

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE COMMUNITY CENTRE, UPPER POPPLETON, AT 7. 30PM ON MONDAY, 17 MAY 2004

#### PRESENT:

Cllr. P H F Powell (Chairman)

Cllr. J S Hopton (City of York Council)

Cllr. C W Chisholm

Cllr. C Partington

Cllr. D Tomlinson

Mr B J W Mackman (Clerk)

#### **04/068 - ELECTION OF CHAIRMAN**

Councillor Powell was re-elected as Chairman for the forthcoming year.

#### **04/069 - RECEIVE THE CHAIRMAN'S DECLARATION OF INTEREST**

Councillor Powell signed the Declaration of Office.

#### **04/070 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS**

There were no declarations of interest.

#### **04/071 - TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors G Bradley and C Robinson.

#### **04/072 - COUNCILLOR VACANCY**

The Clerk reported that no bye-election had been called and that the City Council had agreed that the Parish Council is now able to co-opt a new Councillor. The name of a local resident who may be interested in being co-opted was mentioned. It was agreed that the Clerk should consult with the Councillors who were absent from the meeting and, if they were in favour, approach the resident with a view to him being co-opted at the June Parish Council meeting.

#### **04/073 - ANNUAL APPOINTMENTS**

(a) It was agreed that Councillor Tomlinson be appointed as vice-chairman.

(b) It was agreed that the Parish Council should have co-ordinators for the Neighbourhood Watch Scheme.

(c) The full schedule of Councillors/Committees is shown in the table below.

<b>OFFICE</b>	<b>COUNCILLORS</b>
Vice-Chairman	Tomlinson
Planning Committee	Powell, Chisholm, Tomlinson
Yorkshire Local Councils Associations	Powell, Robinson
Moatfield Trust Representatives	Partington
Poppleton Community Trust Representative	Bradley
Yorkshire Local Councils Associations	Powell, Robinson
Ainsty Group of Parishes Representatives	Powell, Tomlinson
Ward Committee Representatives	Tomlinson
Sugar Factory Liaison Committee	Partington, Tomlinson
Moatfield Trust Representatives	Partington
Wildlife Trust Representatives	Robinson

York Open Planning Forum	Tomlinson
Dodsworth Hall Steering Group	Partington
School Governor	Robinson
Neighbourhood Watch Co-ordinator	Tomlinson, Partington
York Action Group Representative	Chisholm
Green Waste Co-ordinator	Powell

#### **04/074 - TO CONFIRM MINUTES OF THE COUNCIL MEETING HELD ON 19 APRIL 2004**

The minutes of the Parish Council meeting held on 19 April 2004, having been circulated, were approved and signed.

\* Councillor Chisholm arrived at this point in the agenda.

#### **04/075- MATTERS ARISING**

##### **(a) Access over common land - easement (Min. 04/054a)**

The Councillors were informed that the decision in a recent case before the House of Lords had cast doubt as to the legality of Parish Councils granting easements for vehicular access over common land. It was agreed that the Clerk should contact Graham Burn to arrange an appointment for him to meet with the Chairman to discuss the subject of easements.

##### **(b) Mill Bank House easement (Min. 04/054b)**

See the minute above.

##### **(c) Access to shops from Montague Walk (Min. 04/054c)**

There was no progress to report on this subject. It was agreed to leave the matter on the agenda.

#### **04/076 - TO CONSIDER CORRESPONDENCE RECEIVED BY THE CLERK**

*04.076.1 The following correspondence had been circulated since the April meeting*

- (a) Poppleton Ward Residents Association - Minutes 31 March
- (b) York Open Planning Forum - Newsletter April 2004
- (c) Smoking Cessation Service - Quitting smoking info
- (d) Local Council Review - Volume 56, No. 1 - May 2004
- (e) Clerk & Councils Direct - May 2004 - Issue 33
- (f) YLCA - White Rose Update April 2004 etc

*04.076.2 The Clerk read or referred to the following item of correspondence*

- (a) A letter from Mrs Nancy Spratt pointing out the dangers at the Millfield Lane railway crossing where there was no barrier to prevent pedestrians and cyclists from crossing in front of a train. It was agreed that the letter should be passed to Councillor Quentin Macdonald who has expertise in such matters.
- (b) A letter from the Open Spaces Society asking for a donation to help with additional fundraising. It was agreed not to make a donation.
- (c) A note of forthcoming meetings of the York Open Planning Forum
- (d) A letter from Ian Collinson expressing concern at the increasing amount of vandalism in the village and that there appeared to be no visible action by the law enforcers to curb the escalation of the problem. He asked for the Parish Council to call a meeting in the village to explain the current situation, seek views of the residents and discuss possible courses of action to re-establish peace and tranquillity. He mentioned the introduction of CCTV into a village in Hampshire and suggested a similar scheme could be introduced in Poppleton. The Councillors agreed that the subject of Mr Collinson's letter should be on the agenda for the next Joint Parish Council meeting.

