Cllr. P Knowles

Cllr. C A Partington

Cllr. C Robinson

City of York Councillor Mrs J
Hopton

Mr B J W Mackman (Clerk)

PUBLIC PARTICIPATION

Stuart Turnbull explained to the Parish Councillors about a planning application for an extension to a property in Nursery Road and how the extension could affect his property. He asked that the Parish Council take his concerns into consideration when considering its response to the planning application.

06/091 - ELECTION OF CHAIRMAN

Councillor Powell was re-elected as Chairman for the forthcoming year.

06/092 - RECEIVE THE CHAIRMAN'S DECLARATION OF OFFICE

Councillor Powell signed the Declaration of Office.

06/093 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

06/094 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. D Tomlinson.

06/095 - ANNUAL APPOINTMENTS

OFFICE

Vice-Chairman

Planning Committee

Ainsty Group of Parishes Representatives

British Sugar Liaison Group Representative

Cycle/Footpath Parish Links Representative

Friends of Dodsworth Hall Representative

Moat Fields Management Group Representative

Neighbourhood Watch Co-ordinator

Poppleton Community Trust Observers

Poppleton Ousebank School Governors Representative

Poppleton Youth Action Group Representative

Rural West York Ward Team Representative

Ward Committee Representatives

Wildlife Trust Representative

Yorkshire Local Councils Associations Representatives

COUNCILLORS

Tomlinson

Powell, Knowles, Tomlinson

Powell, Tomlinson

Partington, Tomlinson

Tomlinson, Robinson

Partington, Powell

Partington

Tomlinson, Partington

Tomlinson

Robinson

Knowles

Powell

Tomlinson, Powell

Robinson

Powell, Knowles

06/096 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 24 APRIL 2006

The minutes of the Parish Council meeting held on 24 April 2006, having been circulated, were approved and signed.

06/097 - CLERK'S REPORT

(a) *To report on the progress on the Section 30 agreement for Broad Lane (Min. 06/075)*

No progress had been made on this subject.

(b) *To confirm action taken to clear the area in front of the Cartshed doors (Min. 06/083)*

It was reported that Ken Falkingham had cleared the area in front of the Cartshed doors but had not removed enough soil to enable the end door to open wide. It was agreed that Mr Falkingham be asked to remove more spoil so that all the doors will function properly.

(c) *To report on the success of the litter pick on 8 May (Min. 06/086)*

Two Councillors, a member of the public, three children and the Clerk took part in the litter pick. Four bags of rubbish were collected from areas including the garden by the shops, the Community Centre hedgerows, Ebor Way and Millfield Lane. The Chairman thanked all who took part.

06/098 - TO CONSIDER CORRESPONDENCE RECEIVED BY THE CLERK

06/098/1 - The Clerk read or referred to

(a) A letter of resignation from Councillor Gerald Bilbrough. In his absence Councillor Bilbrough was thanked for the work he had done as a Parish Councillor especially with regards to the Neighbourhood Watch Scheme in Poppleton Park.

(b) A note from the CPRE advising of a tour of the Castle Howard Arboretum on 21 June as part of the organisation's 80th Anniversary celebrations.

06/098/2 - It was agreed that the correspondence received since the April meeting, as listed below, be circulated to the Councillors

(a) A Discussion Paper from the ODPM on Byelaws

(b) Ainsty Group meeting minutes 25 April

(c) Clerks & Council Direct-Issue 45 - May 2006

(d) Marston Moor Drainage Board - an audit notice to go on the Parish Council's notice board.

(e) NALC-Local Council Review - May 2006

(f) Upper Poppleton Parish Council - Minutes of 10 April

(g) York Open Planning Forum - Newsletter, April 2006

(h) YLCA - White Rose update etc., April 2006

06/099 - FINANCE

(a) *Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 15 May 2006. The report reflected the receipts and payments below. The bank balances at 15 May were:

Current Account	£192.82
Business Money Manager Account	£18,540.94
National Savings Investment Account	£13,052.75

(b) *Accounts for payment (net of VAT);*

931	Brenda Wrigglesworth	Friends of Dodsworth Hall expenses refund	£62.00
932	Inland Revenue	Tax and National Insurance - Balance of 2005-06	£222.86
933	The Clerk	Stationery, postage etc	£7.18

(c) *Income Received*

City of York Council
HM Customs & Revenue

First half year's precept
VAT Claim

£8,600.00
£127.18

(d) To consider the Parish Council's financial risk assessment

Prior to the meeting the Clerk had circulated a schedule showing the key risks facing the Parish Council, the potential consequences if a risk occurred and the measures taken to mitigate the loss from the risk. The Councillors considered and accepted the schedule.

