

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE TITHE BARN, CHURCH LANE, AT 7. 30PM ON MONDAY, 21 JULY 2003

#### PRESENT:

Cllr. P H F Powell (Chairman)

Cllr. J S Hopton, City of York Council

Cllr. C W Chisholm

Cllr. C A Partington

Mr B J W Mackman (Clerk)

One member of the public

#### **03/110 - CO-OPTION AND DECLARATION OF OFFICE**

The Clerk reported that Councillor Acomb had resigned as a Parish Councillor. He had advertised the vacancy on five notice boards and at the Library for fourteen working days and that no bye-election had been requested. Councillor Acomb's vacancy could now be filled by co-option. It was agreed to defer a decision on this subject until the next meeting.

#### **03/111 - APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors G A Bradley, C Robinson and D Tomlinson.

#### **03/112 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS**

No interests were declared.

#### **03/113 - ELECTION OF VICE-CHAIRMAN**

It was agreed that this appointment be deferred.

#### **03/114 - ANNUAL APPOINTMENTS**

Councillor Partington agreed to take Councillor Acomb's place on the Moatfield Management Committee. It was agreed to defer filling other vacancies.

#### **03/115 - CONFIRM MINUTES OF THE COUNCIL MEETING HELD ON 16 JUNE 2003**

The minutes of the Parish Council meeting held on 16 June 2003, having been circulated, were approved and signed.

#### **03/116 - MATTERS ARISING**

##### **(a) Clerk's Contract of Employment (Min. 03/095a)**

The Clerk reported that Upper Poppleton Parish Council had now drawn up a reworded contract of employment and would present this to the Parish Council after it had been agreed.

##### **(b) Access over common land - easement (Min. 03/095b)**

The Clerk reported that the production of the easement is progressing.

##### **(c) Joint meeting report (Mon. 03/105)**

The meeting with the Upper Poppleton Parish Councillors on 30 June was attended by all but one of the Nether Poppleton Parish Councillors. The four agenda items discussed at the Joint meeting (Poppleton Community Trust, Village Traffic Plan, Youth facilities and Dodsworth Hall) are on the agenda for this meeting.

##### **(d) Allerton Drive notice board (Min. 03/106)**

The board had not yet been replaced. The Clerk will check progress with Ken Falkingham.

##### **(e) Common Land grass cutting (Min. 03/052)**

It was agreed that the quotation of £275 from Baron Landscape for cutting the grass on the common land between Saxe Dane Lodge and the beck be accepted.

### **03/117 - CORRESPONDENCE**

*The Clerk reported that the following item of correspondence had been circulated since the last meeting*

- (a) Standards Board of England - Code of Practice video
- (b) YCVS - Voluntary Voice - June 2003
- (c) York Open Planning Forum -Newsletter 4 - June 2003
- (d) CPRE - Countryside Voice - summer 2003
- (e) Poppleton Ward Residents Association - Minutes 28 May 2003
- (f) York & North Yorkshire Playing Fields Association - Annual Report 2002/03
- (g) Local Council Review - July 2003
- (h) Yornews - Issue 10 Summer 2003
- (i) Clerk & Councils Direct - July 2003 - Issue 28

*It was agreed that the correspondence, as listed below, be circulated to the Councillors*  
CPRE - planning update - 3/03, rural matters issue 28

### **03/118 - FINANCE**

#### *(a) Financial Report*

The Clerk presented a detailed report showing the actual income and expenditure for the year for the period to 21 July 2003. The report reflected the receipts and payments below. The bank balances at 21 July were:

Current Account	£100.83
Business Money Manager Account	£19,739.22

#### *(b) Accounts for payment (net of VAT);*

The Clerk	Salary - June	£242.35
The Clerk	Postage and telephone	£8.63

#### *(c) Income Received*

Sir Thomas Glemham Regiment	Cartshed rent	£120.00
Allianz Cornhill	Insurance premium refund	£48.15
HSBC	Bank interest	£61.78

#### *(d) Accounts for the year ended 31 March 2003*

The Clerk presented the Income and Expenditure Account and Balance Sheet for the year ended 31 March 2003. It was agreed that the Chairman should sign the latter.

The Clerk also presented the Annual Return and explained the significance of the eight items in Section 2 the "Statement of Assurance". The Councillors agreed with all eight items and the Chairman and Clerk signed the document.

### **03/119 - PLANNING APPLICATIONS**

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

Consideration was given to the following new applications:

Location	Mr M Fish, 23 Allerton Drive
Reference	03/01898/FUL
Development	Erection of garage extension and conservatory to rear
Observations	Members had no objections

Location Mr Pickup, 69 Nether Way  
Reference 03/02135/FUL  
Development Conservatory to rear  
Observations Members had no objections

Location Mr & Mrs J Edwards, 33 Main Street  
Reference 03/02159/FUL  
Development Erection of replacement conservatory to front and pitched roof dormer to front  
Observations Members objected - lack of detail on the planning application, proposal to build in front of building line.