*04.076.3 It was agreed that the correspondence, as listed below, be circulated to the Councillors*

- (a) Poppleton Under Fives - note of new committee

- (b) Selby & York Rural Transport Partnership - details of a forthcoming pre-booked bus service
- (c) Upper Poppleton Parish Council - Minutes of 12 April
- (d) Mayfair Group Response report for April 2004

\* Councillor Hopton arrived at this point in the agenda

#### **04/077 - FINANCE**

##### *(a) Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 17 May 2004. The report reflected the receipts and payments below. The bank balances at 17 May were:

Current Account	£100.70
Business Money Manager Account	£7,165.43
National Savings Investment Account	£12,251.11

##### *(b) Accounts for payment (net of VAT):*

The Clerk	Salary - April	£251.20
The Clerk	Postage & stationery	£80.60
Sam Dickson	Removal of fallen tree in Main Street	£411.25
David Palmer	Repairs to Millfield Lane notice board	£120.00
Ryland Horticulture	Riverside Walk tree works	£290.00
Poppleton Methodist Church	Open Day room hire	£50.00
YLCA	Annual subscription	£338.00
YRCC	Annual subscription	£25.00
Poppleton Community Trust	Hire of room for Ainsty Group meeting on 22 April	£21.00
Poppleton Community Trust	Hire of room, March to May	£63.00

##### *(c) Income Received*

HM Customs & Excise	VAT refund	£343.89
Alphasound - Jackson	Cartshed rent	£60.00

##### *(d) To consider contributions to other bodies*

It was agreed to postpone discussion on this subject to a future meeting.

##### *(e) To note the revised cost of the works on the Common Land*

The cost of work to the trees on the Common Land had been agreed previously at £1,475. The revised cost for all the trees is now £3,725. It was agreed that all the work in the schedule should be completed.

(f) It was agreed that the Allianz Cornhill invoice of £545, being the current year's insurance premium, should be paid.

#### **04/078 - PLANNING APPLICATIONS**

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

Consideration was given to the following new applications:

Ref: 04/01176/FUL - Pitched roof single storey rear extension and formation of pitched roof over existing flat to garage and porch at 6 Linton Road by Mr & Mrs Johnson.	No objections
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Ref: 04/01236/FUL - Two-storey pitched roof side extension at 35 Calder Avenue by Mrs & Mrs A Mullis.	No objections
Ref: 04/01252/FUL - Conversion of former agricultural buildings to 5 dwellings and garaging, new garage block, parking and circulation, demolition of agricultural buildings at New Farm Estate, Moor Lane by Mr Fraser.	No objections
Ref: 04/01258/FUL - First floor pitched roof side extension at 31 Calder Avenue by Mr R McBoyle.	No objections
Ref: 04/01292/TCA - Fell Leylandii (T1-2) in the Conservation Area at 7 Church Lane by Mr & Mrs Casperson.	No objections
Ref: 04/01300/FUL - Removal of existing four wheel drive vehicle track, regrading and resurfacing to extend external vehicle display area at Mitsubishi Dealership, Great North Way by The Harper Motor Group.	No objections
Ref: 04/01581/TPO - Crown clean two sycamores protected by Tree Preservation Order 1/1970 at 4 Poppleton Hall Gardens by John Hegaty.	No objections

There were no further comments from the Councillors on any of the planning applications.

It was noted that the Local Planning Authority had granted consent for the following applications:

Ref: 03/03056/ADV - Display of three internally illuminated wall mounted signs and four non-illuminated wall mounted signs at Plot D, Wetherby Whaler, Ings Lane by Ray Davies

Ref: 03/04041/ADV - Display of four internally illuminated fascia signs and one internally illuminated post mounted roundal sign at The Millfield, White Rose Close by Whitbread Hotel Company.

Ref: 04/00409/FUL - Installation of security shutters to front windows and rear door at 12 Allerton Drive by Tim Savage.

Ref: 04/00592/FUL - Erection of flat roof attached garage to side at 9 Hawthorn Close by Mr T Christie.

Ref: 04/00598/TPO - Various tree works including fell Thorn (1832); Sycamore (1833;1843) and Ash (1873) protected by Tree Preservation Order No 1/1970 at River Ouse Manorial Land, Main Street by Nether Poppleton Parish Council.

Ref: 04/00633/FUL - Erection of two-storey pitched roof side extension and single-storey pitched roof rear extension at 56 Calder Avenue by Mr & Mrs Jameson.

Ref: 04/00755/FUL - Erection of single storey pitched roof rear extension and formation of pitched

roof over existing flat roof at 7 Church Lane by Mr & Mrs J Casperson.

#### **04/079 - COMMON LAND**

*(a) To note arrangements taken on grass cutting to the river bank area and agree quotation*

Baron Landscaping had sent a quotation of £150 per cut for cutting the river bank area. This was accepted and the Clerk was directed to ensure that the first cut be done as soon as possible.

*(b) To agree action to be taken on grass cutting along Main Street*

It was agreed that JP Services of Haxby be asked to give a quotation for cutting the grass in Main Street between Ousemoor Lane and the pumping station.

