

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE COMMUNITY CENTRE, UPPER POPPLETON, AT 7. 30PM ON MONDAY, 21 MARCH 2005

PRESENT:

Cllr. P H F Powell (Chairman)

Mr B J W Mackman (Clerk)

Cllr. G A Bilbrough

Mr David Fraser (Secretary, Poppleton
Community Trust)

Cllr. C Robinson

Cllr. D M Tomlinson

Two members of the public

PUBLIC PARTICIPATION

Mr David Fraser, the Secretary of Poppleton Community Trust, gave a résumé of the decisions made at the Trust meeting on 15 February.

- *The Trust has decided to carry on with the appointment of a Centre Manager despite the referendum result in Nether Poppleton. The manager should take up his/her duties in June.*
- *The "no" vote in Nether Poppleton means that they now have to raise an additional £9,000 this year to fund this post. This is on top of the £8,000 additional income included in the Business Plan.*
- *The fund raising events currently planned are designed to be enjoyed by all sections of the community. They are:*
 - *Sunday 24 April - a Mini Spring Garden Trail initiated by the Cravens*
 - *Early June - a concert of Popular Classics by a local orchestra*
 - *Thursday 30 June - a Floral Art Demonstration*
 - *September - a Community Centre Open Day when everybody is invited to sample the activities at the Centre hopefully with an evening barbeque and dance*
 - *Autumn - The Ayrshire Fiddlers*
 - *Late Autumn - a Sportsmen's Dinner*
- *The car park behind the Community Centre will be resurfaced in the next few weeks. This combined with the footpath to the school should reduce the hazard of cars parked on the road at start and finish of school.*

05/040 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

There were no declarations of interest.

05/041 - TO RECEIVE APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Bradley, Knowles and Partington.

05/042 - TO CONFIRM THE MINUTES OF THE COUNCIL MEETINGS HELD ON 21 MARCH 2005

The minutes of the Parish Council meeting held on 21 March 2005, having been circulated, were approved and signed.

05/043 - CLERK'S REPORT

(a) Access over common land - easement (Min. 05/026a)

The Clerk reported that the money for the easement had been received from Burn & Co who had deducted their fees as agreed at the February Parish Council meeting.

(b) Mill Bank House easement (Min. 05/026b)

There was no news on this item.

(c) Grass cutting contract 2005-06 (Min. 05/026c)

The Chairman reported that, after discussion with the Clerk, the contract would definitely be ready within the next few days.

(d) Repairs at the pumping station (Min. 05/026f)

The Clerk reported that a meeting has been held between Yorkshire Water, their contractors and the Parish Council on 24 February. Yorkshire Water had agreed to topsoil and grass seed the affected area once the weather improves.

(e) Fallen soldiers (Min. 05/026g)

Councillors reported that none of the older residents they had approached knew of any soldiers who had died in service. This only left an approach to the local History Society to see if they had any information.

(f) Advice from the City Council's Legal Department on Parish Council representation on external bodies (Min. 05/035)

The Clerk reported a response from YLCA which said that The Standards Board for England only advises; there are no absolute rules on this subject. The Clerk has an appointment to see Suzan Hemingway, the City Council's Monitoring Officer, on 24 March when more information may be forthcoming.

05/044 - TO CONSIDER CORRESPONDENCE RECEIVED BY THE CLERK

05/044/1 - The Clerk read or referred to the following item of correspondence

NYCC - Local Transport Plan - Consultation Document which each Councillor could complete as an individual

05/044/2 - It was agreed that the correspondence received since the February meeting, as listed below, be circulated to the Councillors

