

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE COMMUNITY CENTRE, UPPER POPPLETON, AT 7.30PM ON MONDAY, 20 JUNE 2005

#### PRESENT:

Cllr. P H F Powell (Chairman)

Cllr. G Bradley (after 9.05pm)

Cllr. P Knowles

Cllr. C A Partington

Cllr. C Robinson (after 9.00pm)

Cllr. D Tomlinson

City of York Councillor Janet Hopton

Mr B J W Mackman (Clerk)

#### PUBLIC PARTICIPATION

None.

#### 05/099- DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

None.

#### 05/100 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Bilbrough.

#### 05/101 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETINGS HELD ON 16 MAY 2005

The minutes of the Parish Council meeting held on 16 May 2005, having been circulated, were approved and signed.

#### 05/102 - CLERK'S REPORT

##### (a) Mill Bank House easement (Min. 05/082a)

The Clerk reported a recent conversation with the Parish Council's solicitor, Graeme Burn, who had said that it was possible that an offer would be made by the seller. It was agreed that the Parish Council should seek the full amount and that Councillor Powell and the Clerk should meet with Graeme Burn to discuss the subject.

##### (b) Parish Council's Standing Orders (Min. 05/082b)

The Chairman reported that he had almost completed the final draft of proposed Standing Orders.

##### (c) Training needs of Councillors and Clerk (Min. 05/082c)

The Clerk reported that the City Council contact had not yet replied about training on planning matters and that the YLCA had been advised of the need for training for the new Parish Councillors.

##### (d) The siting of a vehicle activated sign in Long Ridge Lane (Min. 05/082d)

The Long Ridge Lane sign has not yet been installed.

#### 05/103 - TO CONSIDER CORRESPONDENCE RECEIVED BY THE CLERK

*05/103/1 - The Clerk read or referred to the following item of correspondence*

(a) A certificate had been received from the Yorkshire Rural Community Council showing the Parish Council's membership for the current year.

(b) The City Council had sent a schedule of dog bins and litter bins in the village which it empties and

has asked that the Parish Council check as to the schedule's accuracy.

- (c) A letter from John Gaunt & Partners giving details of the proposed change of licensee at the Millfield.

*05/103/2 - It was agreed that the correspondence received since the May meeting, as listed below, be circulated to the Councillors*

- (a) CPRE - Fieldwork - June 2005
- (b) CPRE - Countryside Voice - Summer 2005
- (c) CYC - a schedule showing the result of the Parish Boundary Review
- (d) CYC - Statement of Community Involvement
- (e) Defra - Clean Neighbourhoods Act info
- (f) Haxby Town Council - Haxby Town Plan - 2020 Vision
- (g) Mayfair Group Response - May 2005 report
- (h) Open Spaces Society - Open Space - Vol 38, No3, AGM, Accounts 2004
- (i) Ouse News - Summer 2005
- (j) Poppleton Ward Residents Association - Minutes of 27 April
- (k) SLCC - The Clerk - Vol. 35. No.2 - May 2005
- (l) Upper Poppleton Parish Council - Minutes of 9 May
- (m) YLCA - Pointers to Good Practice

#### **05/104 - FINANCE**

##### *(a) Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 20 June 2005. The report reflected the receipts and payments below. The bank balances at 20 June were:

Current Account	£100.00
Business Money Manager Account	£16,701.47
National Savings Investment Account	£12,611.40

##### *(b) Accounts for payment (net of VAT):*

The Clerk	Salary - May	£267.51
The Clerk	Postage, telephone and travel	£35.04
Allianz Cornhill	Insurance premium	£628.77

##### *(c) Income Received*

HSBC	Bank interest	£71.99
Sir Thomas Glemham Regiment	Cartshed rent	£75.00
Sealed Knot	Cartshed rent	£75.00

##### *(d) To consider a report from the working group on the revised pay scales and conditions of service for Parish Clerks*

It was agreed to accept the working group's recommendation that the new pay and conditions be implemented with effect from 1 April 2005. The Clerk's salary would be fixed on Spinal Column Point 26 in the NJC/SLCC agreement. The hours would be 48 per month. The Clerk is to continue to produce a record of his hours so that there is a basis for the number of hours paid. It was also agreed to add a paragraph to the Clerk's Contract of Employment saying " To liaise with Officers of the City Council, governmental, national and local organisations and to be the contact for local residents." It was agreed that the Clerk should have an annual appraisal of his performance.

##### *(e) To consider insuring the War Memorial*

It was agreed that the Parish Council had a responsibility to maintain the War Memorial and so had a need to insure it against damage.

##### *(f) To consider a request for a donation by the Open Spaces Society*

It was agreed not to make a donation.

*(g) To consider donations for the year*

It was agreed that the following donations be made under Section 137 of the Local Government Act 1972: 1<sup>st</sup> Poppleton Scout Group £50; 3<sup>rd</sup> Poppleton Brownies £50; Poppleton Luncheon Club £50; Poppleton Under Fives £50; Poppleton Wildlife Trust £50; PopSOC £100 and Victim Support £50. It was agreed that under Section 214(6) of the Local Government Act 1972 £150 be given to the Church for the upkeep of St Everilda's churchyard and that under Section 142(2A) of the Local Government Act 1972 £50 be given to the Citizens Advice Bureau.