It was noted the Local Planning Authority had granted consent for the following:

Ref: 03/00687/FUL - Erection of three storey pitched roof extension to Travel Inn at Plot 1D, The Millfield, White Rose Close by Whitbread plc.

Ref: 03/01048/ADV - Display of four internally illuminated individual letter signs and one internally illuminated pylon sign at Plot 3B, Great North Way by Saab (GB) Ltd.

Ref: 03/01425/FUL - Installation of 1.5 metre diameter satellite dish at Plot 3B Great North Way by SAAB (GB) Ltd.

Ref: 03/01546/FUL - Conservatory to rear at 6 Ebor Way by Mr & Mrs Whitehead.

Ref: 03/01720/FUL - Erection of pitched roof porch to front at 77 Millfield Lane by Mr & Mrs Davies.

### **03/120 - THE FUTURE OF DODSWORTH HALL**

Councillor Powell reported on the proceedings at the inaugural meeting of the Dodsworth Hall Steering Group held on 17 July 2003.

The members of the Group would be David Hopton (Chairman), Brenda Wrigglesworth (Secretary), Sue Lunan (Treasurer), Penny Phillips, Ruth Dundas, Ian Prior, Mike Fining, and a representative from Nether Poppleton Parish Council (Peter Powell attended this meeting).

A structural survey is to be arranged by the present Trustees and this will be made available to other interested parties. If the Steering Group cannot raise grants, loans etc. to cover the commercial cost, an invitation will be advertised for sealed bids from other interested parties.

It was agreed to ask the Parish Council to pump prime the Steering Group to cover the initial costs up to a total value of £500.

After this it was noted that the Parish Council would want evidence in the form of feasibility study, structural report, budget costs, future plans etc.

The Group requested £200 as a starting fund.

A sum of £1,000 has been pledged from residents towards the purchase and to carry out works.

### **03/121 - PROVISION OF SERVICES FOR POPPLETON YOUTHS**

A report was given following the Poppleton Youth Action Group meeting on 5 July 2003. The major item discussed was provision and placing of a Youth Shelter. York Youth Forum and other consultation is to follow.

### **03/122 - SURVEY OF STREET FURNITURE**

Discussion on this item was deferred.

### **03/123 - REVIEW OF PARISH TREES**

It was agreed that Councillor Partington should meet with David Gregory of Ryland Horticulture to discuss the condition of the trees in the Common Land area bounded by the pumping station, Main Street and the river to the boundary of Saxe Dane Lodge.

### **03/124 - FINANCING OF THE POPPLETON COMMUNITY CENTRE**

It was agreed that the Community Centre Trust should provide a financial statement and a five-year business plan before the subject of funding could be discussed by the Councillors. The Clerk was directed to write to the Trust to convey the Councillors' wishes.

### **03/125 - UPDATE OF VILLAGE TRAFFIC STUDY**

It was agreed that Mark Finer, the City Council's lead officer on the Traffic Study, should be invited to address the Joint Parish Council meeting to be held on 29 September.

### **03/126 - PURCHASE OF 7 PLANNING AID PACKS**

It was agreed that seven Planning Packs should be bought from Yorkshire Planning Aid at a cost of £2.50 each.

### **03/127 - YLCA CONFERENCE & AGM ATTENDANCE**

It was agreed that Councillor Powell should attend the Conference on Saturday 20 September and that the Parish Council would pay the Conference Fee of £30.40 and travel expenses.

### **03/128 - COMMON LAND - VERGE CUTTING**

A quotation of £65 from The Tree Fella was accepted and the Clerk was directed to make appropriate arrangements.

### **03/129 - REPRESENTATIVES REPORTS**

*Councillor Powell reported on the proceedings of*

- (a) The Open Planning Forum meeting held on 11 June at the Tempest Anderson Hall when the discussion was based on "How do we keep York special?"
- (b) The Ainsty Group meeting held on 10 July when subjects discussed included the City of York Council Charter, York Open Planning Forum, Quality Councils and the forthcoming Ward Committee meeting.
- (c) The Ward Committee meeting held on 16 July which was attended by three Ward Councillors, two police representatives, two Mayfair Guarding representatives, two officers from the City Council and five Parish Councillors/Clerks. No members of the general public were present.

### **03/130 - FORTHCOMING MEETINGS**

- (a) Joint Parish Councils' meeting 29 September
- (b) Ainsty Group of Parishes meeting - 2 October
- (c) YLCA - 15 October

### **03/131 - DATE OF NEXT MEETING**

It was agreed that this year there should be a meeting in August. Providing that there would be a quorum it was agreed that the meeting would be held on Monday 18 August 2003 at 7.30pm. and the Clerk would arrange a venue.

The meeting closed at 10.25pm

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Chairman

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