- (a) Clerks & Councils Direct - March 2005
- (b) CPRE - Annual report - April 2005
- (c) CPRE - Countryside Voice - Spring 2005
- (d) CPRE - Fieldwork - March 2005
- (e) Defra - a CD to promote the use of Broadband
- (f) Local Council Review - March 2005
- (g) Mayfair Group Response - February report
- (h) Open Spaces Society - Open Space, Spring 2005, Vol. 28, No. 2
- (i) Poppleton Ward Residents Association - Minutes of both the AGM and a meeting on 23 February
- (j) The Clerk - February 2005
- (k) Upper Poppleton Parish Council - Minutes 14 February
- (l) YLCA - White Rose Update - March 2005

05/045 - FINANCE

(a) Financial Report

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 21 March 2005. The report reflected the receipts and payments shown below. The bank balances at 21 March were:

Current Account	£100.00
Business Money Manager Account	£12,163.15
National Savings Investment Account	£12,611.40

(b) Accounts for payment (net of VAT);

The Clerk	Salary - February	£267.51
The Clerk	Postage	£3.46
Burn & Co	Legal fees re easement	£525.00

(b) Accounts for payment (net of VAT);

Burn & Co	Legal fees re registration of Common Land	£1,090.77
Cllr. Powell	Chairman's expenses	£71.99

(c) Income Received

Burn & Co	Easement	£4,960.00
HSBC	Interest	£58.64
NEDL	Wayleave	£3.35
Village Design Statement	Refund of part of the donation given for the VDS on the winding up of the project.	£45.02

(d) To agree the Clerk's incremental salary increase

The Councillors agreed that the Clerk should progress an incremental point on the salary scale having been in post for two years.

(e) To receive a report from the working group on the revised pay scales for Parish Clerks

Councillor Tomlinson reported that he and Councillor Knowles were considering the new Conditions of Service for Clerks of Local Councils and would report at the next Council meeting.

(f) To agree to update the bank mandate

It was agreed that all Councillors and the Clerk should be signatories to the Bank Mandate and that a new mandate should be completed.

(g) To re-appoint the Internal Auditor

It was agreed that Mrs Linda Cariss be re-appointed as Internal Auditor.

05/046 - PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

Consideration was given to the following new applications:

Ref: 05/00318/FUL - Proposed side extension and alterations to existing industrial building and associated offices at London Ebor Developments plc, Millfield Lane by London Ebor Developments plc.	No objections but would seek to enforce the existing parking area in front of the building designated as open space and reserved for controlled parking and landscaping to maintain the open aspect with buildings set back along Millfield Lane. Recommend to be sent to CYC Planning Committee, plus site visit and Chairman of Planning advised.
Ref: 05/00404/TPO - Fell English oak protected by Tree Preservation Order CYC 202 at 36 Church Lane by OCA.	No objections but recommend that the City Council's arboriculturalist carry out a site visit and confirm the need for felling.

It was noted that the Local Planning Authority had granted consent for the following applications:

Ref: 04/04134/TPO - Various tree works including fell Ash (T6); 2 x Sycamore (T11); Sycamore (T14); Walnut (T17) protected by Tree Preservation Order 1/1970 at Poppleton House, Main Street by Neil Hale.

Councillor Tomlinson reported that he had accompanied the City Councillors when they visited Plot 1C, Westminster Place, White Rose Close when the Councillors were investigating the proposed conversion of the existing covered seating area into snack bar by Mandale Commercial Ltd. The roads were full of parked vehicles. Councillor Tomlinson had pointed out that a snack bar would attract even more vehicles to the area and make traffic flow very difficult.

05/047 - COMMON LAND/ALLERTON DRIVE GARDEN -

To receive progress reports on works in hand

No further news on this subject. It was agreed that John Pannell be asked to trim the grass in the Allerton Drive Garden.

05/048 - TO DISCUSS PARKING ON THE COMMON LAND

It was agreed that three boulders be obtained from the City Council's Commercial Services Department at a cost of £150 plus a small charge for handling them. These would be placed on the track down to the river. The cost of two No Parking signs is to be obtained.

05/049- TO DISCUSS VEHICULAR PARKING ON VILLAGE STREETS

The Clerk reported having spoken to Keith Gelder at the Lord Nelson. Councillor Partington had agreed to draft a letter. It was agreed that Mr Gelder should approve any letter before it is delivered to residents. The local police have not made any comment on the parking situation.

