

NETHER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE TITHE BARN, CHURCH LANE, AT 7. 30PM ON TUESDAY, 19 MAY 2003

PRESENT:

Cllr. P H F Powell (Chairman)
Cllr. A T Acomb

Cllr. G A Bradley

Mr B J W Mackman (Clerk)

One member of the public

03/069 - ELECTION OF CHAIRMAN

Councillor Powell was re-elected as Chairman.

03/070 - RECEIVE THE CHAIRMAN'S DECLARATION OF OFFICE

Councillor Powell signed the Declaration of Office.

03/071 - CONFIRMATION OF DECLARATIONS OF OFFICE

The Clerk confirmed that all the Councillors present had signed their respective Declarations of Office. Councillor Chisholm will sign his Declaration in due course.

03/072 - DECLARATION OF INTEREST ON ANY MATTERS OF BUSINESS

There were no declarations of interest.

03/073 - APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors C W Chisholm and Mrs J S Hopton, (City of York Council).

03/074 - CO-OPTIONS

The names of three residents who had expressed an interest in becoming co-opted Parish Councillors were mentioned. The Clerk was directed to write and invite them to attend the June Parish Council meeting.

03/075 - ANNUAL APPOINTMENTS

The following appointments were made.

OFFICE	COUNCILLORS
Vice-Chairman	Acomb
Planning Committee	Powell, Acomb and Chisholm
Yorkshire Local Councils Associations	Powell and Acomb
Moatfield Trust Representatives	Acomb

It was agreed that appointments to other organisations would be deferred until the June meeting

03/076 - CONFIRM MINUTES OF THE COUNCIL MEETING AND SIGN THE MINUTES OF THE ANNUAL PARISH MEETING BOTH HELD ON 22 APRIL 2003

The minutes of the Parish Council meeting held on 22 April 2003 were approved and signed. The minutes of the Annual Parish meeting held on 22 April 2003 were signed.

03/077 - MATTERS ARISING

(a) **Section 106 Developments - Poppleton Park (Min. 03/045a)**

There was no further information.

(b) Reception For Ron Hansell (Min. 03/045e)

The Chairman said that it had been a "cracking good evening" for the fifty guests who had attended the Reception to celebrate Ron Hansell's 51 years as Clerk to Nether Poppleton Parish Council. On the evening, Councillor Powell had given an address covering the work that Mr Hansell had done during the 51 years he had held the office of Clerk. A copy of the Chairman's address is to be found in Appendix 1 of these minutes. Mr Hansell had written to say that he had thoroughly enjoyed himself. Councillor Powell thanked all the people who had worked behind the scenes to make the evening a success. Councillor Powell was thanked for his hard work in organising the evening.

(c) Millfield Lane Cycle Lane (Min. 03/045g)

No report.

(d) Clerk's Contract of Employment (Min. 03/050)

The Clerk reported that he was waiting for the Upper Poppleton Parish Council to agree the wording of their Clerk's contract of employment as he wished the terms of the contract to be the same for both Parish Councils. The Councillors agreed to postpone a decision.

(e) Access over common land - easement (Min. 03/051)

The Clerk reported that the production of the easement is progressing.

(f) Parish Council website (Min. 03/053)

The Clerk reported that the Parish Council's website is now on-line and up-to-date and contains the items agreed by the Councillors. The Councillors agreed that the report given by the Chairman to the Annual General Meeting should be put onto the website.

03/078 - CORRESPONDENCE

The Clerk reported that the following item of correspondence had been circulated since the last meeting

Local Council Review - May 2003

It was agreed that the correspondence, as listed below, be circulated to the Councillors

- (a) City of York Council - Code of Conduct Guide
- (b) Upper Poppleton Parish Council - minutes of the meeting on 14 April 2003
- (c) CPRE Summer visit/questionnaire
- (d) York Youth Parliament Newsletter March 2003
- (e) Wheatlands Community Woodland - information
- (f) Mayfair Guarding - April report
- (g) Open Space - Paths in peril

03/079 - FINANCE

(a) Financial Report

The Clerk presented two detailed financial reports. The first showed the actual income and expenditure for the year for the year ended 31 March 2003. The second showed the income and expenditure for the period to 19 May 2003. The report reflected the receipts and payments below. The bank balances at 19 May were:

Current Account	£100.23
Business Money Manager Account	£15,806.54

(b) Accounts for payment (net of VAT);

The Clerk	Salary - April	£242.35
The Clerk	Postage & stationery	£6.79
Allianz Cornhill plc	Annual insurance premium	£548.56

Inside-Outside Catering	Reception buffet	£195.00
Mrs Anne Powell	Reception drinks	£58.56

(c) Income Received

City of York Council	First half-year's precept	£5,500.00
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(d) Internal Auditor

The Clerk pointed out that he had been the Internal Auditor for the Parish Council last year but would not be able to carry out the duties for the year ended 31 March 2003. It was agreed that the Clerk should contact three of the people who advertised themselves as auditors with the YLCA and ask them for a quotation for auditing the Parish Council's records.