*(c) To agree action to be taken on Allerton Drive garden regarding cutting the grass*

It was reported that Baron Landscaping had declined to quote for cutting this grass. It was agreed that JP Services be asked instead.

*(d) To note the proposed works on archaeological sites*

The Clerk reported on the meeting at the Methodist Church on 11 May when Oliver Twinch of Channel Four's Time Team also attended. The Time Team will be concentrating their research around St Everilda's Church. The feeling is that the church used to be much larger and was probably at the centre of the old village. Although Poppleton is mentioned in the Domesday Book it is not known if it is of Norman or Anglo-Saxon origin. It is planned to carry out geophysical surveys in the Moatfield, the Millennium Green and the paddock behind the Tithe Barn. This will help determine where digging might be done. As Anglo-Saxon buildings were predominately made from wood the 'geophys' will not show where they would have been. Norman buildings, being predominantly made of brick and stone, would have left traces of their existence. Residents in Church Lane and Poppleton Hall Gardens are to be asked to dig, under the supervision of an archaeologist, one-metre square holes in their gardens. These may reveal artefacts, building lines etc. The programme will be broadcast early in 2005. It was suggested that the Time Team be invited to the June Parish Council meeting. The Councillors agreed that an invitation should be given.

#### **04/080 - TO DISCUSS THE PRODUCTION OF A PARISH COUNCIL NEWSLETTER**

It was agreed that the Parish Council should produce a Newsletter. The Clerk was asked to write it and give it to the Councillors for comments. A decision on the question of how the Newsletter would be distributed was deferred until another meeting.

#### **04/081 - TO DISCUSS THE INCIDENCES OF CYCLISTS RIDING ON VILLAGE PAVEMENTS**

It was reported that cyclists are using the footpath in Long Ridge Lane. After discussion the Councillors agreed that the footpath should be considered to be an extension of the "safer routes for cyclists" network and that cyclists were safer on the footpath than they were sharing the road with speeding motorists.

#### **04/082 - TO CONSIDER REPLACING THE SEAT ON MILLFIELD LANE THAT HAS BEEN DAMAGED BY VANDALS**

The "Youth Club" seat, which had been in Millfield Lane since about 1974, had been knocked off its base a couple of weeks ago. It was reported that it was not possible to reinstate the seat as the base was too badly broken. Some residents had asked that the seat not be replaced as it was a meeting point for rowdy youths late in the evening but wasn't used by residents during the day. It was agreed that Councillor Tomlinson would remove the seat from the site and dispose of it. It was also agreed that the seat would not be replaced for the time being.

The Councillors then discussed the rash of vandalism

#### **04/083 - TO RECEIVE REPRESENTATIVES REPORTS**

*(a) Councillor Powell reported on*

(i) The York Open Planning Forum meeting held on 28 April 2004 when he referred to the notes taken

by Alec Acomb.

- (ii) The Community Centre Executive Committee meeting held on 21 April. "The access footpath to the school is almost complete. The Future Directions Working Group considered options for improvements and, with present financial constraints, agreed that the kitchen should be refurbished as a priority. Millfield Lane sports field opening is planned for 19 June. A Disabled Access Audit was carried out and the first draft tabled for observation and comment. Centre operations and maintenance remain a concern."

(b) *Councillor Partington reported on*

The Moatfield Trustees meeting held on 31 March 2004. Amongst items discussed was the vacancy for another committee member and that Tyne Tees (television) Time Team is to carry out a survey of the Moatfield, which will be made into a television programme. The project is to run from 21 – 24 June 2004. A presentation is to be made by the Time Team to both villages regarding the survey.

#### **04/084 - TO RECEIVE THE CITY OF YORK COUNCILLORS' REPORTS**

*Councillor Hopton*

- (a) Mentioned that the next Ward Committee meeting will be on 14 July.  
(b) Advised that 10 tonnes of green waste had been collected on 15 May.  
(c) Said that the Youth Club, which has been opening on Tuesdays, has now started to open on Thursdays as well.  
(d) Mentioned that local buildings of historical interest could be put on to a local list even though they were not considered important enough to be included on the national Listed Buildings Schedule. She asked the Councillors if they would like to suggest buildings which could be included on a local list.

#### **04/085 - FORTHCOMING MEETINGS**

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
20 May	YOPF "Planning in Conservation Areas"	Knivesmire Room, York CVS, Priory Street/ 7.30pm	
26 May	YOPF "Open Forum on Housing Matters"	Main Hall, York CVS, Priory Street/ 7.30pm	
3 June	YLCA - York Branch	William House, Skelton/ 7.30pm	Powell/ Robinson
17 June	YOPF "Local Lists and National Lists"	Knivesmire Room, York CVS, Priory Street/ 7.30pm	Tomlinson
28 June	Joint Parish Councils	Community Centre/ 7.30pm	All
8 July	Ainsty Group of Parishes	Elvington Village Hall/ 7.30pm	Powell/ Tomlinson

#### **04/086 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 21 JUNE 2004**

It was agreed the next meeting would be held at 7.00pm at the Community Centre on Monday 21 June 2004.

The meeting closed at 10.40pm

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Chairman

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2004

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