05/050 - TO DISCUSS THE PARISH COUNCIL'S COMPLAINTS PROCEDURE

It was agreed that the Parish Council should adopt the complaints procedure issued by NALC.

05/051 - TO CONSIDER UPDATING THE PARISH COUNCIL'S STANDING ORDERS

It was agreed that the Chairman and the Clerk draft a set of Standing Orders to be approved by the Parish Council.

05/052 - TO DISCUSS THE TRAINING NEEDS OF COUNCILLORS AND CLERK

It was agreed that Councillors Knowles, Robinson and Bilbrough would like to attend an introduction to being a Parish Councillor course. The Clerk should look at Health and Safety and Risk Assessment and that enquiries should be made to see if the City Council would be willing to run a course on planning regulations. The Clerk is to contact the YLCA to enquire about courses.

05/053- TO AGREE WHO WILL ATTEND THE REGIONAL 'ONE DAY' SLCC CONFERENCE AT WAKEFIELD ON 28 APRIL AT A COST OF £35 PER PERSON

Councillors Powell and Robinson agreed to attend the conference at a cost of £70.00 plus travelling expenses.

05/054 - TO AGREE A DATE AND AGENDA ITEMS FOR A JOINT PARISH COUNCIL MEETING

It was agreed that, as no agenda items were suggested, no Joint Parish Council meeting would be arranged at this time.

05/055 - TO DISCUSS THE LACK OF POLICE COVER IN THE VILLAGE

It was agreed that a letter should be sent to Chief Superintendent Tim Madgewick expressing the concern of the Councillors and residents that there appeared to be a lack of police presence in the village. Assurance would be sought that the incidence of crime would be strictly monitored and if there were any increase a police presence would ensue.

05/056 - TO AGREE THE SITING OF A VEHICLE ACTIVATED SIGN IN LONG RIDGE LANE

The City Council is to erect, in April, a vehicle activated sign on an existing metal type lighting column at a location on Long Ridge Lane on a trial basis. The Parish Council has been asked to advise on where the sign should be located. It was agreed that Councillor Robinson and the Clerk should look at various lampposts and make a recommendation.

05/057 - TO RECEIVE REPRESENTATIVES REPORTS

Councillor Powell reported on: -

- i. His attendance at the YRCC Scarborough Conference on 26 February. The day began with an address on "Social inclusion and how parish and town councils can help achieve it". He attended two seminars; "Community Safety" and "Clerks' pay and conditions recommendations".
- ii. The Peer Review meeting held on 2 March. In the absence of City Council officers comments were made on the City Council's lack of communication and consulting with partners. Comments were also made about the fact that a 6.00pm starting time involves the representatives from rural areas having to pay for car parking at premium rates.
- iii. The York Open Planning Forum meeting held on 10 March. A presentation was given by Development Officers on the New Planning System covering Local Development Framework, the Statement of Community Involvement and Sustainability Appraisal and Strategic Environment Assessment.
- iv. The Rural West York planning meeting held on 11 March.

05/058 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS

No reports.

05/059 - FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
11 April	Poppleton Community Trust	Community Centre/ 7.30pm	Bradley

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
14 April	Ward Committee	Hessay or Rufforth	All
18 April	Annual Nether Poppleton Parish Meeting	Community Centre/ 7.00pm	All
21 April	Ainsty Group	Bishopthorpe/ 7.30pm	Powell, Tomlinson
28 April	SLCC seminar	Wakefield	Powell, Robinson

05/060 - TO AGREE THE DATE OF NEXT MEETING

It was agreed the next meeting would be held at 7.30pm at the Community Centre on Monday 18 April 2005. This would be preceded by the Annual Parish Meeting for which the Chairman would prepare the agenda.

The meeting closed at 10.00pm

Chairman

2005

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