03/080 - PLANNING APPLICATIONS

The Clerk had circulated a detailed list of current outstanding planning applications prior to the meeting.

No new planning applications had been received and considered by the Planning Committee since the April Parish Council meeting.

It was noted the Local Planning Authority had granted consent for the following:

Ref: 03/00843/FUL - Erection of first floor pitched roof side extension at 26 Millfield Gardens by E P Mulligan.

03/081 - MILLFIELD GARDENS SECTION 106 - CONSIDERATION OF EXPENDITURE

The Clerk gave the Councillors a schedule showing details extracted from correspondence received on this subject since 1998. After discussion it was agreed to defer further discussion until a future meeting.

03/082 - THE FUTURE OF DODSWORTH HALL

A letter had been received from the Trustees of Dodsworth Hall with information that the Hall is to be put up for sale. The Chairman provided background information on the Hall and its history. It was agreed that the Clerk should write to the Trustees and state that the Parish Council was interested in acquiring the site for the village and that Brenda Wrigglesworth, on behalf of the Friends Group, would explore ways of financing the acquisition.

03/083 - VILLAGE DESIGN STATEMENT

A copy of the Village Design Statement for Poppleton, as approved by the City Council's Planning Committee on 24 April for consultation purposes had been circulated round the Parish Councillors. It was agreed that the comments the Councillors had made should be forwarded to the City Council.

03/084 - COST EFFECTIVENESS OF THE PARISH COUNCIL

Councillor Acomb asked for discussion on this subject to be deferred until the July meeting when it was hoped that there would be a full complement of Parish Councillors.

03/085 - CONSIDERATION OF THE PARISH COUNCIL'S INSURANCE POLICY

The Clerk had circulated this year's insurance documents prior to the meeting and received comments from the Councillors. It was agreed that the insurance value of the nine Parish Council seats be reduced to £4,000. It was agreed that the two village signs be included on the policy at a value of £500 each.

03/086 - ARCHIVING THE PARISH COUNCIL MINUTES

It was agreed that all the Parish Council minutes from 1894 to date should be sent to Wakefield to be microfilmed by a company called Microform. It is understood that this is a free service provided by the

City of York Archives who will be responsible for organising the work. The Archives will keep the microfilm copies and the minute books will be returned to the Parish Council.

At this point in the meeting the Councillors vacated the Tithe Barn to investigate the source of noises heard outside the building. It transpired that it was a group of youths who, when asked why they were outside the Tithe Barn late in the evening, stated that there was nowhere for them to go in Poppleton. There was no Youth Club or shelter for them. Wherever they went they were moved on. They were invited to make their point at the Parish Council meeting but politely declined the offer.

03/087 - PARISH COUNCIL NEWSLETTER

After discussion it was agreed that the Parish Council would not be publishing a Newsletter this year.

03/088 - REPRESENTATIVES REPORTS

(a) Councillor Powell reported on the proceedings of

- (i) The Ainsty Group of Parishes meeting held on 24 April. Discussion started with an update on the position of the CYC charter document, followed by York Open Planning Forum PC evening and a report covering the CPRE presentation at Poppleton. Also discussed were York Local Plan and Green Belt issues, proposals for Quality Councils, position of Village Design Statements and as this date was pre the election date, a lively debate on "co-options" and the advertising of vacancies. Only Askham Bryan of those councils present would be having an election. All others need to co-opt at least one member.

- (ii) The Community Centre Social Club AGM held on 29 April. Reports on Club activities and membership were given by the Secretary, on the financial position by the retiring Treasurer and the Chairman gave thanks to all those who had given time to the Committee. A new committee was elected to continue the management of the club.

- (iii) The Community Centre executive meeting held on 8 May. It was noted that Discretionary Rate Relief had been granted, insurance for the Garden Trail was in place and that £8,000 was available from the Ward Committee to provide an access way to School premises from the car park.
Following discussion on Incorporation it was agreed that the formal paper work and application should be completed and forwarded to the Charity Commission.
A new publicity leaflet was considered. It was agreed that further revision was needed and a group of members would look at this together.
Also discussed were matters of security, recent unauthorised entry and maintenance of the building and grants.

03/089 - FORTHCOMING MEETINGS

- (a) York Open Planning Forum on 20 May
- (b) YLCA York Branch meeting at William House on 11 June
- (c) Community Centre Trust Executive committee meeting on 19 June
- (d) Poppleton Garden Trail 28/29 June
- (e) Ainsty Group of Parishes meeting on 10 July at Askham Richard

03/090 - DATE OF NEXT MEETING

Monday 16 June 2003 at 7.30pm.

The meeting closed at 10.30pm

Chairman

2003

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