**05/105 - PLANNING APPLICATIONS**

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

Consideration was given to the following new applications:

Ref: 05/01018/FUL - Conservatory to rear at 7 Severn Green by Mr Brookes-Humphrey	No objections
Ref: 05/01037/FUL - Conservatory to rear at 29 Nether Way by Mr Kimpton.	No objections
Ref: 05/01060/REMM - Reserved matters application to which planning application 99/01777/OUT relates for development of distribution unit and ancillary offices with associated external works (B1 and B8 uses) at Plot 13, Great North Way by White Rose Dev Ltd/Geopost UK Parcelline Ltd.	No objections
Ref: 05/01142/FUL - Single-storey pitched roof side extension to garage to form car port at Lime Tree House, 15a Hillcrest Avenue by K Nicholson	No objections

Ref: 05/01164/TPO - Crown lift and crown clean and thin by 20% Sycamores (T1-T2); Crown clean Ash removing lower limbs (T4); Install cable brace and crown lift and crown clean multi-stemmed Ash (T3) protected by Tree Preservation Order 14/1996 at 3 Fox Garth by Mrs Aubrey.	No objections but concern over the number of trees that are being removed in the Conservation Area. Where does the erosion of our green village stop?
Ref: 05/01165/TCA - Fell Cherry (T3-T4) and Hawthorn T7; Remove Ivy, crown reduce and crown lift to 3.5m Holly (T5-T6) in the Conservation Area at 3 Fox Garth by Mrs Aubrey.	No objections but concern over the number of trees that are being removed in the Conservation Area. Where does the erosion of our green village stop?

It was noted that the Local Planning Authority had granted consent for the following applications:

Ref: 05/00685/FUL - Two-storey side and single-storey rear extension (revised scheme) at 12 Main Street by Mr & Mrs Jackson.

Ref: 05/00707/TCA - Crown clean sycamores (T1-T3) in the Moat in the Conservation Area at Town Farm, 27 Church Lane by Dr Hopton.

Ref: 05/00853/TCA - Fell Cupressus (T1); reduce height by 25%-30% Cupresses (T2) in the Conversation Area at Hall Garth, 15 Main Street by L Lennox.

#### **05/106 - COMMON LAND - TO RECEIVE PROGRESS REPORTS ON WORKS IN HAND**

##### *(a) Grass cutting*

It was agreed that Deans be asked to cut the grass between the footpath and the river in the area between Saxe Dane Lodge and the beck. Councillors would then visit the site and evaluate the result with the idea of having the grass in this area cut on a regular basis.

##### *(b) Boulders*

The Councillors had met on site and the City of York officer had been told where the boulders should be placed. They have not yet arrived.

##### *(c) No Parking signs*

No movement on this subject.

#### **05/107 - TO AGREE THE DRAFT PARISH COUNCIL NEWSLETTER**

The wording of both the Newsletter and the Crime Survey were agreed. The Clerk was deputed to arrange for both papers to be printed and given to Councillors who would distribute them. Residents would return completed Crime Surveys to Parish Councillors or to Cardland.

#### **05/108 - TO APPOINT A REPRESENTATIVE TO POPPLETON COMMUNITY TRUST**

There has been no clarification of the situation of a Parish Council's representative to the Trust and the prejudicial interest that may occur if the Trust asks for financial support. It was agreed that Councillor Tomlinson should attend Trust meetings as a Parish Council observer so that he could report on Trust decisions without having taken part in those decisions. By attending as an observer there could be no prejudicial interest.

#### **05/109 - TO RECEIVE A REPORT ON PARISH FOOTPATHS AND BRIDLEWAYS**

Councillor Powell gave a presentation and explanation of the location of each footpath in the village. There is still confusion over which paths are footpaths and which are bridleways. Councillor Powell is to investigate further and report back to a future meeting.

#### **05/110 - TO DISCUSS THE DEVELOPMENT OF A PARISH PLAN**

It was agreed that the Parish Council agreed in principle to the production of a Parish Plan and would like to discuss the subject at a Joint meeting with the Upper Poppleton Parish Councillors. The Clerk was deputed to arrange a meeting.

#### **05/111 - TO CONSIDER TRAFALGAR WEEKEND ACTIVITIES**

It was agreed that this subject be put on the agenda for the proposed Joint Parish Council meeting.

#### **05/112 - TO RECEIVE REPRESENTATIVES REPORTS**

(a) Councillor Robinson submitted a report on the Poppleton Wildlife Trust which has had several small working parties over the past few months during which the wildlife area has been generally tidied, the grass paths strimmed and a fallen branch removed from the pond. The intention is to have a large work party later in the year, probably September, when the hedge will be cut, plants removed from the pond to avoid silting up, bird boxes emptied and cleaned and the area generally tidied before the autumn. The resident pair of moorhens have produced one family and look to be onto their second brood. They have embraced the safety of the nesting platform anchored safely in the middle of the pond to lay their eggs.

(b) Councillor Powell reported on: -

i. The meeting of the Poppleton Community Trust on 31 May when it was reported that work to resurface the car park will commence on 18 July. A meeting of section representatives is being called to examine the constitution, how the jigsaw of the playing field, the tennis courts etc. fits together and to look at how the centre is operated.

- ii. The YLCA (York Branch) AGM held on 3 June. More problems with working to the Charter were reported. Double taxation is still an unresolved problem.
- iii. The Rural West York Planning Meeting held on 8 June for which little notice was given.

**05/113 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS**

Councillor Hopton reported that she and Councillor Bilbrough had met with about twelve residents of Poppleton Park when issues discussed were Neighbourhood Watch, speeding vehicles and how to slow them down and the untidiness of the Housing Association area. It was agreed that Councillor Bilbrough would be the Neighbourhood Watch Co-ordinator; Dave Webster of the City Council would look at traffic problems and Elaine Holden of the City Council would arrange for improvements in the Housing Association area.

**05/114 - FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
6 July	Rural West Ward Committee	Community Centre/ 7.00pm	All
16 July	YLCA AGM	Leeds Civic Hall/ 2.00pm	Powell

**05/115 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed the next meeting would be held at 7.30pm at the Community Centre on Monday 18 July 2005.

The meeting closed at 10.57pm

Chairman.....2005

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