(e) To sign the Annual Return

The Clerk presented the Annual Return for the year ended 31 March 2006 and explained the significance of Section 2, the "Statement of Assurance". Each Councillor had been given a list of the eight statements making up Section 2. It was agreed that the Chairman would carry out an internal audit in order to conform to the requirements of the Statement of Assurance. The Councillors then agreed with all eight items on the Statement of Assurance and the Chairman and Clerk signed the document. The Clerk explained that the figures in Section 1 of the Annual Return were subject to audit and that should any figure need to be altered the Parish Council would be notified. The Councillors agreed that the Chairman and Clerk should sign the document.

(f) To consider the subscriptions for the current financial year

It was agreed that the Parish Council would subscribe to the following organisations in the forthcoming year. York Open Planning Forum, YLCA, YRCC, Open Spaces Society, SLCC, CPRE and Local Council Review.

(g) To consider purchasing the 7th edition of Charles Arnold Baker's "Local Council Administration"

It was agreed that the Parish Council would pay half the cost of acquiring the 7th edition.

(h) To consider renewing the insurance policy with Allianz Cornhill -

It was agreed that the premium of £637.27 be paid. The Clerk presented a schedule of assets and pointed out that the War Memorial was not included. It was also noted that there was no insurance cover for Officials Indemnity and Libel & Slander. The Clerk was deputed to remedy these three points immediately.

(i) To consider donating £1,000 to Poppleton Youth Action Group towards the running costs of the Youth Club

It was agreed to make a payment of £1,000 towards the wages of the Group employees. A cheque was made out and handed to Councillor Hopton.

(j) To consider paying £250 to the Moat Field Trust for removing Himalayan balsam

It was agreed that the Moat Field Trust be paid the sum of £250.00 for treating the Himalayan Balsam.

06/100 TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

Consideration was given to the following new applications:

Ref: 06/00843/FUL - Two-storey pitched roof extension to side and single-storey extension to front following demolition of existing single-storey extension at 19 Nursery Road by Steven and Caroline Crosby.	The Parish Council requests that the City Council's Transport and Planning (West Area) Sub-Committee visit 19 Nursery Road, Nether Poppleton as the Parish Council is concerned that the plans submitted for the proposed extension will result in a loss of light as well as amenity to the occupiers of 17 Nursery Road from what would appear to be a large and possibly oppressive wall."
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Ref: 06/00848/FUL - Ground and first floor rear extensions including raising part of existing roof at 76 Millfield Lane by Mr & Mrs Walton.	No objections
Ref: 06/00884/ADV - Display of 1 no. free-standing externally illuminated to entrance by Whitbread Restaurants Plc at The Millfield, White Rose Close.	No objections

It was noted that the Local Planning Authority had granted consent for the following application:

Ref: 06/00433/FUL - First floor pitched roof side extension and alterations and single-storey extension to rear at 22 Midway Avenue by Mr F Davidson.

It was noted that the Local Planning Authority had refused the following application:

Ref: 06/00494/FUL - Two-storey pitched roof rear extension (Variation of condition 3 of planning approval 05/02215/FUL to allow windows to the side elevation) at 59 Millfield Lane by Mr P Waters.

06/101 - COMMON LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON

(a) Grass cutting

The Clerk reported that he had been in contact with Dave Meigh of the City Council. Mr Meigh is currently on holiday and the Clerk has arranged to see him in early June. It was agreed that, until the City Council agree to fund more cuts, there will be just the three cuts as per the contract.

(b) To agree action to verge edge where damaged in Main Street

Damage to the highway in Main Street was reported. This had happened at the time a skip was left in the road when building works were being carried out at a local house. Councillor Bradley agreed to contact the Highways Department and ask that they make appropriate repairs to the road edge and verge.

(c) To consider reducing a Leylandii in Riversvale Drive

The Clerk showed a photograph showing the Leylandii growing out over half the width of the footpath. It was resolved that problem be sorted by having the tree felled which should be done after the bird-nesting season has finished. In the meantime, Ryland Horticulture is to be asked for a quotation for felling and removing the tree and grinding the stump.

06/102 - TO RECEIVE A PROGRESS REPORT ON THE PARISH PLAN

No report.

06/103 - TO AGREE ACTION TO TAKE ON SEAT REPAIRS

The Clerk produced photographs of the seats. It was agreed that two quotations be obtained for the appropriate repairs and refurbishment of the seats.

06/104 - TO DISCUSS A REPORT ON THE CONDITION OF FOOTPATHS

Councillor Powell reported that he had met Karen Long of the City Council and they had inspected the footpaths in Allerton Drive, Ebor Way, Church Lane and Hillcrest Avenue. It was agreed that a Council inspector would investigate and report back. It was agreed that the verge at the bottom of Church Lane would be dug out and reseeded. If this proved to be unsuccessful the grass would be removed and replaced with pavement.

06/105 - TO RECEIVE A REPORT ON PROGRESS TO RESTORE THE VILLAGE POND

Councillor Robinson reported that the Yorventure grant form was nearly complete. There was just the question of whether the Parish Council would agree to fund 10% of the cost of the work that BTCV would be carrying out. This would be in the region of £110. The Councillors agreed that the Parish Council would fund this amount and the form was completed.

06/106 - TO DISCUSS THE RESPONSE FROM THE CITY COUNCIL REGARDING A RISING BOLLARD AT LOW POPPLETON LANE

The Clerk reported that his letter to the City Council had ended up on the desk of Julie Hurley and that he expected an answer from her in the near future.

06/107 - TO CONSIDER A REQUEST BY THE POPPLETON JUNIOR FOOTBALL CLUB FOR SECTION 106 MONEY

After discussion it was resolved that

- i. There is no Section 106 money specifically earmarked for the Junior Football Club.
- ii. The Parish Council is not able to support the request on this occasion.
- iii. The permitted use for the Section 106 money will be determined before the next Parish Council meeting.

*** Councillor Bradley left at this point in the meeting (10.08pm)**

06/108 - TO AGREE THE PRODUCTION OF A PARISH NEWSLETTER

It was agreed that a Newsletter be produced in the same format as last year's. It would be printed at Lowfield School and distributed by the Councillors. Suggestions were made as to the possible content of the Newsletter.

06/109 - TO AGREE ATTENDANCE AT YLCA TRAINING CONFERENCE AT SCARBOROUGH IN SEPTEMBER

It was agreed that Councillor Powell should attend the Conference and that the Parish Council would cover the cost. It was agreed that the information should be circulated and further discussion take place at the June meeting should any other Councillor wish to attend the Conference.

06/110 TO RECEIVE REPRESENTATIVES' REPORTS

- (a) *Councillor Partington* gave out a paper showing the projected annual income and expenditure for the Dodsworth Hall and reported on a letter sent from David Hopton to the vicar, Rev. Jeremy Sylvester.
- (b) *Councillor Knowles* reported on the Poppleton Youth Action Group meeting held on 10 May. Paperwork is being tidied. No schedule of work has been received from the City Council but it is expected that the repairs to the building will be done in the school summer holidays.
- (c) *Councillor Powell* reported on
 - i. The Ainsty Group of Parishes meeting held on 25 April when it was agreed that meetings would be held twice yearly in future, in March and September. The next meeting is scheduled to be held at the Tithe Barn, Nether Poppleton on Monday 25 September 2006.
 - ii. The Ward Committee meeting held on 26 April when the subjects were energy efficiency, recycling update, ward schemes and options for Moor Lane/Askham Lane ring road proposals.
- (d) *Councillor Robinson* mentioned that someone has put three large carp into the Wildlife Area pond. Plans are in hand to remove them before they devour all the small wildlife.

06/111 TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS

Councillor Hopton mentioned that:

- (a) From 25 May the City Council's Planning Department will comprise just two areas, Poppleton being in the West and City Centre area.
- (b) Councillor Bradley has agreed to be the contact for future skateboarding events.

06/112 - TO NOTE THE DATES OF FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
18 May	York Open Planning Forum	Priory Street/ 7.00pm	Tomlinson
23 May	Poppleton Social Club AGM	Community Centre/ 7.30pm	All
23 May	Poppleton Football Club AGM	Community Centre/ 7.30pm	All
25 May	Mayor Making	Guildhall/ 11.00am	Invitees
25 May	YOPF follow-up	Priory Street/ 7.00pm	Tomlinson
1 June	YLCA York Branch	Tithe Barn/ 7.30pm	Powell, Knowles
6 June	Poppleton Community Trust	Community Centre/ 7.00pm	Tomlinson

06/113 TO AGREE THE DATE OF NEXT MEETING AS MONDAY 19 JUNE 2006

It was agreed the next meeting would be held at 7.30pm at the Community Centre on Monday 19 June 2006.

The meeting closed at 10.43pm

Chairman..... 2006

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